C U R R I C U L U M V I T A E

Karey L. James

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Attorney/Department Chair/Full Professor/Hearing Board Member

<u>Career Overview</u> – A dynamic, award-winning, mission-driven professor, mentor, and leader passionate about the intersections between law, teaching, and community service. I have significant professional achievement in assessing student learning and equity work. My areas of expertise include empowering diverse, first-generation students to achieve their full potential in higher education, leading to legal careers.

- Curriculum Design
- Relationship Management
- Assessment
- Board Membership
- · Team Building

- Innovation & Universal Design
- Community Partnerships
- Data-Driven Teaching Goals
- High Functioning Technical Skills
- Variety of Pedagogy

- Persistence, Completion, Retention
- Diversity, Inclusion & Equity
- Strategic Planning
- Visionary Leadership

<u>University of Denver Sturm College of Law</u> -Denver, Colorado Associate Professor, Lawyering Process

Fall 2025- Current

<u>Community College of Denver</u> - Denver, Colorado

<u>Spring 2011 – Summer 2025</u>

Full Professor & Department Chair for Paralegal, Criminal Justice and Public Security Management Programs

CCD promotes excellence in teaching, learning, and service to a diverse community and enrolls over 8,000 students each year on its Auraria and Lowry campuses and online. CCD provides our diverse community an opportunity to gain quality higher education and achieve personal and professional success in a supportive and inclusive environment.

Department Chair

- Program Coordinator, syllabi review, course scheduling and assignments, data-driven enrollment, design and
 hosting professional development, tracking and maintaining program credentials, and assessment of student
 learning.
- Research, draft and execute all Program Reports.
- Supervise 3 full-time faculty, 12 adjunct instructors, and 2 work-study students, including evaluations and implementation of performance plans.
- Develop and maintain Concurrent Enrollment opportunities for K-12 students to gain college credits.
- Research and build Certificate opportunities for direct-to-work careers and technical education.
- Build and maintain program advisory boards comprised of industry leaders.
- Draft Federal Grants, utilize federal grants and report out on progress.
- Design and implement retention and completion efforts.
- Build strategic marketing and community partnerships through active networking to strengthen relationships.
- Designing and executing Transfer Agreements and Memorandums of Understanding for Internships.

Academics

- Design rigorous curriculum in substantive law equipping students with skills in legal research methods, legal
 writing which entails case law briefing, statutory interpretation, legal theory, and legal analysis, legislative
 process.
- Develop and deliver curriculum in procedural law by, using the rules of procedure and the rules of evidence, as well as their annotations.
- Create practical course work drafting legal documents such as correspondence, pleadings, motions, discovery requests and memorandums of law.
- Implement student-centered learning by incorporating multiple teaching styles to appeal to a diverse audience.
- Design courses and curriculum, including the class syllabus, homework, tests, rubrics and course website, implementing universal design elements.
- Develop methods for tracking student achievement, grade student work and offer extensive feedback. Maintain healthy classroom management, order and safe space during class.
- Proactively pursue professional development and training programs to ensure my teaching pedagogy remains current, rigorous and innovative.
- Design and deliver the following courses: Introduction to Law, Torts, Contracts, Civil Litigation, Evidence, Legal Writing, Legal Research, Environmental Law, Property Law, Administrative Law, Constitutional Law, Capstone and Internship.
- Provide Advising and Mentorship to student and student clubs positively impacting retention and completion rates.
- Award winning Professor recognized as Faculty of the Year by college staff and faculty in 2016 and Student Choice Faculty of the Year 2021.
- Elected by Colorado's Paralegal Programs as State Discipline Chair serving from 2021-Spring 2024
- Applied for and received OER Curriculum Development Grant to create open educational resources, reducing college costs and enhancing student access to materials.
- Completed Active Learning Institute and implemented training into course design.
- Completed the DU Public Safety and Leadership Training and successfully applied for a federal grant to provide this training for my team.

Service to the College

- Faculty Member Foundation Board
- Chair of the Faculty Auraria Board
- Executive Director of the Colorado Regional Assessment Council
- Faculty Council Chair
- Co-Chair Student Learning Committee Student Learning Outcomes Assessment
- CAEL Certified Prior Learning Reviewer
- Serve as Title IX Investigator
- <u>CUE</u> Equity Trainer designing and delivering professional development classes for faculty in equity and inclusion practices.
- ACUE Equity Certified, using certificate to train faculty and adjuncts in inclusive course design.
- Faculty Compensation Committee member
- Technology Committee Member

Service to the Community

- Designed and Launched Licensed Legal Paraprofessional Classes as Exam Prep.
- Past President of the Thompson G and Lucy Marsh Inn of Court. Officers American Inns of Court.
- Paralegal Scholarship developed multiple scholarships and grantmaking initiatives and community. partnerships necessary to establish student scholarships; inaugural awards were given in 2018 school year.
- Develop and Lead Career Workshop in partnership with <u>Brownstein, Hyatt, Farber and Schreck</u> and the <u>Rocky Mountain Paralegal Association</u>, to teach students resume design, job application strategies and career readiness skills offered twice annually.

- Legal Night Lead efforts to increased volunteer engagement by connecting volunteer interpreters who are bilingual students to <u>Colorado Lawyers Committee</u> as interpreters for their pro bono legal aid clinic.
- CoRAC- partner with 2 and 4-year colleges around the state to develop a statewide assessment platform for education and professional development and host an annual assessment conference.
- Partnerships to create internships, jobs and experiential learning with organizations such as Colorado Public Defender, Colorado District Attorney, Denver Police, DeVita, JeffCo 911, Xcel, and 40 + law firms across the state.
- Social Media content creation and social media management contributing to growing an increased and more engaged alumni network to support college events and partnerships.

James Law, Denver, Colorado

Feb. 2010 - March 2015

Solo Practitioner - Attorney Licensed in Colorado and the 10th Circuit

Created and managed a solo practice law firm; practice areas included bankruptcy, debt settlement, and civil
litigation, specializing in Property law. I handled all aspects of client matters from settlement conferences to court
appearances.

Arapahoe County District Court, Centennial, Colorado

Sept. 2008 - Dec. 2009

Law Clerk - Judge Carlos Samour & Judge John Wheeler

- Researched, studied, and annotated laws, court decisions, documents, opinions, briefs, and related legal authorities to draft orders, process suits, hearings, trials, appeals, and other litigated matters both civil and criminal.
- Maintained the order, decorum, and dignity of the court by pulling and seating jurors, witnesses, and spectators.
- Served as Bailiff in both civil and criminal courts.
- Provided customer service, data entry, file maintenance, scheduled court proceedings, assisted the Judge with case flow management, set hearings and motions, and managed the docket through Eclipse and Lexis Nexis.

Denver District Court, Denver, Colorado

Jan. 2008 - May 2008

Legal Intern-Judge McGahey

Researched, wrote, and drafted motions and orders, and served as courtroom Bailiff.

Adams County District Attorney's Office, Adams County, Colorado

May 2007 - Dec. 2007

- Appellate Law Clerk
- Researched and wrote appellate briefs in cases to be reviewed by District Courts, the Colorado Court of Appeals, and the Colorado Supreme Court.
- Responsible for advising senior district attorneys on a wide variety of complex legal issues related to criminal prosecution.
- Managed cases for juvenile detentions and probation revocations; spoke in open court and interviewed witnesses.
- Assisted deputy district attorneys in prosecuting cases in traffic court. Met with pro se defendants and defense counsel to engage in plea negotiations. Managed a fast-paced docket and prepared files for trial.

Karey Perham for City Council

Candidate for Glendale, Colorado City Council

Jan. 2006 - April 2006

• Managed a political campaign by organizing volunteers, fundraising and budgeting, creating and distributing publications, as well as speaking to the community and homeowners about my policies and political agenda.

Education

University of Denver Sturm College of Law, Denver, Colorado

Juris Doctorate, 2008

• Senator: Student Bar Association; Executive Board Member: Colorado Women's Bar Association; Officer: Legal Association of Women, Moot Court Competition.

University of Colorado at Boulder, Boulder, Colorado

Bachelor's Degree in Sociology and minor in Women's Studies, 2004

• Chair of the Advisory Board for the Women's Resource Center, Judicial Officer for the Student Disciplinary

Committee, Participated as a McNair scholar, recipient of the University of Colorado Women's scholarship, President of the Sociological Honors Society - Alpha Kappa Delta, Board Member of the Pre-Law Fraternity - Phi Alpha Delta.

Community College of Denver, Denver, Colorado

Associates Degrees in General Studies and Behavioral Sciences, 2001

• Work study student in the financial services office and the administrative offices, second place winner of the all-campus debates 2000, volunteer for Denver Catholic Charities, honors student in Phi Theta Kappa.

Federal Job Corps, Collbran, Colorado

Certificate of Welding, 1999

• President Peer Counseling, Dorm Room Leader, Snow Crew Leader, Advisor to the Academic Olympia Team.

Community Impact

Colorado Supreme Court Office of the Presiding Disciplinary Judge

Dec. 2023 -Current

Appointed by the Colorado Supreme Court as a Hearing Board Member for the Office of the Presiding Disciplinary Judge

Colorado Supreme Court Attorney Regulations LLP Committee

Oct. 2023 - Current

Chair of the LLP Education Working Group

Scouting America August 2019-Current

Scout Master all girl Scout Troop 262 the RBG's

Roles: Assistant Scoutmaster, Advancement Chair, Merit Badge Counselor

Distinctions: Brotherhood, Order of the Arrow

Colorado Bar Association

Feb. 2010 - Current

Volunteer Attorney

- Free Legal Clinic Centro De San Juan
- Law Line 9

Metro Volunteer Lawyers

Feb. 2010 - March

Pro Bono Attorney

• Took on pro bono and sliding pay scale cases for clients that meet the state of Colorado requirements for low-income or indigent status.

Colorado Women's Bar Association

May 2016 - Current

Circle of Minerva

Executive Board Member - Secretary

May 2008 - May 2011

- Board Member and Co-Chair Legal Services Committee, the volunteer arm of the CWBA. Events include Law Line 9 legal call-in show, legal nights at Mi Casa and Centro San Juan Diego, trainings for Permanent Protection Order hearings to help victims of domestic violence, and charity drives.
- Member

Thompson G & Lucy Marsh Inn of Court

May 2004 - Current

Executive Board, Immediate Past President

Executive Board, President

Executive Board, Treasure

Executive Board, Assistant Program Committee Chair

Executive Board, Member-At-Large

Colorado Legal Services

Jan. 2005 - May 2005

Legal Intern

• Conducted thorough and detailed intake interviews of hundreds of low-income clients and presented case files to attorneys for disposition.

Media Highlights

Featured on LinkedIn: "Women Who Have Improved Our CCD Community"

Highlighted on Instagram: "Women Who Have Improved Our CCD Community"

Coverage on Denver7 News: Launched Licensed Legal Professionals (LLPs) Program