



Application for Career & Professional Development Credit

1. Please provide the title of your program, the date, time and room number/location.
2. Please identify the sponsoring organization(s). And, if you are working with any faculty or staff members on this program, please identify them as well.
3. Please provide a short summary of your program, specifically describing which of the following Career & Professional Development (CPD) category(ies) will be covered. In describing how your program will address the CPD category(ies), please specifically identify any training or instruction your program will provide for each covered category. Attaching a program agenda to this application is highly encouraged.
 - **Career & Academic Planning** – Qualifying programs will help students understand different options within the JD job market and/or identify their individual career goals. Programs may also qualify if they help students establish a strong academic foundation for career success and/or help them chart their academic paths with their long-term careers in mind. **Examples of programs that may qualify include:** programs designed to expose students to a variety of JD Career Paths, career self-assessment, and academic advising presentations.
 - **Interviewing and Networking** – Qualifying programs will help students develop networking and/or job interview skills that are essential to success in any career. **Examples of programs that may qualify include:** interview and networking trainings; mock interviews with volunteer attorneys.
 - **Job Search Documents** – Qualifying programs will help students develop effective skills in preparing job search documents including resumes, cover letters and writing samples. **Examples of programs that may qualify include:** resume/cover letter workshops; writing sample workshops.
 - **Professional Development** – Qualifying programs will help students build skills and competencies that are essential to success in any professional workplace. **Examples of programs that may qualify include: professional communication, job performance tips and cultural competency programming.**
 - **Wellness and Personal Development** – Qualifying programs will focus on helping students develop strategies for maintaining work/life balance, stress management and keeping law school performance in perspective. **Examples of program topics that may qualify include:** programs designed to help students keep academic performance in perspective and effectively manage stress.

Please submit your application at least 2 weeks before your program to the Career & Professional Development Steering Committee at the following email address: law-cpdr@du.edu