

## **Request to Enroll in Journal for Academic Credit**

Student Name: \_\_\_\_\_ DU ID: \_\_\_\_ Term:

Journal: Choose One

Role/Credits requested\*:

I understand that, by registering for the credits above, I am committing to providing service to the journal per the policy below. I also understand that if, for any reason, I need to end my participation in the journal, I must officially withdraw from the journal registration with the Office of the Registrar.

Student

Journal Editor

\*Students can earn academic credit for work on the Denver Law Review, Denver Journal of International Law and Policy, Water Law Review, Transportation Law Journal, and the Sports and Entertainment Law Journal. Students may register for the above journals and are allowed a maximum of 6 pass/fail, out-of-class semester credit hours in total towards their JD as follows:

- Students must submit an approved Request to Register for Journal Credit to the Office of the Registrar no later than the last day of the add/drop period for the term in which they wish to receive journal credit.
- Students must engage in substantive journal work for a minimum of 42.5 hours per credit, per semester.
- Credits earned are determined as follows:
  - **Staff:** A student may earn up to one credit hour per semester as a staff member who verifies the accuracy of references made by authors but does not write publishable material of his/her own.
  - Writing Staff: A student may earn up to two credit hours per semester as a staff member who attempts to write a publishable article (usually case notes, comments, or surveys) and who prepares multiple drafts of such a writing.
  - Editor: A student may earn up to three credit hours per semester as an editor who supervises the work of staff members, performs substantive edits, and works with authors.

To receive credit for law review service, students must secure certification of such service from the editor-in-chief of the relevant law review and the faculty advisor for the review. The editor-in-chief shall be responsible for securing the approval of the faculty advisor and for submitting the certification to the registrar's office by the last day of the exam period for the relevant term.

For Office of the Registrar Use Only:			
Date rec'd:	Rec'd by:	Date processed:	Journal Credits: