

Mary Peters

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EDUCATION: University of Denver College of Law

Juris Doctor, expected May 2005

- College of Law and Howard E. Parks Memorial Scholarships
- Member, University of Denver College of Law Spanish Club

University of Colorado at Boulder

Bachelor of Arts, Political Science, *with distinction*, December 2000

- Cum. G.P.A.: 3.87; Dean's List
- Conducted campus tours in Spanish on behalf of Sewall Academic Program to encourage bilingual middle school students to pursue college education
- Provided orientation services to freshmen as upper-class student volunteer

EMPLOYMENT: Good Better & Best, LLC, Denver, Colorado

Legal Assistant, February 2001-July 2002

- Drafted and edited successful motions to dismiss and motions for summary judgment defending claims for workers' compensation involving potential liability for permanent, total disability payments
- Assumed substantially all duties of another legal assistant during her three month leave, supporting sixteen rather than eight attorneys; awarded salary increase based on this performance
- Drafted and edited oppositions to significant procedural motions requiring quick turnaround times, sometimes as short as two hours
- Completed training of new legal assistants in one week, including explaining basic procedural process for workers compensation cases, providing instruction on computer and other office procedures, and reviewing and evaluating new assistants' work product

Colorado State Attorney General's Office, Consumer Protection Unit

Consumer Protection Assistant, May 1997-December 2000

- Provided basic dispute resolution guidance and referrals to state and federal agencies and other resources to complainants alleging consumer fraud and questionable business practices
- Reviewed and analyzed complaints for evidence of consumer fraud patterns; findings were reported for consideration as basis for initiating actions under the Colorado Consumer Protection Act
- Implemented outreach program with local immigrant community centers and nursing homes to promote awareness of consumer fraud schemes among at-risk persons
- Worked extra hours to reduce backlog of consumer complaints from two months to three weeks

INTERESTS:

- Fluent in spoken and written Spanish and Russian
- Travel to Mexico, Panama, Russia, Eastern Europe, and the Middle East

Allison C. Ross

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EDUCATION

University of Denver College of Law Denver, CO

J.D., expected May 2006

- Member, American Bar Association, Law Student Division; International Law Society; Legal Association of Women; Black Law Students Association; and Spanish Club.

Washington University St. Louis, MO

B.A., May 2001. Majors in Political Science and Spanish, Minor in Legal Studies.

- **Member, Board of Directors, Washington University Student Media Inc.**
 - Appointed as one of three students to board of nonprofit corporation responsible for publishing campus newspaper. Other board members included national editor of the *Boston Globe* and investigations editor of the *Washington Post*.
 - Evaluated and approved operating policies and procedures for newspaper and candidates for Editor-in-Chief.
- **Senator, Student Union**
 - Approved Student Union's \$2 million budget and reviewed proposals to allocate funds to over 200 student groups.
 - Organized forums on post-graduation employment and education opportunities for class of 2001, including recruiting Princeton Review to administer practice LSAT, GRE, and GMAT exams to interested undergraduate students.
- **Program Leader for Project Emerge**
 - Recruited 8 college students to mentor and tutor inner-city female youths on bi-weekly basis.
 - Developed and implemented activities focusing on self-esteem, sex education and value of higher learning.
- **Intern, The Washington Center** Washington, D.C.
 - Performed directed research and drafted policy paper promoting adoption of Equal Rights Amendment to U.S. Constitution.

La Pontificia Universidad Catolica de Chile Santiago, Chile Study Abroad January-August 2000

- Completed four intensive courses covering international human rights, Chilean literature, history of Chile, and Latin American literature. Participated with Chilean students in regularly scheduled classes taught and examined entirely in Spanish.

Instituto Internacional Madrid, Spain Study Abroad Summer 1998

- Completed two intensive courses covering conversational Spanish and Spanish culture and civilization.

EXPERIENCE

Women's Policy Inc. Washington, D.C. 2001-2003

Writer/Editor

- Tracked and analyzed over 30 federal bills pertaining to women and their families through committees, floor action, and conferences. Bills included Global HIV/AIDS, Human Cloning, and State Department Reauthorization.
- Wrote and edited over 100 articles published in *The Source*, a weekly bi-partisan news report that follows federal legislation affecting women and their families and is distributed nationwide to members of Congress, businesses, lobbyists, and nonprofit organizations.

EXPERIENCE *continued*

- Contributed articles on domestic violence and the health status of American women of color and women around the world to *Women's Health Legislation in the 107th Congress*, a published report used by policymakers, advocates, and health professionals to improve the status of women's health.
- Compiled briefing paper on President's annual fiscal budget proposals for federal programs, including Violence Against Women Act, United Nations Population Fund, and Child Care and Development Block Grant.
- Provided detailed legislative analysis on funding of women's programs and initiatives found in 13 appropriations bills including Foreign Operations and Labor, Health and Human Services and Education to staff of the Congressional Caucus on Women's Issues.
 - Many of these analyses were relied on by congressional staff and members of Congress in committee and floor deliberations on these key legislative initiatives.
- Collaborated with co-workers to compile a summary of all 2002 House, Senate, and Gubernatorial female candidates' backgrounds and their election results. This report was published on the website of the Minnesota State College and Universities' Grants Plus Program.
- Attended various congressional briefings and receptions and met influential leaders, including Sen. Hillary Rodham Clinton, Queen Noor of Jordan, and former Secretary of State, Madeleine Albright.
- Assigned to supervise guest relations for VIP reception at annual fundraising dinner attended by members of Congress, business leaders, and high profile advocates for women's issues that saluted women members of Congress and raised over \$400,000.

U.S. Commission on Civil Rights Washington, D.C. Summer 1999*Public Affairs Intern*

- Wrote articles published nationally in *The Civil Rights Journal* (Fall 1999).
 - *Our Kind of People: Inside America's Black Upper Class* (Book Review)
 - *Christopher Edley, Jr. Harvard Law Professor, Presidential Advisor* (Interview)
 - Researched and developed idea for article on growth of minorities in America by mid-21st century and recruited multi-media journalist Farai Chideya to write article for the *Journal*.

Office of Tyrone Yates, Vice-Mayor of Cincinnati Cincinnati, OH Summer 1996*Intern*

- Researched and presented report to Vice-Mayor on impact of needle-exchange programs in reducing high rates of substance abuse. Report used in council deliberations for city-wide policy.

FOREIGN LANGUAGE

- Advanced proficiency in conversational and written Spanish.

ACTIVITIES/INTERESTS

- Life Member, NAACP
- Member, Congressional Black Associates
- Member, Alpha Kappa Alpha Sorority, Inc.
- Extensive international travel, including Istanbul, Turkey; Hong Kong, China; Buenos Aires, Argentina; and Montevideo, Uruguay

Jonathan R. Smith

1234 Any Street, Denver, CO 80222

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jsmith@hotmail.com

EDUCATION

University of Denver College of Law, Denver, CO

J.D., Expected May 2003

- Member, Intellectual Property Law Society

Colorado State University, Fort Collins, CO

B.A., Political Science; Minor, History, May 2000

- Golden Key National Honor Society
- Dean's List

EXPERIENCE

Smith, Doe, Jones, Anderson & James, Englewood, CO

September 2001 - Present

Law Clerk

- Drafted successful opposition to pivotal motion for summary judgment in personal injury case involving catastrophic injuries and more than \$10 million in damages
- Drafted complaint in complex contract case involving dispute over multi-million dollar parcel of real estate
- Prepared settlement agreement to resolve \$30,000 construction contract case between general contractor and property owner
- Interviewed prospective expert witnesses and selected expert for key testimony in complex personal injury case involving snowmobile accident case with massive injuries
- Performed legal research on broad scope of issues in complex civil cases

Colorado State University, Fort Collins, CO

January 1998 - May 2000

Tutorial Hall Manager

- Supervised team of twenty employees to ensure academic success of students while maintaining an atmosphere conducive to growth and learning
- Implemented programs to facilitate personal and academic development of students

ABC Telecommunications, Anytown, PA

June 1997 - January 1999

Production Analyst

- Reviewed and critiqued performance and administered remedial training to more than 500 telemarketers at 10 remote sites serving major consumer services companies and other organizations such as American Express, Capital One, Citicorp, and Smithsonian Institute
- Maintained positive customer relations with client representatives of Fortune 500 companies through regular reporting of sales results
- Developed scripts and trained telemarketers on methods to increase sales of consumer services and products for major U.S. companies, including US West and Discover.

United States Navy USS Eisenhower July 1993- July 1997
Aviation Storekeeper Third Class Norfolk, VA

- Managed the maintenance, inventory, and distribution of classified aviation equipment, valued in excess of \$800 million
- Provided support and assistance to twelve-ship Eisenhower Battle Group engaged in patrolling Persian Gulf and delivering air support over Iraqi No Fly Zone
- Managed security services for various sections of nuclear-powered aircraft carrier USS Eisenhower
- Supplied material to 10th Mountain Division of U.S. Army during Haitian crisis

PROFESSIONAL AWARDS

- Honorable Discharge from United States Navy July 1997
- Merit Citation from Commander, Eisenhower Battle Group April 1995
- Meritorious Unit Commendation Medal (Haiti) July 1995
- Armed Forces Expeditionary Medal (Yugoslavia) May 1994

ACTIVITIES

Intellectual Property Law Society August 2000- Present
University of Denver College of Law

- Worked with senior school officials and faculty to develop and implement improvements to intellectual property curriculum.
- Developed, with Career Services Office, new job posting and placement program for employers and students interested in intellectual property law.

VOLUNTEER EXPERIENCE

- Instructed disadvantaged elementary school children in Hampden, VA about value of education and available opportunities

INTERESTS

- Downhill skiing, reading novels, backcountry camping, hiking, and mountain biking.

Peter A. Wright

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EDUCATION

University of Denver College of Law – Denver, CO

J.D. expected – May 2005

GPA 3.69/4.00; Top 11% of class

- Received Scholastic Excellence Awards (highest grade in class) for both Constitutional Law and Civil Procedure
- Selected to participate as of counsel brief writer and appellate argument advisor for Philip C. Jessup International Law Moot Court Competition
- Advanced to regional finals and achieved tie for fourth highest ranking out of 33 competing teams in brief writing at ABA National Appellate Advocacy Competition
- Placed first in brief writing and oral argument at Peter H. Holme, Jr. Barrister's Appellate Advocacy Competition
- Participant, Rothgerber, Johnson & Lyons Negotiation Competition
- President, Christian Legal Society, DU Chapter (2003-04)
 - Grew active membership list to 15 from only one member; arranged 8 lecture events by prominent members of Denver legal community; established mentoring program to connect students with practicing lawyers; and coordinated student involvement in new legal aid program to serve individuals aided by Salvation Army's Denver Chapter.
- Received DU Law & Bruce T. Buell/Viola Vestal Coulter Academic Scholarships
- Member, American Bar Association – Law Student Division & International Law Section

University of Kansas – Lawrence, KS

B.A. English with Honors & Departmental Honors – May 2000

GPA 3.82/4.00

- Honor Roll – all semesters
- Member, Eta Sigma Phi – Classics Honor Society

University of Kent at Canterbury – Canterbury, England

GPA 3.77/4.00 – Academic Year Exchange Program – 1998-99

- Starting Shooting Guard, UKC Men's Basketball Team – Champions, British University Sports Association & East Kent League

EXPERIENCE

Judicial Extern – Senior Judge John L. Kane – U.S. District Court – Denver, CO – Spring 2004

- Researched and drafted proposed order granting motion to amend complaint in action by employee against large corporation under ERISA; draft relied on by judge's permanent law clerk and judge in producing order; order submitted for publication.
- Conducted extensive research and review of factual allegations and drafted proposed order denying motion for summary judgment in case filed by individual against large manufacturer under federal Age Discrimination in Employment Act; draft order substantially adopted by judge and selected for publication.
- Drafted memo under short time constraints recommending denial of motion to dismiss for lack of jurisdiction; memo relied on by judge in rejecting motion. Case involved complex jurisdictional and international choice of law issues regarding tort action against multi-national tourism corporation.
- Researched and drafted memo on case appealing denial of social security benefits, involving complex medical findings. Recommended reversal of decision and remand to administrative law tribunal; recommendation relied on by judge in rendering court's decision.

Mediator Intern – DU Mediation & Arbitration Clinic – Denver, CO – Fall 2003

- Successfully mediated, with limited supervision, resolutions to several small claims court disputes involving breach of contract, auto accident liability and auto insurance coverage issues.
- Resolved through mediation misdemeanor criminal complaint arising from altercation between high school basketball players, resulting in written agreement that established boundaries for their relationships and a process for independently solving future disputes.

Blackstone Fellow – Alliance Defense Fund – Phoenix, AZ & Sacramento, CA – Summer 2003

- Accepted to Blackstone Fellowship, a prestigious program limited to select group of first-year law students from across the nation interested in constitutional and civil rights law.
- Researched and wrote guide on U.S. Supreme Court's 2003 *Lawrence v. Texas* decision presented to attorneys at regional continuing legal education conference and used in video-recorded version of presentation planned for national circulation.
- Wrote legal memo on legislative immunity within context of civil rights actions under 42 U.S.C. § 1983 to support Pacific Justice Institute's development of legal strategies in cases dealing with land use by religious organizations.
- Developed office guide outlining financial responsibilities of nonprofit organizations and their executive boards for use in creating litigation strategy to support action against private school board for violations of state laws regulating nonprofit organizations.
- Received highest marks from President and Founder of Pacific Justice Institute on final evaluation.

Missionary Volunteer – Church of the Nazarene – La Paz, Bolivia – Summer 2002

- Managed and organized \$15,000 mission budget for community of 40 Nazarene churches throughout Bolivia. Allocated money from mission headquarters to individual districts in Bolivia, sometimes requiring personal delivery by foot to remote villages.
- Developed and taught interactive English course for students at the Nazarene Theological Seminary of Bolivia.
 - Developed basic skills in written and conversational Spanish within six months, sufficient to teach students in their native language.

English Language Instructor – Dong Hu College – Shanghai, China – Academic Year 2000-01

- Developed and taught yearlong English course to 120 Chinese college students enrolled in business curriculum. Designed course to integrate learning English skills with goal setting, critical thinking and study of American society and culture.
 - Learned basic skills in conversational Chinese after six months of independent study.
- Created blueprint for Shanghai intercollegiate sports league modeled after American collegiate and high school sports associations and introduced proposal to college president.
- Received top marks from Director of English Department on final evaluation and was invited to return for another year of teaching.

INTERESTS

- Reading the Classics (especially Russian literature), world-traveling (solo treks in the Himalayas & Andes), long-distance running, and playing guitar.

Kaitlyn J. Sanders

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EDUCATION AND HONORS

University of Denver College of Law

J.D. expected May 2005, GPA: 3.25

- *Chancellor's Scholarship* – Awarded full scholarship based on academic achievement for work in public interest.
- *Trial Team, Association of Trial Lawyers of America (ATLA)*
 - Won regional championship and achieved quarterfinalist status in national competition.
- *Civil Litigation Clinic*
 - Represented Colombian national in successfully obtaining asylum status before the Federal Immigration Court; developed and implemented complex strategy as part of three-student trial team; conducted direct examination of client that was key to successful result.
- *Research Assistant, Professor Alan Chen*
 - Researched and drafted legal memoranda on the First Amendment right to be free from state-compelled expression in support of a successful action for injunctive relief for injuries sustained through the Colorado Mandatory Pledge of Allegiance law.

Universidad de Palermo Facultad de Derecho, Buenos Aires, Argentina, 2001

- Postgraduate semester course for Argentine lawyers to develop strategies for promoting improvements in political and social rights.

University of Wisconsin-Madison

B.A. in International Relations, May 2000

PROFESSIONAL EXPERIENCE

Colorado State Public Defender's Office, Denver, CO

5/04 – present

Student Attorney

- Appear daily in Denver County Court in a variety of pretrial hearings, including having successfully argued two bond reductions in felony cases. Represent clients in jury trials as assigned.

Good, Better, Best Law Firm, Denver, CO

2/04 – 5/04

Law Clerk

- Researched and provided extensive case summaries in support of successful oral argument before federal district court for partial dismissal based on forum selection clause.
- Performed substantial research on prosecutorial misconduct, relied on by supervising attorney in developing a defense and a successful motion to dismiss a felony case in federal district court.

SafeHouse Denver, Denver, CO

5/03 – 5/04

Bilingual Legal Advocate

- Initiated, designed, and implemented VAWA (Violence Against Women Act) Pro Bono Project through Colorado chapter of American Immigration Lawyers Association and successfully recruited 25 initial participating lawyers.
- Recruited and trained four law students to assume the role of legal advocates; also researched and drafted a 200 page instructional guide for all aspects of both VAWA and U visas to be used by all legal advocates.

Immigration Law Office of Charles Timmons, Denver, CO
Paralegal

3/02 – 9/03

- Provided client services to visa applicants, including world-class athletes and nationally acclaimed artists, for extraordinary ability permanent resident visas; services, often conducted in Spanish, include developing a portfolio of references, and drafting the applicant's letter addressing and supporting the legal requirements for issuance of the visa.
- Managed the application process of more than fifty cases, ranging from business venture visas to family based visas.

Linguatex International School, Buenos Aires, Argentina & Denver, CO
ESL and Spanish Teacher

1/01 – 3/02

- Designed and delivered lessons on grammar and conversational English to top-level Argentine business professionals.

Wilson & Smith, Madison, WI
Litigation Intern

4/00 – 12/00

- Prepared video summary of key depositions to be used at trial for presentation made to client's Board of Directors in large intellectual property lawsuit.

Wonderful Writer Screenworks, Minneapolis, MN
Marketing Assistant

1/95 – 12/01

- Interviewed store managers, reviewed applications and selected employees to be featured in Target's annual report and in its holiday television commercials.
- Gathered personal statements from Americans living along Route 66 and developed additional research for historical miniseries on Country Music Television.

CLINICAL/INTERN EXPERIENCE

El Centro Humanitario Para Los Trabajadores, Denver, CO

9/03 – 5/04

- Collaborated with founder of Center to draft legislation to increase liability for nonpayment of wages; also prepared testimony presented before the legislative committee and lobbied members of the legislature in support of the bill.

Supreme Court of Argentina, Buenos Aires, Argentina
Legal Intern

1/01 – 12/01

- Researched disability law development in Argentina for international human rights project on discrimination against disabled people during the country's military regime in the 1980s.
- Organized and provided translation services for meeting on comparative law between California appellate judge and justices of the Argentina Supreme Court.

Public Interest Judicial Clinic, Buenos Aires, Argentina
Research Assistant

1/01 – 12/01

- Identified sources for funding and drafted grant applications to promote the advancement of social rights in Argentina.
- Researched U.S. case law on disability rights and translated case summaries for use as comparative precedents in similar cases being tried in Buenos Aires.

INTERESTS

- Salsa dancing, snowboarding and international travel.

KAREN K. JOHNSON

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kjohnson05@student.law.du.edu

EDUCATION

UNIVERSITY OF DENVER COLLEGE OF LAW, Denver, Colorado

J.D. expected, May 2003

Co-Chair, AWARE - Women's Student Law Organization

- Organized citywide event featuring a distinguished panel of law school professors and prominent community advocates to present, "Your Home is Not Secure in this Land-A Discussion of Domestic Violence in America Today."
- Developed and implemented plan to promote membership growth, including lecture series opened by Prof. Alice Reich of Regis University addressing "Obstacles Women Face in Law and Society." These efforts grew membership by 25% within 3 months.

UNIVERSITY OF WISCONSIN, Madison, Wisconsin

B.A., Afro-American and Women Studies, May 2000

- **Dean's List**
- **Support Services and Programming Coordinator, Campus Women's Center**
 - Surveyed women students each semester to identify needs, and in response created 4-5 campus-wide support groups to address broad variety of issues, including careers in non-traditional areas, sexual assault, and racial and ethnic diversity. Recruited and supervised 10-12 volunteers to conduct these groups.
 - Designed program agenda, secured traditional and non-traditional health care professionals as panelists, and developed and implemented citywide marketing plan for "Alternative Medicine-Holistic Healing" workshop.
- **Legal Advocate, Rape Crisis Center**
 - Co-developed and presented plan, approved by senior county jail officials, to create Dane County, Wisconsin's first ever support group for female inmates who were survivors of sexual assault.
 - Delivered crisis counseling to more than 50 sexual assault victims; accompanied victims during police questioning and provided support to address victim's needs for understanding and validation.

EXPERIENCE

Domestic Violence Victim's Advocate, Dane County District Attorney's Office Madison, Wisconsin, Summer 2002

- Investigated and developed factual basis for issuance of no-direct/indirect contact order for victim adopted by assistant district attorney in presenting the case and relied on by court to establish bail conditions.
- Conducted victim interview and developed treatment plan proposed by assistant district attorney for inclusion in abuser's case disposition; plan included alcohol and drug assessment and domestic violence treatment counseling.

Student Attorney, Domestic Violence Civil Justice Program
UNIVERSITY OF DENVER COLLEGE OF LAW, Denver, Colorado,
August 2001- May 2002

- Represented indigent, Mandingo-speaking woman from Sierra Leone in all aspects of 2-day asylum hearing before a Federal Immigration Judge, based on relief under the Violence Against Women Act and the Torture Convention.
- Prepared and delivered direct and cross examination of witnesses; developed and implemented strategy for examining experts, including Clinical Social Worker related to impacts of domestic violence and Trauma-Psychotherapist on client's suffering of post-traumatic stress disorder.
- Researched, drafted and filed 25-page closing argument supporting client's asylum claim based on torture by rebel forces.

Legal Intern, Wisconsin Coalition Against Domestic Violence
Madison, Wisconsin, Summer 2001

- Wrote and edited key parts of Domestic Violence Legal Manual, including sections on Victim/Witness Rights and Wisconsin Domestic Violence Laws; manual was distributed statewide to law enforcement officers and battered women's shelters.
- Advised chief law enforcement officer of urban central Wisconsin county on strategies and tactics to more effectively obtain victim impact statements following a domestic violence incident; recommendations were implemented into countywide law enforcement training procedures on domestic violence.

Crisis Counselor, Colorado Legal Initiative Project
Denver, Colorado, Fall Semester 2000

- Provided crisis counseling and developed factual bases for case evaluations to approximately 64 victims of civil rights discrimination based on sexual orientation.
- Explored, analyzed, and developed litigation and non-litigation strategies against local school district for resolving teacher's civil rights violation of developmentally disabled middle school student based on sexual orientation of parents; recommended successful non-litigation strategy that protected child from harmful emotional and social impacts.

INTERESTS

- Hiking - Contributed description of unique trail in Great Sand Dunes National Park, published in Hiking Colorado.
- Traveling- Spent 3 weeks in Spain, visiting Grenada, Seville, Cordoba and Spanish/Moorish landmarks, including the Alhambra.
- Reading- Contemporary works on Middle Eastern affairs and political figures, including Palestinian advocate Hannah Ashwari.

Jennifer Boyd

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Education

University of Denver College of Law, Denver, CO August 2002 - present
Juris Doctor Expected, May 2005

- GPA: 4.0/4.0
- Received Highest Grade in Lawyering Process I
- Member, International Law Society and Business Law Society

University of Colorado, Boulder, CO August 1997-May 2001

Bachelor of Science, Business Administration, May 2001

- Marketing Major GPA: 3.31/4.0 Major GPA: 3.53/4.0
- Scholarship for Entrepreneurship Studies, January 2001
- Dean's List, May 2000, May 2001

Experience

Enterprise Rent-A-Car, Denver, CO July 2001 - July 2002

Assistant Manager, Branch Corporate Account Manager, Management Trainee

- Earned two promotions within eight months through sales, marketing, and customer service efforts
- Managed all business operations at a sixty-car rental branch
- Improved and maintained highest customer satisfaction index in branch's two year history

Center for Entrepreneurship, University of Colorado, Boulder, CO

July 2000-2001

Project Coordinator for The Experiential Classroom, Logistics Coordinator for the Women's Symposium

- Coordinated all academic, hospitality, and social events for The Experiential Classroom, a three-day international academic conference attended by 50 professors
- Initiated a regional marketing strategy for the Women's Symposium attended by over 100 aspiring entrepreneurs

Laws Hall and Associates, London, England May-June 2000

Secondary Market Research Director Team A

- Created and carried out a primary and secondary market research campaign used to create an advertising campaign for *Walkers Snacks Ltd.*, a division of *Pepsico*
- Created the tag line, "Another Walkers Please" used by *Walkers Snacks Ltd.* in trade magazines throughout the United Kingdom

Boulder Gymnastics Class Program, Boulder, CO September 1998-May 2001

Class Program Manager, Gymnastics Coach

- Doubled enrollment to 150 students within two months by designing an advertising campaign, incorporating special prices, and creating a monthly newsletter
- Received the Scholarship for Entrepreneurial Studies through the use of entrepreneurial efforts within an existing organization, Boulder Gymnastics, to relieve the club of debt

Activities

Odyssey School, Denver, CO September 2002-present

Reading Volunteer

University of Denver Youth Gymnastics, Denver, CO September 2001-present

Youth Gymnastics Coach

Christine L. Baker

1234 East Alameda Avenue, # 111, Denver, CO 80222 ▪ (303) 333-9999 ▪ cbaker04@student.law.du.edu

Education

University of Denver College of Law, Denver, Colorado, G.P.A. 3.54/4.0; Class Rank: 35/228

Juris Doctor Expected, May 2004

- Denver University Law Review, Staff Editor, 2002-2003; General Editor, 2003-2004
- Vice President, Land Use Law Society, 2003-2004; Member, Business Law Society, 2002-2004
- Moot Court Board, 2002-2003, lead, Natural Resources Competition, 2002
- Member, The Doyle Inn of Court, 2002-present

University of Texas, Austin, TX, Bachelor of Arts in Spanish, December 1998

- ISA Study Abroad Program, Granada, Spain, Summer 1997
-

Professional Experience

Summer Associate, Anderson Johnson Austin, Texas

Beginning July 2003

Summer Associate, Good Better Best LLP

Denver, Colorado

May 2003 - present

- Researched Blue Sky laws related to institutional investors; created database of pertinent statutory exemptions
- Reviewed and analyzed Real Estate Settlement Procedures Act ("RESPA") pertaining to cooperative brokerage agreements; drafted client memorandum setting forth exemptions from RESPA

Intern, Judge James Doe, Arapahoe County District Court, Colorado

February - April 2003

- Reviewed mechanics' lien filings; discussed legal issues with Judge Doe; researched applicable case and statutory law; drafted order for Judge's review
- Reviewed county court file and defendant's appeal to the district court pertaining to conviction for driving while ability impaired; researched applicable criminal procedure law; drafted order for Judge Doe's review

Summer Associate, Anderson Johnson Austin, Texas

July - August 2002

- Researched, analyzed, and prepared letter to client regarding effect of federal Clean Air Act provisions on state regulations
- Conducted case and statutory law research and prepared memorandum on CERCLA and EPA regulations related to transporter liability
- Researched, analyzed, and prepared internal memorandum discussing the requirements in Texas for constructing effective releases of liability relating to property contamination
- Reviewed and summarized Fifth Circuit case law addressing the issue of "hostile work environment" and prepared speech entitled "Who's Harassing Who – And What Employers Should Do About It"

Intern, Environmental Protection Agency

Denver, Colorado

May – June 2002

- Reviewed and analyzed Supreme Court decision in SWANCC and subsequent case law addressing similar environmental issues; prepared memorandum detailing research
 - Analyzed applicable federal law and regulations and drafted complaint against oil facility alleging violations of Clean Water Act
-

Interests & Volunteer Activities

- Competitive gymnast, 1982-1993; Elite gymnast, Junior Olympics team member, 1988-1993
- Raised \$5,000 for the Arthritis Foundation, 2001; Raised \$1,000 for the Arthritis Foundation, 2002
- Race for the Cure, participant and sponsor, 1994-2003; Competitor, Olympic distance triathlon, 2003
- Enjoy fly fishing, triathlons, travel, and proficient use of the Spanish language

ANN M. SMITH

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EDUCATION:

University of Denver College of Law, Denver, Colorado

J.D. expected, May 2007

- Member, Public Interest Law Group
- Student member, ACLU, Colorado Bar Association and Colorado Trial Lawyers Association

University of Utah, Salt Lake City, Utah

B.A., English, May 2002

- Dean's List, 3.70 GPA
- Member, Golden Key Honor Society and Pre-law Society

Central Pennsylvania Business School Summerdale, Pennsylvania

ASB Court Reporting, August 1985

- Selected on the basis of exceptional reporting skills as 1 of 10 students to report depositions taken in personal injury class action arising from the nuclear meltdown at Three Mile Island.

EXPERIENCE:

Doggone Walking Services, Salt Lake City, Utah, 1999 to 2001

Sole Proprietor

- Launched successful and unique pet-sitting and animal care business that grew quickly, exceeding gross revenue projections within 1 year and making it necessary to hire 2 employees to service business growth.
- Designed and implemented multifaceted marketing plan, incorporating personal canvassing of pet grooming businesses and veterinarians, direct mail and newspaper advertising, and creation of business website.
- Featured on the evening news of Salt Lake City's NBC affiliate as a unique and successful area business.

Salt Lake County Parks and Recreation, Salt Lake City, Utah, 1999-2000

Office Assistant

- Identified deficiencies in billing procedures and designed and implemented remedial process that substantially reduced delinquent fees.
- Negotiated resolution of disputes with customers over liability for childcare expenses based on research and evaluation of billing and attendance records.

Esquire Deposition Service, Troy, Michigan, 1997 - 1998

Freelance Court Stenographer

- Produced deposition transcripts under strict time constraints in major patent and products liability cases for attorneys representing General Motors, Ford and Chrysler.
- Routinely reported depositions involving more than 20 attorneys in class action asbestos litigation.
- Obtained federal government security clearance to provide transcripts for the United States Department of Agriculture.

Baltimore County Circuit Court, Baltimore, Maryland, 1994 - 1997
Official Court Stenographer

- Routinely provided basic legal research when requested by the judge.
- Reported all courtroom proceedings of civil and criminal jury and bench trials from personal injury to death penalty cases.
- Developed and implemented courtroom system to efficiently manage daily copy transcripts necessary for 3-month jury trial involving contract and legal malpractice dispute.

York County Court of Common Pleas, York, Pennsylvania, 1988 - 1994
Official Court Stenographer

- Provided reporting services in the Criminal and Civil Division, rotating between 12 judges and four juvenile hearing masters.

Betz & Strouse Reporting, Baltimore, Maryland, 1987 - 1988
Freelance Court Stenographer

- Provided deposition transcripts and supervised proofreaders for complex civil cases, including personal injury class-action suits against Greyhound Bus Lines and Amtrak.

Jacoby & Associates, Pittsburgh, Pennsylvania, 1986 - 1987
Freelance Court Stenographer

- Reported deposition transcripts of class-action cases related to black lung disease of coal miners.

Adelman Reporting, Pittsburgh, Pennsylvania, 1985 - 1986
Freelance Court Stenographer

- Provided transcripts of administrative proceedings before the Pennsylvania Workman's Compensation Board and Public Utility Commission.

**PROFESSIONAL
AFFILIATIONS:**

Registered Professional Reporter
Member National Court Reporters Association
Utah Certified Shorthand Reporter

**COMMUNITY
CONTRIBUTIONS:**

Murray City Zoning Board, Annexation Division

- Appointed to Zoning Board through competitive process based on knowledge of annexation procedures, community involvement, and recommendation of mayor.

INTERESTS:

Rescue and provide foster care to homeless and abused animals through nonprofit organizations such as Best Friends Animal Sanctuary and Wasatch Humane Animal Rescue.

(Sample Alumni Resume)

DAVID T. MARSHALL

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LEGAL EXPERIENCE

GX3, LLC, Denver Colorado, 4/01 – Present

Real Estate Counsel

- Performed extensive due diligence to support separate purchase transactions of two industrial buildings comprising approximately 30,000 square feet. Procured and reviewed Phase I environmental report, reviewed and evaluated title reports, and researched and confirmed status of properties' zoning.
- Negotiated and drafted documents for commercial lease transaction with total lease payments exceeding \$750,000. Transaction required complex negotiations and instruments to document assignment of sublease, release of sublessee's personal guarantee, and renegotiation of original lessee's guarantee.

Good, Better & Best, LLP, Denver Colorado, 11/01 – Present

Contract Attorney

- Reviewed voluminous client records of major pharmaceutical company for relevancy, content, and privilege in response to discovery request in high-profile class action case seeking damages arising from use of childhood vaccines.

Doe, Doe & James, P.C., Denver Colorado, 6/00 – 8/01

Associate Attorney

- Drafted eight private placement memoranda offering investments in shares, units, convertible debt, and trust indenture obligations, including a private placement and supporting documents for start-up company offering advanced, online real estate marketing tools, seeking up to \$1.2 million in investment capital.
- Drafted sections of public offering memorandum for 2001 Denver International Airport \$425 million bond offering. Performed due diligence on airport business affairs and drafted airport noise section update.
- Reviewed and evaluated case brought before NASD against broker-dealer client alleging failure to supervise broker; researched and drafted case evaluation memo used in developing and implementing successful case strategy.
- Counseled and prepared necessary documents for ten publicly held companies to satisfy reporting and other key requirements under federal securities laws; client industries included oil and gas, securities, Internet, waste management, and education search assistance.
- Researched and drafted legal opinion on status and obligations of control person in connection with multiple stock purchase transactions comprising 1.6 million shares.

Thursday Night Bar/University of Denver, Denver Colorado 10/97 – 5/98

Law Clerk

- Uncovered disguised business asset depletion in domestic relations case and drafted successful motion for ex parte asset freeze to preserve client's interest in marital property.

Smith & Associates, LLC, Denver Colorado, 5/97 – 4/98

Law Clerk

- Delegated primary responsibility for litigating and managing, under attorney's supervision, approximately nine domestic relations cases at any given time, including cases with complex financial and custody issues. Co-chaired trials on four domestic relations matters in Denver, Arapahoe, and Jefferson Counties.
- Drafted successful trial brief on income shifting for federal income tax purposes in domestic relations case involving disputed amount exceeding \$200,000.

OTHER EXPERIENCE

Centennial Bankers Mortgage, Denver Colorado, 2/96 – 2/97

Loan Processor

- Selected from ten peers on the basis of financial analytical skills and overall job performance to work exclusively with underwriter on innovative Fannie Mae lending program to finance real estate loans for assisted-living, group homes.

TC Properties, Denver Colorado, 9/95 – 12/95

Project Coordinator

- Coordinated critical path elements of commercial real estate site development for two Walgreen drug stores, including zoning, environmental reviews, and other government requirements.

Erb Lumber Company, Birmingham Michigan, 6/91 – 6/95

Human Resources Manager

- Youngest Human Resources Manager in company's 50-year history. Managed flexible benefit program, COBRA compliance, worker's compensation, unemployment insurance and EEOC matters for all 2,500 company employees staffed in Michigan, Ohio, and Indiana.

PROFESSIONAL AFFILIATIONS

Admitted to Colorado Bar May 2000 ~ Member, Colorado Bar Association Real Estate Section

EDUCATION

University of Denver

J.D., College of Law, December 1999

M.B.A., Daniels College of Business, November 1999

Detroit College of Law

American Jurisprudence Award in Reading, Writing & Analysis

Competitive appointment to Environmental Law Review

First year law school, 1994-1995

University of Michigan

B.A., Psychology, June, 1991

**Western Michigan
University**

Phi Eta Sigma National Honor Society

National Honor Society, and Dean's List

First year undergraduate studies, 1987-1988