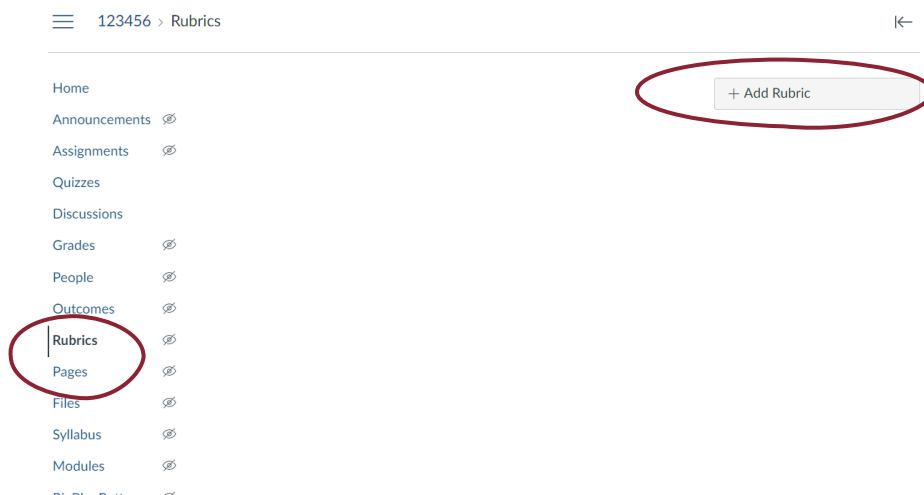




CREATING RUBRICS FOR ASSIGNMENTS

CREATE NEW RUBRIC

- STEP 1** Go to the **'Rubrics'** tab on the far left-hand side.
- STEP 2** Click on the **'+ Add Rubric'** button in the upper-right corner.



IDENTIFY CRITERIA, POINTS, AND RATINGS

- **STEP 3** Give your rubric a name in the **'Title'** window
- **STEP 4** To add criteria to your rubric, click on the **'+ Criterion'** button and select the **'New Criterion'** option.

☰ 123456 > Rubrics

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Title: Some Rubric

Criteria	Ratings	Pts
Description of criterion Range <input type="checkbox"/>	5 pts Full Marks + 0 pts No Marks	5 pts
+ Criterion Find Outcome		Total Points: 5

New Criterion

Duplicate

Description of criterion

- **STEP 5** For each criterion, provide a brief description in **'Description'** window. (An optional **'Long Description'** window for longer explanations.)
- **STEP 6** Click the **'Create Criterion'** button.






Add Criterion

Description






Long Description

Cancel Create Criterion

- **STEP 7** Give each criterion a point value.

Title: <input type="text" value="Some Rubric"/>		
Criteria	Ratings	Pts
Description of criterion   Range <input type="checkbox"/>	5 pts  Full Marks  0 pts  No Marks	<input type="text" value="5"/> pts
+ Criterion <input type="text" value="Find Outcome"/>		Total Points: 5
<input type="button" value="Cancel"/> <input type="button" value="Create Rubric"/>		

- **STEP 8** Creating a rating scale. Add rating levels by clicking on the blue '+' button.

Title: <input type="text" value="Some Rubric"/>		
Criteria	Ratings	Pts
Description of criterion   Range <input type="checkbox"/>	5 pts  Full Marks  0 pts  No Marks	<input type="text" value="5"/> pts
+ Criterion <input type="text" value="Find Outcome"/>		Total Points: 5
<input type="button" value="Cancel"/> <input type="button" value="Create Rubric"/>		

- **STEP 9** Give each new rating level a name in the 'Rating Title' window (and if you like a description in the 'Rating Description' window). Note that the point value for each new level will be calculated automatically.

- **STEP 10** Click the 'Update Rating' button.

Edit Rating

Description of criterion

Rating Score
3 pts

Rating Title
Average

Rating Description

Cancel Update Rating

- **STEP 11** When done configuring criteria, points, and ratings, click the 'Create Rubric' button on the bottom.

Title: Some Rubric

Criteria	Ratings	Pts
Description of criterion Range <input type="checkbox"/>	5 pts Full Marks +0 pts No Marks	5 pts

+ Criterion Find Outcome Total Points: 5

Cancel Create Rubric

ADD RUBRIC TO ASSIGNMENT

- STEP 12** Go into the relevant assignment and click on the **'+ Rubric'** button at the bottom.

Example Assignment Publish Edit ⋮

No additional details were added for this assignment.

Points 0
Submitting a file upload

Due	For	Available from	Until
-	Everyone	-	-

+ Rubric

- STEP 13** Find and select the accompanying rubric via the **'Find a Rubric'** search bar. Click the **'Create Rubric'** button.

Due	For	Available from	Until
-	Everyone	-	-

Title: Find a Rubric

Criteria	Ratings	Pts
Description of criterion Range <input type="checkbox"/>	5 pts Full Marks + 0 pts No Marks	<input type="text" value="5"/> pts

+ Criterion Total Points: 5

- I'll write free-form comments when assessing students
- Remove points from rubric
- Don't post Outcomes results to Learning Mastery Gradebook
- Use this rubric for assignment grading
- Hide score total for assessment results

Cancel Create Rubric