



University of Denver  
Student Bar Association  
Weekly Minutes

- I. **Call to Order**
  - a. Attendance
    - i. 13/15 here.
  - b. Approval of Minutes
    - i. *Cole sets forth the motion to approve the minutes. Tempest seconds. Approved.*
- II. **Guest Speakers**
  - a. **Chris**
    - i. Grad Bar Week – 2/17 – 2/21
      1. Make sure to get your composite photo taken that week if you are a 3L – if you don't, then you won't be on the composite.
- III. **Previous Business**
- IV. **Committee Updates**
  - a. **Election: Kaley**
    - i. Event was a success!
      1. Emailed the entire student body.
      2. Keep telling people to vote.
    - ii. Will email the rest of the student body again on Monday; change in the guidelines for the part-time students.
    - iii. Budget request will be next week!
      1. Budget request for the election party. Will get a quote first.
  - b. **ABA: Naomi**
    - i. **Tabling**
      1. Dates
        - a. Feb 5 – rescheduled to 2/12
        - b. Feb 26
        - c. March 11
        - d. April 1
        - e. April 15
      2. Edward tabled last weekend! Was a good way to explain what the ABA was. People seemed interested in the career quiz.
  - c. **Ad hoc committee: Naomi / Tempest**
    - i. This is the Personal Hygiene project
      1. Need to buy more.
    - ii. Need to figure out what structure to use going forward
      1. Naomi, Tempest, and Chris will meet to figure out what to do.
  - d. **Diversity Roundtable: Leo**
    - i. Met with Pattie Powell about how to work on the Diversity Roundtable.

February 12, 2020

4:30 p.m.

SCOL 170

ii. Thursday, February 13<sup>th</sup>

1. 4:30 – 5:30 P.M.

iii. A student raised that we should have mandatory inclusion and diversity training as part of SBA training.

1. *Leo motions to create inclusion and diversity training as part of SBA training. Naomi seconds.*

2. Jacob notes that we do an SBA training in the fall. Would we want to amend to include this training as part of the annual training?

3. Is it in the new student orientation?

a. Leo – the activity that was during lunch was supposed to be recurring during the school year.

4. *Leo moves to amend her motion to include ALL student leaders, not just SBA. Naomi seconds.*

a. Discussion

i. Amanda – is there diversity training that is specific? Are they well vetted?

ii. Leo – not a specific training has been decided on yet

iii. Amanda – do we look at the existing curriculums out there instead of making our own and then tailor it to the law?

iv. Kaley – should the specific program be bought before the board to vote on first

v. Cole – seconds both

vi. Chris – we have resources on campus of people who did this as a career so we should tap into those resources first (Campus Life & Excellence training)

1. We used to do live but it is difficult with schedules.

vii. Kaley – has done the resource training modules; can they work off of those resources to make them applicable here

viii. Jacob / Claire – what is the timeline on this for the student org training

1. Chris – student orgs ALL have to be trained by spring break

a. Basically 2 weeks from today before it goes live and has been quality checked

b. Maybe for this year we say that the other training is coming later and then orgs will get complete funding once they have finished this.

February 12, 2020

4:30 p.m.

SCOL 170

- ix. Amanda – it is important to do it quickly but also to do it right
  - 1. Suggestion – look into the existing modules and then report back next week
    - a. *Motion to review the module and then present to SBA. Unanimously passed.*
  - x. Naomi – if DU has already put the stamp of approval on it then is SBA in a position to say that they are not good?
  - xi. Edward – not so much to look at the content, more the impression that we will see that it works for the student orgs.
  - xii. Chris – give one week so that he can look at the info that is available and what we can do with it
- 5. *NEW MOTION – Gideon sets forth the motion to table. Naomi seconds.*
- 6. Roundtable Snack
  - a. *Leo makes a motion to allocate \$125 for the Diversity Roundtable Meeting. Cole seconds. Approved.*
- e. **Social:** Gideon
- f. **Health & Wellness:** Lisa
  - i. Fireside Chats
    - 1. 2/26 and 3/13 (W and R) in Room 145 from 12 p.m. – 1 p.m.
      - a. Will reach out to UCC
- g. **Community Outreach:** Claire
  - i. Sweatshirts are ready for the Appreciation Dinner fundraiser
    - 1. Will be \$25
    - 2. 2/7-21 : link will be open for people to buy
      - a. We need to table for it and set up flyers → will set up a TWEN page to sign up.
    - 3. Need about 50 minimum.
    - 4. Should be here by the beginning of March.
  - ii. Tentative date for the Appreciation Dinner is late April 2020.
  - iii. Turning the week before Barrister’s into a spirit week
    - 1. Cans for Cold Calls, Community lunch, family movie night
    - 2. Theme days?
      - a. Theme days = if people participate, then we pull 5 names out of the raffle → they can get a free ticket.
- h. **Finance:** Cole
  - i. Client Counseling Competition – Regional Competiton

February 12, 2020

4:30 p.m.

SCOL 170

1. Can only do a max of \$1500, which the Finance Committee recommends.
    - a. They requested \$2,800.03.
  2. Kaley sets forth the motion to approve the \$1500. Edwards seconds. Approved.
- ii. Public Interest Environmental Law Conference
1. \$495.77 is the max that Finance Committee can give (this is 2/3 of the amount that was requested because that is the max)
  2. *Amanda sets forth the motion to approve \$495.77, Kaley seconds.*

**V. New Business**

**a. Community lunch / ABA Table**

**b. Update to Financial Regulations and By-laws**

**i. Article 1, G and G1**

**1. Formatting changes**

**ii. Section 3 (page 6)**

**1. The base disbursement to the student orgs.**

**2. Finance committee recommends \$300 but we have to edit it.**

- a. Chris – suggestion - don't put it in the bylaws and say that "SBA may set this annually"

**iii. Base Disbursement**

**iv. Limitation**

**1. Depends on the budget; if it is when we do at the beginning of the year or at the end**

- a. LOOK AT THE LANGUAGE. MAKE COMMENTS.

**v. SBA → substantive issues**

**1. Put them on TWEN. If you have an idea, then make a suggestion for how to actually change it so it can be voted on**

**vi. Discussion -**

**1. Kaley – when would funds be removed and returned to SBA?**

- a. Cole - The issue with setting a standard date is that the academic year will always change. No exact date for this reason.

**2. Kaley – base disbursement timing**

- a. If the approval isn't until the first week, then students will have already spent money on Derby Days

**3. Jacob – timeline: funds are dispersed → then they go back to the SBA fund → then anything that is left over goes to the Emergency Fund → then certain amount goes into the endowment fund.**

February 12, 2020

4:30 p.m.

SCOL 170

4. Naomi – what happens when 1Ls come in and want to create an org? an old org is revived?
  - a. Will post this on TWEN

## VI. Student Concerns

### a. Naomi

#### i. Chairs in the Stairs / Forum

1. They are very greasy / disgusting.
2. Who do we contact about this?
3. Chris – maybe contact the front desk in Student Affairs; some furniture has been re-upholstered but maybe those weren't
4. Kaley – can we also include that a lot of the chairs in classes are really frayed

### b. Tempest

#### i. Headshots

1. Said that they can do 20-25 shots in an hour
2. McCray or Kowalyshyn

#### ii. Naomi – how would students access them after?

1. Probably a link after – would be given a code, etc.

#### iii. Leo – could we partner with the CDO or the Colorado Bar Association

#### iv. Claire – would this be a good edition to student spirit week?

#### v. Tempest – should SBA create a separate Instagram?

1. Could do student org spotlights, promotion about SBA
2. Barrister Ball tickets giveaway → people comment
3. \*\*This can be done as a part of social

### c. Lisa / Claire

#### i. Mental Health and the Law Class

1. Student raised the issue that the final due date was not made clear; kept moving it
2. Emailed the Registrar twice about it.
3. Another issue was if adjunct professors are given clarity about what a credit means.
4. Amanda – met with Dean Wiersema about the Con Law grade issue
  - a. Something that came up was that it is not clear to students when Dean Wiersema is the contact v. Dean Boynton v. Sarah Sweetman.
  - b. Maybe on the insta we can make this clear?
5. Claire – who would we raise issues about a final about?
  - a. Chris – Dean Wiersema is still the dean of academic affairs
6. Kaley – the Registrar email is what is listed on exams and on all the take-home exams, then they should be responsive

### d. Kaley

#### i. Printing

February 12, 2020

4:30 p.m.

SCOL 170

1. Who is the contact person?
      - ii. Claire - There is an email that was sent out that explains that the printing was a pilot program.
      - iii. Kaley – we can send out an email from SBA that explains that this was a pilot program, etc.
      - iv. Gideon – we should reach out the Provost, etc. to see why this changed
        1. Chris – Tim Mitchell is the contact at the law school
- VII. **Calendar**
  - a. Community Lunch: February 11<sup>th</sup>
  - b. Fireside Chat: February 26<sup>th</sup>
  - c. Community Lunch: March 11<sup>th</sup>
  - d. Fireside Chat: March 13<sup>th</sup>
  - e. Wellness Day: March 17<sup>th</sup>
  - f. Community Lunch: April 7<sup>th</sup>
  - g. Res Ipsa Loquitor Event: April 17<sup>th</sup>
  - h. Barristers Ball: April 18<sup>th</sup>
  - i. Breakfast for Dinner: May 3<sup>rd</sup>
  - j. Cans for Cold Calls:??
  - k. Graduation Day: May 16<sup>th</sup>
- VIII. **Remarks for the Good of the Order**
  - a. **Jacob** – great job to Kaley on the election info session! Thank you to those that attended. Thank you to Leo for setting up the Diversity Roundtable, thank you to Claire for the great community ideas, and thank you to Tempest for the Instagram idea.
  - b. **Gideon** – thank you Cole for the edits on the bylaws, financial regs!
- IX. **Motion to Adjourn**
  - a. *Cole sets forth the motion to adjourn at 5:29 pm.*