



University of Denver
Student Bar Association
Weekly Minutes

- I. **Call to Order**
 - a. Attendance
 - i. 14/15 present. Amanda absent.
 - b. Approval of Minutes – combined approval of 11/20/2019 and 1/15/2020
 - i. *Claire sets for forth the motion to approve. Jordan seconds. 1 against. 3 abstentions. Approved.*
 - ii. **1/15/2020 Minutes were amended** to add in the following provision –
 1. *Jeffrey makes a motion for \$250 for Amazon gift card to buy a gift card for Emily (who is leaving Student Affairs).*
 - a. *Cole amends the current motion to \$150 Amazon gift card.*
 - i. 14 in favor. 1 abstention.
 2. [NOTE = the reason these were not in the 1/15 minutes was because the gift was to be a surprise for Emily.]
- II. **Guest Speakers**
 - a. **Emily**
 - i. SBA presented Emily with the gift card that was voted on during the 1/15 meeting. Meetings amended [see above].
 - b. **Chris**
 - i. Graduation email went out today (1/22). Tell 3Ls to pay attention to the checklist!
 1. Talk to Chris Newman for any questions about the checklist and questions about the bar application.
 - ii. Nominations for the student speaker at graduation will be after spring break.
 - iii. Election Weeks
 1. First two weeks of February for all student organizations. Flyers will go up this Friday.
- III. **Previous Business**
 - a. **Avalanche Game Recap**
- IV. **Committee Updates**
 - a. **Election: Kaley**
 - i. Committee members: Amanda and Leo
 - ii. Election schedule
 1. Monday, 2/3 – student packets will be sent to the student body
 - a. 2/3, noon – quick info session about SBA and the positions. Will explain the election process
 - i. Food request will be made at the next meeting.

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2. Packets are due Friday, 2/14.
 - a. PT can email. Day time must return a hard copy.
 - b. Election committee will review that they are complete and then email them that they are set to
 3. 2/17 – campaign starts
 4. 2/23 – campaign closes
 5. 2/24 – voting period
 - a. Only campaigning is “get out to vote” promotion.
 6. 2/26 – Election Party
 - a. No SBA Executive board meeting then.
 - b. Election results released!
 7. 2/29 – Updates to Election Packets Complete
- b. ABA: Naomi**
- i. 2/5, 2/26, 3/11, 4/1, 4/15 → Naomi will be tabling for ABA.
 1. Naomi will also be tabling during the community lunches.
- c. Social: Gideon**
- i. Avalanche Game Recap
 1. Sold out! Great turnout and event.
 - ii. Barrister’s Ball – 4/18
 1. If anyone wants to give theme ideas → now is the time!
 - iii. Social Committee
 1. Goal is to plan one event this semester!
 - a. Similar to the ice rink event? Laser tag?
 - iv. Naomi – when we are considering social events, can we consider access for different levels of mobility?
 1. Being inclusive about events.
 - v. Edward – is it possible, next year, to do it on a weekend that students don’t have classes?
 1. Jacob – idea was to do it that weekend because PT students are here because some of them fly in and we wanted to be sure that they would be in Denver that weekend.
 - vi. Tempest – if only one PT student went last year, should we do something to offset that this year?
 1. Jacob – it is later in the night. Hard to pick a date that works for 500 people. We ultimately have to pick a day that works with holidays, etc.
 2. Kaley – needs to be promoted to the PT students well in advance so that they can get readings, etc. done before so that they can go if they want to go.
 3. Naomi – what is the budget?
 - a. Jacob – we have \$15,000 in the Barrister’s budget. Then, we sell tickets as well. Previous year’s budgets are posted on TWEN.
 4. Naomi – there have been two concerns raised
 - a. The sticker price is really high.

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- b. The ice sculpture raised concerns about wasteful spending.
 - i. Jacob – the ice sculpture was cheap.
- c. The budget is high and then we sold tickets. We need to make sure that we have it be accessible.
5. Cole – the idea of having Barrister’s Ball was voted on by the students a while back so that is why we host it. The costs of Knobel – space, security, food, alcohol, tent → that alone is between \$15,000-17,000.
 - a. DJ and photo booth were \$1700.
6. Leo – for an event this size, it is not more than a wedding, quinceañera, etc. It is something fun for the students and on most law school campuses.
7. Kaley – for an event of this size, risk management, etc. and the price is not really that high. We need to make sure that we are transparent with students about the price, etc. People can join TWEN and see the budget so that they know the price breakdown. Is working on another event on campus for 150 people that is 3x as high.
8. Jordan – what are the prices?
 - a. Chris – we cannot use SBA funds for the alcohol so either people bring cash to buy the alcohol or people buy a ticket to buy alcohol.
 - b. Jacob – we did a “non-alcohol ticket” and then a “ticket with alcohol” and it didn’t work well.
 - i. Have had a “early bird special” that \$5 less, i.e. \$30 and \$25.
9. Andrew – what happens if people can’t buy a ticket? Is there a process?
 - a. Jacob – that has not happened before. Might be something for Student Affairs to decide what the parameters are.
 - b. Kaley – where would the money for the alcohol then come from? Something for the Social Committee to think about.
10. Naomi - ticket prices
 - a. Next week or the week after → can the Social Committee come up with different price options then?
 - b. Chris – usually we have 3 options and what they would entail.
 - c. Jacob – a lot of it is out of our control because Knobel handles a lot. Last year, he did it and then sat down with Chris. Then went to SBA to say that we need \$X to cover the amount so we need to charge \$X for tickets.

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- d. **Health & Wellness:** Lisa
- e. **Endowment**
- f. **Community Outreach:** Claire
 - i. Meeting with Chris tomorrow to figure out the checklist to get the ball rolling on the Appreciation Dinner.
- g. **Finance:** Cole
 - i. Two more requests for the ACS Convention.
 - 1. Finance committee recommends approving both of these on the grounds that these be the last 2 because we are then moving towards \$2000 for this event.
 - a. 3 are from ACS and 1 is a non-affiliated DU student so they don't exceed the \$1500 per organizational cap.
 - 2. *Kaley sets forth the motion to approve \$500 per student to attend the ACS convention. 2 abstentions. Unanimously approved.*
 - ii. Budget Requests
 - 1. Do we want to include "miscellaneous requests" or remove it?
 - a. The idea is that we then don't need to plan that we need these speakers on these dates. This would be pre-planning for things like "we need tablecloths", etc.
 - 2. If we go down this path, it will give SBA more event requests.
 - a. Would it then be a good idea to give Finance Committee the opportunity to vote on things under \$200 and issues greater than \$200 would be voted on by SBA as a whole.
 - 3. More of a big picture – do we want a miscellaneous category or not?
 - a. This will go on TWEN → comment!
 - 4. Process for this:
 - a. Language proposed → one week to read and raise issues → then we will vote.
 - 5. Claire – if we don't do budget requests, we do need to set a budget cap that they can't exceed.
 - 6. *Kaley sets forth the motion to table this conversation for later. No abstentions. Passed.*

V. New Business

- a. Gender Neutral Bathrooms – Naomi
 - i. Has not reached out to Dean Wiersema yet.
 - ii. Civil Rights Summit – one of the first floor bathrooms will be gender neutral during the Friday and Saturday of the summit.
 - 1. Summit will send out a survey after and ask about the gender neutral bathrooms to ask thoughts about it.

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- iii. There are ongoing announcements on the TV that let people know that there are gender neutral bathrooms in the library as well.

VI. Student Concerns

- a. Tempest – (1) there are four boxes that need to go back in the Men’s bathrooms.
 - i. (2) Does SBA do headshots?
 - 1. Jacob – SBA could do this; CDO does this.
- b. Edward – Professor(s) still has not submitted grades.
 - i. Would like something from the Registrar in regard to the due date, etc.
 - ii. Chris – this is a continuing issue; there is an improvement.
 - 1. Tenured faculty don’t have recourse if they don’t do it.
 - 2. SBA should send an email to the appropriate parties.
 - iii. Jacob – another TWEN board so that we can draft an email to Dean Wiersema.
 - 1. Edward – for PT, some employers are reimbursing some of the PT students for their grades. There is a deadline for submitting these grades.
 - 2. Kaley – also needs to be included in the letter to the Dean! Maybe copy all of the faculty?
- c. Leo – update on the diversity concern that was raised
 - i. The majority of the students that she has noticed that didn’t come back from 1L fall were diverse students → trying to create a candid roundtable and then see what the top 3 concerns are and then send that in a letter to the administration.
 - 1. Will happen in the upcoming month!

VII. Calendar

- a. Community Lunch: February 11th
- b. Community Lunch: March 11th
- c. Wellness Day: March 17th
- d. Community Lunch: April 7th
- e. Res Ipsa Loquitor Event: April 17th
- f. Barristers Ball: April 18th
- g. Breakfast for Dinner: May 3rd
- h. Cans for Cold Calls: ??
- i. Graduation Day: May 16th

VIII. Remarks for the Good of the Order

- a. Jacob – great conversation about Barrister’s. Great that we can debate openly.

IX. Motion to Adjourn

- a. *Kaley sets forth the motion to adjourn at 5:26 PM. Claire seconds.*