

Sturm College of Law – Office of Student Affairs Locker rental Terms and Conditions

In order to reserve a locker for the 2009-2010 academic year you must agree to the following terms and conditions by signing and dating on the following pages.

- In order to rent a locker you must provide Student Affairs with your name, Student ID number, and pay a \$20.00 rental fee (payable by cash or check to “DU SBA”) at the time of rental. No lockers will be issued unless all information and payment are received first.
 - o **When you rent a locker the \$20.00 locker rental fee reserves your locker for the academic year only** (Through May 21, 2010). You will need to speak with Student Affairs if you wish keep your locker during the summer or to renew for the 2010-2011 academic year.
- Upon payment Student Affairs will issue you a card with your locker number and combination. **You must use your DU issued lock, unapproved locks will be forcibly removed.** (Few exceptions will be made in cases of students with extenuating circumstances)
- Students must remain in their assigned lockers throughout the academic year.
- Lockers must be cleaned out by the end of the academic year, Friday, May 21, 2010.
 - o If your locker is not cleaned out by Friday, May 2010 the person assigned to that locker will be charged a \$20.00 clean out fee and the locker contents will either be thrown away or donated. If this fee is not paid to Student Affairs a hold will be placed on your account which will keep you from registering for classes, receiving your academic transcript, or receiving your diploma.
- Continuing students who wish to keep their lockers for the 2010-2011 academic year must renew their locker no later than Friday, May 21, 2010 by 3:00 p.m.
 - o If your locker is not cleaned out by Friday, May 21, 2010 by 3:00 p.m. and you have not let the Office of Student Affairs know you wish to renew your locker for the 2010-2011 academic year the person assigned to the locker will be charged a \$20.00 clean out fee and the contents will either be thrown away or donated. If this fee is not paid to Student Affairs a hold will be placed on your account which will keep you from registering for classes, receiving your academic transcript, or receiving your diploma.
- Those students taking summer classes or bar prep classes may elect to keep their lockers through the summer. If you do wish to keep your locker through the summer you must let Student Affairs know by no later than Friday, May 21, 2010 by 3:00 p.m.. At this time we will let you know the date by which it needs to be cleaned out (sometime in July, 2010).
 - o If your locker is not cleaned out by Friday, May 21, 2010 and you have not let the Office of Student Affairs know you wish to keep your locker for summer 2010 the person assigned to the locker will be charged a \$20.00 clean out fee and the contents will either be thrown away or donated. If this fee is not paid to Student Affairs a hold will be placed on

your account which will keep you from registering for classes, receiving your academic transcript, or receiving your diploma.

- Locker clean out/maintenance fees in the amount of \$20.00 may also be assessed if your locker is damaged beyond normal wear and tear or if the Office of Student Affairs Staff must clean up abnormal stains or substances. If this fee is not paid to Student Affairs a hold will be placed on your account which will keep you from registering for classes, receiving your academic transcript, or receiving your diploma.
- In the event the Office of Student Affairs Staff must clean out a locker, not only will a \$20.00 fee be assessed but the contents of the locker will either be thrown away or donated.