

## Academic Planning

The [Learning and Study Strategies Inventory \(LASSI\)](#) helps students understand and be aware of their learning and study strategies. Developed at the University of Texas, it provides information about skill, will and self-regulation components of learning. Cost is \$3.50 per test and tests can be taken online or downloaded and taken on pencil and paper.

[Secure Reminder](#) is a tool to help students organize their lives by providing a number of different calendar, reminder, and to-do features. It helps with setting schedules, managing tasks, and creating reminders of when to perform which tasks. There are other similar programs available but this one is specifically designed for students.

[Assignment Calculator](#) is an online system at the University of Minnesota that helps students set schedules for assignments, and it is available for free.

[Easy Time Tracker](#) is a Windows based time tracking tool. After a few minutes of set up this program will allow a student to track time spent on projects, classes, or internships. This program should help give students an idea of what it is like to keep track of time for billing purposes. Also, some LP Professors might ask you to use this program, or one like it.

[Time Tracker](#) is a simple and free Mac program for tracking the time spent on a project, assignment, internship, or anything else.

## Writing Tools

[SOHO Notes](#) is a Mac only tool that is designed to facilitate note taking and organization for one person or in a collaborative environment. SOHO Notes integrates with many other standard Mac programs such as Address Book, Safari, and .Mac. This is a program offers a wide variety of tools and will require some up front time to learn how to efficiently utilize the possibilities.

[Essay Writer](#) combines with the Friedman's Practice Series to assist students with law school examination essay writing skills and to practice them.

[Writeboard](#) is a free online system that supports collaborative writing by several people that tracks changes made by each person. It even allows going back to previous versions.

## Document Creation and Management

[CutePDF](#) is a free program that allows Windows users the ability to convert documents into portable documents format (pdf). Simply choose CutePDF Writer when printing and the output will be a new pdf document. PDF is becoming the defacto standard for the legal profession. There are a number of other pdf creation software available for Windows. This program is not necessarily recommended over the others, it is provided because it is free and easy to use.

[Devon Think](#) is a Mac only document based database application. This tool allows the coordination and organization of many types of documents including web based documents. Devon Think allows for smart searching of the database to quickly locate the desired information. There are many versions of this program and a free trials are available on the website. Devon offers an educational discount of 25%. Search their website for “education.”

## **Software Discounts**

[Academic Superstore](#) is an online software retailer that caters to students and teachers. You must sign-up and provide proof that you qualify for academic discounts. The prices discounts make the small hassle of signing-up worthwhile for any student who maybe purchasing some of the software mentioned here.

## **Add-Ins to MS Word**

These Add-ins for Microsoft Word are not required in any course, but they may be helpful to you nonetheless.

[Lexis.com - Shepard's Brief Suite](#)

This add-in program for Microsoft Word will add Shepard's Cite Link and Shepard's Link tools to your Word toolbar that can create a list of citations in your document, or make it easy to connect to Lexis from within Word.

[West BriefTools](#)  
[West CiteAdvisor](#)