Please scroll down to see the 48 latest listings
Mid-level IP Associate/Patent Agent
Colorado Bar Association - CBA (Denver, CO)

**Position Type:** Permanent/Full-Time

**Practice Area(s):** Intellectual Property/Trademark/Copyright/Patent

**Description:**
Michael Best & Friedrich LLP is seeking a mid-level Associate or Patent Agent of similar experience for either our Milwaukee, Madison, Waukesha, Chicago, Washington D.C., or Denver office. Candidates must have an undergraduate degree in Electrical Engineering or Computer Science, and preferably, 3+ years of patent prosecution experience. Admission to the Patent Bar is preferred but not required for associates. Patent Agents must be admitted to the Patent Bar. Associate candidates must hold a JD from an ABA-approved law school, and in good standing and an active member of their state bar.

CDO#
17656

WE ENCOURAGE INTERESTED PARTIES TO APPLY AS SOON AS POSSIBLE TO ALL JOB POSTINGS. DEADLINES LISTED FOR JOB POSTINGS ARE SUBJECT TO CHANGE BASED ON THE NEEDS OF THE EMPLOYER WHO MAY HIRE FOR A POSITION PRIOR TO THE LISTED DEADLINE. ADDITIONALLY, IN SOME CASES WE MAY OBTAIN A JOB POSTING FROM ANOTHER JOB SITE, WHICH DID NOT PROVIDE A SPECIFIC APPLICATION DEADLINE FOR THIS POSITION. HOWEVER, SYMPlicity REQUIRES AN EXPIRATION DATE FOR ALL JOB POSTINGS SO WE ASSIGN AN ARBITRARY DEADLINE IN THOSE INSTANCES.

**Desired Class Level:** JD Alumni 3-5 years, JD Alumni 6+ years

**Posting Date:** September 27, 2018

**Expiration Date:** October 27, 2018

**Contact:**
CBA Job Postings
1900 Grant Street Suite 900 Denver, Colorado 80203 United States

**Resume Receipt:** Other (see below)

**How to Apply:** http://lists.cobar.org/t/134044/13326496/17196/17/

**ID:** 17656
Contract Compliance Coordinator - Office of Economic Development
City and County of Denver (Denver, CO)

Position Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Practice Area(s): JD Advantage & Emerging Careers

Description:

The Denver Office of Economic Development (OED) is a driving force that advances economic prosperity for the City of Denver, its businesses, neighborhoods and residents through purposeful and intentional economic development that: (1) broadens the tax base; (2) stimulates balanced economic growth through business assistance, neighborhood revitalization and the development of a skilled workforce; and (3) focuses on innovation, sustainability and education.

Through its operation of the Division of Small Business Opportunity (DSBO), OED promotes the growth of Denver's small and disadvantaged businesses by providing access to government contracting opportunities. We offer six types of business certifications – Small Business Enterprise (SBE), Disadvantage Business Enterprise (DBE), Minority/Women Business Enterprise (M/WBE), Airport Concessions Small Business Enterprise (ACDBE), and Small Business Enterprise Concessions (SBEC). With certification, contracting opportunities are available on city and construction and federally funded projects.

We are using this posting to fill multiple Contract Compliance Coordinator roles within our DSBO team. This will include unlimited, limited and potentially on-call opportunities. The available limited position will be to ensure compliance with the General Obligation (GO) Bond, which is utilized to restore, replace and expand infrastructure and capital assets across the city of Denver. This limited position is funded through December 31, 2021.

As a Contract Compliance Coordinator on our DSBO team, you will ensure that all contractors are in compliance with City and federal contract policies and procedures. Using your high attention to detail,
you will be responsible for the simultaneous coordination of contract administration, conducting audits, ensuring payments to contractors/consultants, and for performing compliance trainings for internal and external customers.

Additionally, as a Contract Compliance Coordinator on our team, you will also:

Ensure adherence to strict prompt pay timeliness while ensuring customer service, accuracy and quality of work
Conduct project site visits and compliance audits
Work with internal and external project managers, assistant project managers, concessionaires and supervisors to ensure adherence to contractual policies and procedures
Continually review contracts and have meetings with contractors for changes and deletions. Develop contract language to address/correct problems
Respond to emergency situations and document/report, accidents and incidents occurring with businesses and vendors having contracts
Attend required proposal presentations for internal and external prospective bidders/proposers for projects and concessions
Prepare and present requirements surrounding scopes of work, goals, and deadlines
Serve as back-up for intake of applications
Perform other administrative and other certification duties as requested

While the full pay range of this Job Classification is $26.26 - $38.38, our target hiring salary for this position is between $26.26 to $28.14, depending on education, experience and qualifications.

About You

Please attach a cover letter that includes an example from your professional experience in which you dealt with non-compliance issues and briefly describes your experience with contract development, negotiation, administration, and monitoring.

Our Ideal Candidate has:
2+ years of extensive experience working with compliance programs
The ability to coordinate functions, programs or projects in various stages of completion
The ability to interpret government ordinances, rules/regulations, train project managers, contractors, and concessionaires on program requirements
Experience and familiarity with the systems: B2G, Textura, Workday, and LCP Tracker
Experience in a construction environment, especially in an administrative and/or construction contracts capacity
Ability to provide complex information to current and potentially certified firms on program specifics, including compliance process
Excellent verbal and written communication skills
Experience with Microsoft Office applications
Decision-making and problem-solving ability
Working experience in a team environment

We recognize your time is valuable, so please do not apply if you do not have at least the following required minimum qualifications:

Education Requirement: Bachelor's Degree in Business Administration, Public Administration, or a related field
Experience Requirement: Two (2) years of paraprofessional or technical experience evaluating contracts for compliance with standards driven by some combination of service, performance, and financial criteria
Education & Experience Requirement: One (1) year of the appropriate type and level of experience may be substituted for each required year of post high school education. A combination of appropriate education and experience may be substituted for the minimum education and experience requirements.

CDO#
17727

**Desired Class Level:** JD Alumni 0-2 years
**Posting Date:** October 9, 2018
**Expiration Date:** November 9, 2018
**Contact:** Career Service Authority
Job Posting Contact
201 West Colfax, Department 412 Denver, Colorado
80202 United States
Resume Receipt: Other (see below)


Additional Documents: Cover Letter

Requested Document Notes: Please attach a cover letter that includes an example from your professional experience in which you dealt with non-compliance issues and briefly describes your experience with contract development, negotiation, administration, and monitoring.

ID: 17727
Assistant Corporation Counsel III, Employment Litigation Division
City Of Chicago, Department of Law (Chicago, IL)

**Position Type:** Permanent/Full-Time

**Description:**
The City of Chicago Law Department is seeking an attorney for the position of Assistant Corporation Counsel (ACC) in its Employment Litigation Division. The Employment Litigation Division defends the City of Chicago and public officials against allegations of discrimination as well as other civil rights and employment law violations brought by prospective, current, and former employees.

Division ACCs practice in federal court as well as in state court. The Division handles sophisticated and complex litigation matters (including class actions) that involve extensive motion practice, intensive discovery, settlement negotiations, and trials.

The following information should not be considered exhaustive. Interested applicants should read the full posting found at www.cityofchicago.org/careers (Job Number: 313096).

**Qualifications**
Graduation from an American Bar Association accredited law school with a Juris Doctor degree in or before 2013 and admission to the Illinois Bar (or eligible for admission on motion to the Illinois Bar pursuant to Illinois Supreme Court Rule 705).

**Knowledge, Skills and Abilities:**
Ideal candidates will possess:
- a minimum of three years of experience in federal court litigation, including drafting motions for summary judgment, taking and defending depositions, and engaging in ESI discovery;
- negotiation and settlement experience;
- admission to the Federal Trial Bar (or eligible for admission to the Federal Trial Bar pursuant to LR83.11);
- exceptional research skills;
- superior writing and communication skills (written/oral);
- the ability to work well with others;
demonstrated history of good judgment;

demonstrated history of exhibiting leadership and
initiative on assigned tasks;

the ability to organize, prioritize, monitor, and
control workflow deadlines; and

a cumulative grade point average of 3.0 or above on
a 4.0 scale.

CDO#
17688

Desired Class Level: 3L, 4LE/4LPT, JD Alumni 0-2 years

Posting Date: October 3, 2018

Expiration Date: October 17, 2018

Contact: Bonnie Ilyse Tunick
City Hall, Room 600, 121 North LaSalle Street Suite 1700 Chicago, Illinois 60602 United States

Resume Receipt: Other (see below)

How to Apply: You must submit an on-line application along with your resume at www.cityofchicago.org/careers by October 17, 2018.

In addition to the on-line application, and regardless of whether such materials were uploaded with your on-line application, the following materials must be submitted in hard copy to City of Chicago Department of Law’s Legal Recruiter, 30 North LaSalle Street, Suite 1640, Chicago, IL 60602:

• Cover letter that (1) includes the position title and job number as noted on the posting; and (2) specifically identifies how you meet the minimum qualifications and have the knowledge, skills, and abilities listed above;

• Resume;

• Law school transcript (official or unofficial);

• Two writing samples; and

• Current printout of your attorney registration status from the Illinois ARDC website at www.iardc.org (or your admitted state bar's equivalent).

NOTE REGARDING SUBMISSION OF MATERIALS: The foregoing materials must be submitted in person (interoffice delivery of application materials will not be accepted) or received via U.S. Mail or another similar mailing method (e.g., FedEx, UPS, DHL) at the address noted above on or before October 17, 2018; late submissions shall result in your application not being considered for the position. Should you wish to confirm receipt of your materials, please use a traceable delivery method.
NOTE REGARDING ADDITIONAL MATERIALS: Please do not submit references with your hard copy materials. Please do not send to us any materials other than those we have specifically requested above. Submission of references and/or additional materials with your hard copy materials other than what is specifically requested above shall result in your application not being considered for the position.

Please note that the submission deadline for BOTH the online application and the hard-copy material is October 17, 2018.

NOTE REGARDING QUESTIONS: If you have any questions regarding how to apply, please contact the Department of Human Resources. Please note that due to the volume of applications we receive, the Recruiting and Personnel Sections in the Department of Law are not able to take or return emails or phone calls seeking any information pertaining to the position or the process. Only those applicants selected for an interview will be contacted.

<table>
<thead>
<tr>
<th>Additional Documents:</th>
<th>Cover Letter, Unofficial Transcript, Writing Sample, Other Documents</th>
</tr>
</thead>
</table>
| Requested Document Notes: | Two Writing Samples.  
Current printout of Attorney Registration Status from Illinois ARDC website or equivalent. |

**ID:** 17688
Attorney
James E. Freemyer, P.C. (Denver, CO)

Position Type: Permanent/Full-Time

Practice Area(s): Criminal Defense, Personal Injury/Defense, Personal Injury/Plaintiffs, Wills, Trusts & Estates, Probate, Workers Compensation/Plaintiffs

Geographic Preference: Colorado-Denver/Boulder/Greeley

Description:
Full-time Attorney wanted for an established metro Denver firm. The ideal candidate would be self-motivated, have the willingness to learn all areas of law, a desire to litigate civil, criminal and administrative matters, have good writing skills, and the ability to effectively manage clientele, and a team player.

Compensation: to be determined

Send cover letter, resume and references

CDO# 17713

Desired Class Level: JD Alumni 0-2 years

Posting Date: October 8, 2018

Expiration Date: October 31, 2018

Salary Range: Not Applicable

Contact: Linda M. Conklin
Paralegal
1575 Race Street Denver, Colorado 80206 United States

Resume Receipt: E-mail

Default email for resumes: lindac@jamesefreemyer.com

ID: 17713
Attorney
Colorado Bar Association - CBA (Denver, CO)

Position Type: Permanent/Full-Time
Practice Area(s): Civil Defense, Civil Litigation, Criminal Defense, Personal Injury

Description:
Established attorney must move away, but will offer advice and guidance on how to succeed in this practice. Focus is serving legal needs of low-income and immigrant community in minor criminal defense, personal injury, simple civil matters and general legal advice. Office next to courthouse. Landlord offers two months free rent to an attorney who pursues this role. English-Spanish interpreter offices in the building and will support you. Help deserving people, make a decent living, and work and play in the mountains. Contact andy@gunnisonlawyer.com. (Andy Richmond)

CDO# 17651

WE ENCOURAGE INTERESTED PARTIES TO APPLY AS SOON AS POSSIBLE TO ALL JOB POSTINGS. DEADLINES LISTED FOR JOB POSTINGS ARE SUBJECT TO CHANGE BASED ON THE NEEDS OF THE EMPLOYER WHO MAY HIRE FOR A POSITION PRIOR TO THE LISTED DEADLINE. ADDITIONALLY, IN SOME CASES WE MAY OBTAIN A JOB POSTING FROM ANOTHER JOB SITE, WHICH DID NOT PROVIDE A SPECIFIC APPLICATION DEADLINE FOR THIS POSITION. HOWEVER, SYMPLICITY REQUIRES AN EXPIRATION DATE FOR ALL JOB POSTINGS SO WE ASSIGN AN ARBITRARY DEADLINE IN THOSE INSTANCES.

Desired Class Level: JD Alumni 0-2 years
Posting Date: September 27, 2018
Expiration Date: October 27, 2018
Contact: CBA Job Postings
1900 Grant Street Suite 900 Denver, Colorado 80203 United States
Resume Receipt: Other (see below)
How to Apply: http://lists.cobar.org/t/134044/13326496/17202/23/
ID: 17651
Children's Program Pro Bono Coordinator
Rocky Mountain Immigrant Advocacy Network (Denver, CO)

**Position Type:** Permanent/Full-Time  
**Practice Area(s):** Immigration/Asylum/Refugee  
**Geographic Preference:** *** All Nationwide ***

**Description:**
The Rocky Mountain Immigrant Advocacy Network (RMIAN) is a nonprofit organization that provides free immigration legal services to individuals in immigration detention and to non-detained children and families. RMIAN has an immediate opening for a Pro Bono Coordinator to work with its Children’s Program to ensure justice for children and families in immigration proceedings.

**Position Description:**
The Pro Bono Coordinator will expand RMIAN’s ability to recruit, train, and mentor volunteer attorneys to provide representation for children and families in immigration proceedings. The Pro Bono Coordinator will recruit volunteer attorneys from law firms, place cases with volunteer attorneys, mentor volunteer attorneys, develop pro bono recruitment and training materials, coordinate training and recognition events, and develop systems for tracking and mentoring cases. This position also will provide a limited amount of direct representation to children and families in their immigration cases.

**Position Requirements:**
- Admission to state bar, preferably Colorado
- Experience in immigration law
- Spanish proficiency/fluency required
- Passion for RMIAN’s mission and demonstrated commitment to public interest law
- Strong sense of personal initiative
- Excellent oral (including public speaking) and written communication skills
- Excellent legal research and writing skills
- Ability to comfortably and appropriately maintain and build relationships with governmental agencies, nonprofit providers, volunteers, and other stakeholders
- Demonstrated cultural competency

CDO# 17681
<table>
<thead>
<tr>
<th><strong>Desired Class Level:</strong></th>
<th>JD Alumni 0-2 years, JD Alumni 3-5 years, JD Alumni 6+ years</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Posting Date:</strong></td>
<td>October 2, 2018</td>
</tr>
<tr>
<td><strong>Expiration Date:</strong></td>
<td>December 2, 2018</td>
</tr>
<tr>
<td><strong>Contact:</strong></td>
<td>Kenny Hood&lt;br&gt;3489 W 72nd Avenue, Suite 211 Westminster, &lt;br&gt;Colorado 80030 United States&lt;br&gt;<a href="http://www.rmian.org">http://www.rmian.org</a></td>
</tr>
<tr>
<td><strong>Resume Receipt:</strong></td>
<td>E-mail</td>
</tr>
<tr>
<td><strong>Default email for resumes.:</strong></td>
<td><a href="mailto:aharrington@rmian.org">aharrington@rmian.org</a></td>
</tr>
<tr>
<td><strong>Additional Documents:</strong></td>
<td>Cover Letter, Writing Sample</td>
</tr>
<tr>
<td><strong>ID:</strong></td>
<td>17681</td>
</tr>
</tbody>
</table>
Grand Junction Associate  
Dufford, Waldeck, Milburn & Krohn, L.L.P. (Grand Junction, CO)  

**Position Type:** Permanent/Full-Time  

**Practice Area(s):** Agriculture, Civil Litigation, Civil Litigation - Plaintiffs, Commercial, Commercial Litigation, Corporate/Transactiona, Environmental/Natural Resources/Energy, Housing/Landlord/Tenant, Oil & Gas, Real Estate, State/Local Government, Water Law, Wills, Trusts & Estates, Probate  

**Geographic Preference:** Colorado-Western/Grand Junction  

**Description:**  
Our growing law firm is seeking an associate who has demonstrated academic success and is ready to take on a variety of challenges. We're looking for a collegial, independent attorney who will work closely with all our partners. Helpful backgrounds include litigation and real estate. Strong communication skills are necessary, and ability to manage a complex caseload is essential. New graduates will be considered.  

We offer a great work environment in the best town in Colorado. Send your resume, transcript, and a cover letter explaining why you'd like to join us in GJ. See more at https://www.dwmk.com/  

CDO #  
17680  

**Desired Class Level:** JD Alumni 0-2 years, JD Alumni 3-5 years, JD Alumni 6+ years, Post JD/Non JD Student (LLM, Masters), Post JD/Non JD Alumni (LLM, Masters)  

**Posting Date:** October 2, 2018  

**Expiration Date:** December 31, 2018  

**Contact:** Jacqueline Armstrong English  
Firm Administrator  
744 Horizon Court, Suite 300 Grand Junction, Colorado 81506 United States  
http://dwmk@dwmk.com  

**Resume Receipt:** E-mail  

**Default email for resumes:** ENGLISH@DWMK.COM  

**Additional Documents:** Cover Letter, Unofficial Transcript  

**ID:** 17680
Associate Professor of Law and Clinical Staff Attorney for the Environmental Law and Justice
Golden Gate University School of Law (San Francisco, CA)

**Position Type:** Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

**Description:**
Associate Professor of Law and Clinical Staff Attorney for the Environmental Law and Justice Clinic – this is a long-term 2 year contract position, renewable based on performance and funding. ELJC has been widely recognized for its accomplishments and vibrant docket and its current work focuses on clean drinking water, air pollution reduction, and Superfund cleanup. http://law.ggu.edu/clinics-and-centers/clinics/environmental-law-and-justice/

CDO#
17732

**Desired Class Level:** JD Alumni 3-5 years, JD Alumni 6+ years

**Posting Date:** October 10, 2018

**Expiration Date:** November 10, 2018

**Contact:** Professor Benedetta Faedi Duramy
Chair of Faculty Appointments Committee
536 Mission Street San Francisco, California 94105
United States

**Resume Receipt:** Other (see below)

**How to Apply:** Interested persons should apply online at http://www.ggu.edu/jobs, and include a cover letter highlighting the applicant’s qualifications and teaching interests, resume, a writing sample, and a list of references. Questions may be directed to Professor Duramy, Chair of the Faculty Appointments Committee at bfduramy@ggu.edu.

**Additional Documents:**
- Cover Letter
- Unofficial Transcript
- Writing Sample
- Other Documents

**Requested Document Notes:** References to be included

**ID:** 17732
## Legal Specialist
Community Development Institute (Denver, CO)

**Position Type:** Permanent/Full-Time  
**Practice Area(s):** Corporate/Transactional  
**Geographic Preference:** Colorado-Denver/Boulder/Greeley

### Description:
Community Development Institute (CDI), a private, nonprofit corporation with headquarters in Denver, Colorado, is engaged in organizational development, leadership development, and training/technical assistance. CDI is the Head Start National Interim Management Contractor (NIM) for the Federal Office of Head Start.

**General Summary of the Position:**
CDI is currently accepting applications for the role of Legal Specialist to provide all aspects of legal support for interim managed programs and transition supported programs managed by CDI under the NIM. Duties will include support in drafting, negotiating, and reviewing leases, contracts and other legal documents. The Legal Specialist will also manage employment related claims and coordination with outside counsel on pending legal matters. The specialist will also provide assistance in compliance with drug and alcohol testing policy, criminal record check policy, state labor laws, and systems for maintaining compliance with all applicable local, state, and federal rules and regulations. In addition, this position is responsible for monitoring federal interest compliance, and assisting as needed in representing CDI in mediations, collective bargaining, settlement negotiations, or other legal matters. This position will work from CDI’s main offices in Denver, CO. Some travel required.

### Education and Experience Requirements:
- Juris Doctor (J.D.) from accredited law school
- Admission to State Bar
- three to six years of experience in general or corporate practice preferred
- ability to read, write, and speak Spanish for the purpose of conducting business preferred

**Salary Range:** $68,000 annually

Send cover letter and resume to lgravelin@cditeam.org prior to the closing date.

Community Development Institute is an Equal Opportunity AA, M/F, Vet/Disability Employee
<table>
<thead>
<tr>
<th>Desired Class Level:</th>
<th>JD Alumni 3-5 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Posting Date:</td>
<td>October 8, 2018</td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>October 13, 2018</td>
</tr>
<tr>
<td>Salary Range:</td>
<td>60,000 - 69,999</td>
</tr>
<tr>
<td>Contact:</td>
<td>Lauri Gravelin</td>
</tr>
<tr>
<td></td>
<td>Operations Manager</td>
</tr>
<tr>
<td></td>
<td>10065 E Harvard Avenue Suite 700 Denver, Colorado 80231 United States</td>
</tr>
<tr>
<td>Resume Receipt:</td>
<td>E-mail, Other (see below)</td>
</tr>
<tr>
<td>Default email for resumes:</td>
<td><a href="mailto:lgravelin@cditeam.org">lgravelin@cditeam.org</a></td>
</tr>
<tr>
<td>How to Apply:</td>
<td>Send a cover letter and resume to <a href="mailto:lgravelin@cditeam.org">lgravelin@cditeam.org</a> prior to the closing date.</td>
</tr>
<tr>
<td>Additional Documents:</td>
<td>Cover Letter</td>
</tr>
<tr>
<td>ID:</td>
<td>17709</td>
</tr>
</tbody>
</table>
Associate Professor of Law and Clinical Staff Attorney for the Women’s Employment Rights Clinic
Golden Gate University School of Law (San Francisco, CA)

Position Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Description:
Associate Professor of Law and Clinical Staff Attorney for the Women’s Employment Rights Clinic - this is a long-term 2 year contract position, renewable based on performance and funding. WERC addresses issues affecting low wage and immigrant workers through direct service, impact litigation, amicus curiae filings, public policy advocacy, and non-litigation projects including educational programs for community based organizations. http://law.ggu.edu/clinics-and-centers/clinics/womens-employment

CDO# 17733

Desired Class Level: JD Alumni 3-5 years, JD Alumni 6+ years

Posting Date: October 10, 2018

Expiration Date: November 10, 2018

Contact: Professor Benedetta Faedi Duramy
Chair of Faculty Appointments Committee
536 Mission Street San Francisco, California 94105
United States

Resume Receipt: Other (see below)

How to Apply: Interested persons should apply online at http://www.ggu.edu/jobs, and include a cover letter highlighting the applicant’s qualifications and teaching interests, resume, a writing sample, and a list of references. Questions may be directed to Professor Duramy, Chair of the Faculty Appointments Committee at bfduramy@ggu.edu.

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

Requested Document Notes: References to be included

ID: 17733
Supervisory Trial Attorney - Assistant Chief, Juvenile Section

**Position Type:** Permanent/Full-Time

**Practice Area(s):** Children/Juvenile

**Description:**
The Office of the Attorney General for the District of Columbia is seeking candidates for the position of Assistant Section Chief for the Juvenile Section of the Public Safety Division (PSD). The selected candidate will work under the supervision of the Juvenile Section Chief and Deputy Attorney General of the PSD. The Assistant Section Chief will support the Section Chief with the direct supervision of approximately 15 line attorneys and 4 support staff.

The Juvenile Section is responsible for all juvenile prosecutions in the District of Columbia. These cases are brought in the Family Court of the District of Columbia Superior Court. The attorneys manage all aspects from intake and charging, through motions and trial practice, to sentencing and placement. The Section also participates in many interagency law enforcement and juvenile justice initiatives, participates in crime reduction programs, and works closely with the Restorative Justice and Victim Services Section to ensure fair and just treatment of victims and witnesses in juvenile cases. The Assistant Section Chief has a leadership role in many of these interagency and internal projects.

Primary responsibilities of the Assistant Section Chief include assisting with the supervision of staff and all other aspects of management related to a demanding criminal practice. Good judgment and experience working in a fast-paced environment are critical. Five to ten years’ experience as a prosecutor and managerial experience, as well as familiarity with the District’s criminal and juvenile systems, are desirable.

Responsibilities of the Assistant Chief will be set by the Deputy Attorney General for the PSD and may include, but are not limited to, assisting with:
- Establishing policies and priorities related to litigation of the cases within the Section’s purview;
- Reviewing and approving search warrant applications, charges and providing legal advice to law enforcement officers;
- Reviewing and approving pleadings, motions, memoranda, and correspondences;
- Providing advice, guidance and supervision to attorneys in investigations, litigation and trial strategy;
- Reviewing litigation outcomes and making timely recommendations where appellate review is needed;
Regularly monitoring progress by staff in assigned cases and other matters/projects;
Monitoring compliance of staff with the Attorney General’s Performance Plan requirements, including ensuring full compliance with customer service standards;
Working closely with the Chief of the Restorative Justice and Victim Services Section to coordinate the victim and witness assistance program and the restorative justice program;
Participating in high-level meetings regarding policies and practice in the juvenile justice arena;
Collaborating with law enforcement to promote public safety;
Attending community meetings related to concerns about juvenile crime, quality of life and public safety issues; and
Collecting, maintaining, and disseminating timely, accurate and up-to-date data on the Section’s activities, including collecting and tabulating various statistics such as monthly performance results.

QUALIFICATIONS: The successful candidate for this position must be barred in the District of Columbia or eligible for waiver into the D.C. Bar. The ideal candidate should also have knowledge of District of Columbia criminal law and procedure and/or familiarity with Title 16 of the D.C. Code and rules governing Family Court proceedings. In addition, the candidate must have excellent interpersonal skills; outstanding oral and written communication skills and litigation skills; and the ability to manage in a fast-paced environment.

ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.

OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks.

CDO #
17659

Desired Class Level: JD Alumni 6+ years
Posting Date: September 27, 2018
Expiration Date: October 18, 2018
Salary Range: 100,000+
| **Contact:** | Arlyntha Love  
441 4th Street N.W., Suite 1100 South Washington, District of Columbia 20001 United States |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Resume Receipt:</strong></td>
<td>Other (see below)</td>
</tr>
<tr>
<td><strong>How to Apply:</strong></td>
<td>Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to <a href="mailto:OAG.RecruitmentAttorney@dc.gov">OAG.RecruitmentAttorney@dc.gov</a> by 11:59pm of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.</td>
</tr>
<tr>
<td><strong>ID:</strong></td>
<td>17659</td>
</tr>
</tbody>
</table>
Assistant Attorney General
Office of the Attorney General (Denver, CO)

Position Type: Permanent/Full-Time
Practice Area(s): Health Care

Description:
The Office of the Attorney General/Colorado Department of Law is the largest law firm in the State. The Attorney General is elected by popular vote of the statewide electorate and is the State's chief lawyer and law enforcement official.

Attorney General Cynthia H. Coffman oversees the Department and manages a wide range of responsibilities, including:

- Prosecuting and defending all civil and criminal actions in which the State has an interest, including on appeal
- Defending the laws and the Constitution of the State of Colorado
- Protecting consumers from scams and fraudulent activity
- Serving as legal advisor to officers of the State of Colorado and defending them from legal challenge
- Protecting and preserving Colorado’s natural resources
- Advocating for policies that help law enforcement improve community safety
- Investigating and prosecuting Medicaid fraud throughout the State

In addition to the challenging and impactful work being done at the Office of the Attorney General/Colorado Department of Law, there are many other benefits to joining the Attorney General’s team:

- Distinctive career advancement opportunities throughout the State system
- Strong, secure, yet flexible retirement benefits including PERA’s Defined Benefit Plan or PERA’s Defined Contribution Plan, including 401K and 457 plans
- Medical and dental health plans
- Paid life insurance
- Short and long-term disability coverage
- Paid vacation and sick leave earned each month
- 10 paid holidays per year
- Free access to a fitness center located in the Ralph L. Carr Colorado Judicial Center
- Excellent work-life programs, such as flexible work schedules, professional development opportunities,
and an employee discount program

The Office of the Attorney General/Department of Law is an equal opportunity employer and understands that a diverse work force adds quality and perspective to the services we provide to the public. We encourage candidates with diverse qualities, backgrounds, and abilities to apply.

To learn more about our benefits visit: https://www.colorado.gov/dhr/benefits.

Information about the Job: This attorney position is within the Nursing & Professional Boards Unit of the Business & Licensing Section of the Attorney General’s Office. The attorney will primarily represent the State Board of Nursing in license discipline proceedings in administrative court, and may also handle unlicensed nursing practice matters in district court. The attorney will provide advice to agency boards and staff. The focus of our work is to advance the client’s mission of patient protection.

Job Qualifications: Must be licensed to practice law in Colorado or clearly eligible to waive into the Colorado Bar and three years of experience practicing law, and a demonstrated ability to effectively handle courtroom litigation and discovery matters. The successful candidate should have well-developed litigation skills and strong writing, editing, and research abilities, along with a strong ability to work collaboratively with a variety of people. Previous litigation experience and a background in administrative law, and the Colorado Open Meetings and Open Records laws are desirable. The ideal candidate will have an excellent ability to work with client agencies, have a passion for litigation, and demonstrate a desire to serve the public interest.

All final candidates for employment must successfully pass a thorough criminal background investigation.

CDO#
17702
Deputy Legislative Director
City and County of Denver (Denver, CO)

Position Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Practice Area(s): JD Advantage & Emerging Careers

Description:

About Our Job

This is a Mayoral Appointed, at-will position.

This job posting will close at 11:59 pm on Sunday, October 14.

The Legislative team of the Office of Mayor Hancock is seeking a Deputy Legislative Director. The Mayor’s Legislative team oversees all aspects of City, State, and Federal bill monitoring and lobbying. The team also assists in formulating and advancing the Mayor’s policy goals at all levels of government.

The Deputy Legislative Director will report to the Legislative Director and serve as a member of the Mayor’s legislative and policy team.

Essential Job Duties Include:

Serve as primary liaison between City Council and the administration, including serving as the point of contact for Mayor’s Office communications to City Council and vice versa
Manage day to day legislative process through City Council, including serving as primary point of contact for agencies advancing ordinances through the system
Attend all City Council committee meetings and monitor legislative progress of bill requests.
Assist in resolving conflicts and answering questions related to legislative matters
Evaluate pending legislation for potential stakeholder interest, pain points, or questions and develop outreach strategies to address interests
Prioritize consideration of issues by City Council and manage legislative agenda accordingly
Act as a technical expert in legislative matters including addressing anticipated and unanticipated questions or requests in council meeting setting
Work collaboratively with city agencies and serve as the primary resource to departments in navigating the...
ordinance process; assist agencies in coordinating and planning council briefings as items move through the legislative process.

Develop regular and timely communications to key Mayor's Office personnel, agency representatives, and City Council on legislative issues.

Assist in developing proactive messaging on significant or sensitive legislative issues.

Conduct analysis of legislative issues that considers best practices, precedents, relevant laws, comparative systems and other measures when requested.

Develop and/or review supporting materials for legislative issues, including fact sheets and PowerPoint presentations when requested.

Coordinate data from subject matter experts and develop messaging to address City Council requests for information.

Organize and oversee annual budget process with City Council.

Coordinate council member appointments to working groups, task forces and other ad hoc groups.

Coordinate with full Legislative team on relevant communications to City Council regarding State and Federal issues and actions of interest.

Provide support to Legislative Director and other members of the Legislative/Policy team as requested.

Participation in working groups, task forces or other ad hoc committees as requested.

In collaboration with the Legislative team, assist in relationship building and maintenance with members of City Council and City Council staff.

Participate in standing meetings with members of the Mayor's staff and appointees.

Other duties as assigned.

This role requires participation in numerous City meetings, to include:

City Council meeting – weekly evening meeting, 48 weeks per year
Mayor-Council meeting – weekly
Mayor's Office Staff Meeting – monthly
Legislative team & Deputy Chief of Staff – biweekly
Legislative team and Mayor – weekly
City Council committees – committees meet weekly
Council President meeting – weekly
Legislative team meeting – weekly
Policy Review Committee – biweekly
All Appointee meeting in Parr Widener – once quarterly
Cabinet in the Community – once quarterly

Our target hiring salary for this position is between
$70,000 - $93,000 depending on education, experience and qualifications.

About You

The ideal candidate will possess/be:

College degree in Political Science, Public Administration or a related field.
3+ years of government affairs experience or equivalent
Strong organizational and computer skills
Strong written and oral communication skills
Knowledgeable in public policy and municipal government
Strong ties to the Denver community
Motivated self-starter

We realize your time is valuable so please do not apply if you do not have at least the following required minimum qualifications:

Education: Bachelor's Degree in Business Administration, Public Administration, Finance, Management, or a related field.
Experience: Three (3) years of progressively responsible professional experience in administrative, management, and operational analysis work which must have included analyzing management problems and recommending solutions and implementation strategies.
Education/Experience Equivalency: One (1) year of the appropriate type and level of experience may be substituted for each required year of post-high school education. A combination of appropriate education and experience may be substituted for the minimum education and experience requirements.

To be considered for this position you must attach a resume and cover letter.

CDO#

17726

<table>
<thead>
<tr>
<th>Desired Class Level:</th>
<th>JD Alumni 0-2 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Posting Date:</td>
<td>October 9, 2018</td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>October 14, 2018</td>
</tr>
<tr>
<td>Contact:</td>
<td>Career Service Authority</td>
</tr>
<tr>
<td></td>
<td>Job Posting Contact</td>
</tr>
<tr>
<td></td>
<td>201 West Colfax, Department 412 Denver, Colorado 80202</td>
</tr>
</tbody>
</table>
United States

**Resume Receipt:** Other (see below)


**Additional Documents:** Cover Letter

**ID:** 17726
**Associate Attorney**  
*Colorado Bar Association - CBA (Denver, CO)*

**Position Type:** Permanent/Full-Time  
**Practice Area(s):** Children/Juvenile, Criminal Defense, Family/Domestic Relations

**Description:** 
Busy Denver law firm specializing in the areas of domestic relations, criminal, and juvenile law is seeking an experienced litigation attorney that can start handling cases immediately. The successful candidate will be currently licensed to practice in Colorado and have at least 6-8 years of complex litigation experience. Candidate should have the ability to handle cases from intake to completion, experience drafting legal pleadings and correspondence, with extensive court trial and jury trial experience. Candidate must be a self-starter with exceptional writing skills, superior communication skills.

CDO#  
17653

WE ENCOURAGE INTERESTED PARTIES TO APPLY AS SOON AS POSSIBLE TO ALL JOB POSTINGS. DEADLINES LISTED FOR JOB POSTINGS ARE SUBJECT TO CHANGE BASED ON THE NEEDS OF THE EMPLOYER WHO MAY HIRE FOR A POSITION PRIOR TO THE LISTED DEADLINE. ADDITIONALLY, IN SOME CASES WE MAY OBTAIN A JOB POSTING FROM ANOTHER JOB SITE, WHICH DID NOT PROVIDE A SPECIFIC APPLICATION DEADLINE FOR THIS POSITION. HOWEVER, SYMPlicity REQUIRES AN EXPIRATION DATE FOR ALL JOB POSTINGS SO WE ASSIGN AN ARBITRARY DEADLINE IN THOSE INSTANCES.

**Desired Class Level:** JD Alumni 0-2 years, JD Alumni 3-5 years

**Posting Date:** September 27, 2018  
**Expiration Date:** October 27, 2018

**Contact:** CBA Job Postings  
1900 Grant Street Suite 900 Denver, Colorado 80203 United States

**Resume Receipt:** Other (see below)  
**How to Apply:** [http://lists.cobar.org/t/134044/13326496/17199/20/](http://lists.cobar.org/t/134044/13326496/17199/20/)  
**ID:** 17653
**Elections Specialist II**  
Colorado Secretary of State (Denver, CO)

**Position Type:** Permanent/Full-Time, Publicly Mined Job (See Disclaimer)  
**Practice Area(s):** JD Advantage & Emerging Careers

**Description:**

THIS POSITION IS ONLY OPEN TO COLORADO STATE RESIDENTS

THIS ANNOUNCEMENT WILL REMAIN OPEN UNTIL WE HAVE RECEIVED 75 APPLICATIONS OR THE CLOSING DATE, WHICHEVER OCCURS FIRST. YOU ARE ENCOURAGED TO SUBMIT AN APPLICATION WELL IN ADVANCE OF THE LISTED CLOSING DATE.

About Us

The Colorado Secretary of State's office serves the American Dream. From registering a business, to participating in elections--as a voter or a candidate--to operating a charity, we deliver common-sense solutions to our Colorado customers each day. We are driven to innovate, and instill confidence through the efficient delivery of services. Join us in this important and fulfilling mission.

Work unit provides legal analysis concerning Colorado election law as it applies to the Department of State, county clerk offices and various other jurisdictions and designated election officials. Work unit will also assist in the approval of required filings and other request for modifying approved forms, communications and voter registration process. Work unit facilitates policy discussion and documenting results for external customers. Work unit is responsible for implementing new legislation and promulgating administrative rules.

Description of Job

Position will:

Draft letter, emails and other correspondence as needed to public officials and the general public  
Draft and review administrative rules and policy - this will include creation and review  
Docket and review forms, application, investigative complaints  
Work with division program teams to assist in the resolution of policy and legal issues  
Analyze and interpret state and federal law  
Review and create policy documents as needed  
Determine if division rules, policy complies with relevant state and federal law
Minimum Qualifications, Substitutions, Conditions of Employment & Appeal Rights

MINIMUM QUALIFICATIONS:

Education and Experience:

Graduation from an accredited college or university with a bachelor's degree in Political Science, Public Administration or closely related field AND one year combined professional experience in legal research, analysis and drafting.

This experience must be clearly documented on the application. An unofficial copy of transcripts must be submitted at the time of the application.

Substitutions:

Professional work experience in legal research, analysis and drafting which provided the same kind, amount, and level of knowledge acquired in the required education, may be substituted on a year-for-year basis for the bachelor's degree.

A master's or doctoral degree from an accredited college or university in the above mentioned fields will substitute for the bachelor's degree, but not for the one year combined professional experience in legal research, analysis and drafting.

A Juris Doctor degree will substitute for the bachelor's degree and the one year of professional experience in legal research, analysis and drafting.

This experience must be clearly documented on the application. An unofficial copy of transcripts must be submitted at the time of the application.

PREFERRED QUALIFICATIONS:

Experience developing and editing policy documentation
Experience working directly with an elected official
Ability to apply standards and create practical solutions
Election administration or management experience
Juris Doctorate

REQUIRED COMPETENCIES:

Strong analytical and problem solving skills
Ability to interpret laws and regulations
Ability to prioritize tasks
Ability to gather research from a variety of sources
Ability to work independently or on a team
Excellent interpersonal, written, and oral communication skills

CONDITIONS OF EMPLOYMENT:

This position is required to undergo a criminal background check.

APPEAL RIGHTS:

If you receive notice that you have been eliminated from consideration for the position, you may protest the action by filing an appeal with the State Personnel Board/State Personnel Director within 10 days from the date you receive notice of the elimination.

Also, if you wish to challenge the selection and comparative analysis process, you may file an appeal with the State Personnel Board/State Personnel Director within 10 days from the receipt of notice or knowledge of the action you are challenging.

Refer to Chapters 4 and 8 of the State Personnel Board Rules and Personnel Director's Administrative Procedures, 4 CCR 801, for more information about the appeals process. The State Personnel Board Rules and Personnel Director's Administrative Procedures are available at www.colorado.govspb.

A standard appeal form is available at: www.colorado.gov/sbp. If you appeal, your appeal must be submitted in writing on the official appeal form, signed by you or your representative, and received at the following address within 10 days of your receipt of notice or knowledge of the action: Colorado State Personnel Board/State Personnel Director, Attn: Appeals Processing, 1525 Sherman Street, 4th Floor, Denver, CO 80203. Fax: 303-866-5038. Phone: 303-866-3300. The ten-day deadline and these appeal procedures also apply to all charges of discrimination.

Supplemental Information Review of Minimum Qualifications

A Human Resources Specialist will only review the "Education" and "Work Experience" sections of the online job application to determine whether you meet the qualifications for this position.

Cover letters and resumes will not be accepted in lieu of the official State of Colorado application form. Cover letters and resumes may be attached to the application as supplemental information. The minimum qualifications listed in the announcement are
not optional.
To move forward in the hiring process, you must document that you meet the minimum qualifications on the online State of Colorado application form. Do not use "see resume" or "see attached" in the State of Colorado online application.

Comparative Analysis

The comparative analysis process is used to identify candidates that will move forward in the selection process. The comparative analysis may consist of application reviews, phone screens, structured interviews, and any other method determined to be valuable in identifying the right candidate.

Completing the Application

It is very important that you fill out the application completely and give a detailed description of your education and work experience. Failure to do so may result in rejection of your application during the minimum qualification review or subsequent comparative analysis.
Your application should address the minimum qualifications, substitutions, required competencies, and preferred qualifications.
Ensure that you have included all required attachments, including your transcript, if applicable.

Failure to document your experience completely or excluding information required in the application may result in your application being rejected.

CDO#
17723

<table>
<thead>
<tr>
<th>Desired Class Level:</th>
<th>3L, 4LE/4LPT, JD Alumni 0-2 years</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Posting Date:</strong></td>
<td>October 9, 2018</td>
</tr>
<tr>
<td><strong>Expiration Date:</strong></td>
<td>October 11, 2018</td>
</tr>
<tr>
<td><strong>Contact:</strong></td>
<td>Ms. Suzanne Staiert</td>
</tr>
<tr>
<td></td>
<td>Deputy Secretary of State</td>
</tr>
<tr>
<td></td>
<td>1700 Broadway, Suite 200 Denver, CO 80290 Denver, Colorado 80290 United States</td>
</tr>
<tr>
<td></td>
<td><a href="http://www.sos.state.co.us">http://www.sos.state.co.us</a></td>
</tr>
<tr>
<td><strong>Resume Receipt:</strong></td>
<td>Other (see below)</td>
</tr>
<tr>
<td><strong>How to Apply:</strong></td>
<td><a href="https://www.govtjobs.com/careers/colorado/jobs/2204808/elections-specialist-ii?page=11&amp;pagetype=jobOpportunitiesJobs">https://www.govtjobs.com/careers/colorado/jobs/2204808/elections-specialist-ii?page=11&amp;pagetype=jobOpportunitiesJobs</a></td>
</tr>
<tr>
<td><strong>Additional Documents:</strong></td>
<td>Other Documents</td>
</tr>
<tr>
<td><strong>ID:</strong></td>
<td>17723</td>
</tr>
</tbody>
</table>
Staff Attorney - Immigration
Asian Law Alliance

Position Type: Permanent/Full-Time

Description:

AGENCY DESCRIPTION: The Asian Law Alliance (ALA) is a non-profit community law office that has provided legal services, community education and advocacy services since 1977 to the Asian and Pacific Islanders communities in Santa Clara County. Priority areas are immigration, housing, domestic violence, public benefits and civil rights.

DUTIES AND RESPONSIBILITIES:

Client Counseling and Representation: Conduct intake; provide representation in both affirmative and defensive immigration cases before USCIS, EOIR and the BIA.

Community Education: Organize and conduct presentations on various legal topics. Drafting and reviewing community education pamphlets.

Community Organizing/Advocacy: Advocacy work on community issues as required; networking with other service providers, organizations and government agencies to enhance services to the Asian and Pacific Islander communities.

QUALIFICATIONS:
• Must be an active member in good standing of the State Bar. California Bar membership is preferred but not required
• Must have at least two years of experience in general immigration law
• Minimum of two years of experience in removal defense is strongly preferred
• Must have a demonstrated understanding of and commitment to the needs of the low income immigrant community
• Bilingual skills in Asian Pacific Islander language or Spanish highly desirable
• Must be willing to work flexible hours including evenings and/or weekends
• California driver’s license and own vehicle required

CDO# 17679

Desired Class Level: JD Alumni 0-2 years, JD Alumni 3-5 years

Posting Date: October 9, 2018

Expiration Date: November 8, 2018

Contact: Mr. Richard Konda
Executive Director, Asian Law Alliance
<table>
<thead>
<tr>
<th><strong>Resume Receipt:</strong></th>
<th>E-mail, Accumulate Online</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Default email for resumes:</strong></td>
<td><a href="mailto:rkonda@asianlawalliance.org">rkonda@asianlawalliance.org</a></td>
</tr>
<tr>
<td><strong>Additional Documents:</strong></td>
<td>Cover Letter</td>
</tr>
<tr>
<td><strong>ID:</strong></td>
<td>17679</td>
</tr>
</tbody>
</table>
**Law Clerk**  
Seventh Judicial District Court (Ely, Nevada)

**Position Type:** Permanent/Full-Time

**Description:**  
The Seventh Judicial District Court of the State of Nevada is pleased to announce two (2) position openings for Law Clerk. The Court is a general jurisdiction Court hearing both civil and criminal cases. The District is comprised of three rural counties in eastern Nevada. The job begins approximately September 2, 2019. The appointment is for one year with a salary of approximately $57,000.00. Benefits include annual leave, sick leave, and health insurance. Deadline for Applications is January 18, 2019.

The Court is seeking highly qualified applicants who desire a unique learning experience. Duties include legal research, drafting orders and decisions, attending trials, and assisting in the day to day operation of the Court. Graduation from an accredited law school is required and applications should include

(1) resume  
(2) transcript of law school grades  
(3) writing sample  
(4) letters of recommendation (optional)

The Court may request a personal interview.

Rural eastern Nevada is in the heart of the old West. Outdoor recreation abounds. Hiking, wildlife viewing, camping, cross-country skiing, fishing, exploring ghost towns, and other activities draw residents and tourists to the area. Great Basin National Park and Lehman's Caves lie just 50 miles outside of Ely.

CDO#  
17693

**Desired Class Level:** 3L, 4LE/4LPT, JD Alumni 0-2 years

**Posting Date:** October 4, 2018

**Expiration Date:** January 18, 2019

**Salary Range:** 50,000 - 59,999

**Contact:** Judge Gary D. Fairman  
District Judge, Department 2  
Seventh Judicial District Court Department 2 PO Box
<table>
<thead>
<tr>
<th><strong>Resume Receipt:</strong></th>
<th>Other (see below)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>How to Apply:</strong></td>
<td>Applications should be sent to the following address: DISTRICT JUDGE STEVE L. DOBRESCU Seventh Judicial District Court, Dept 1. 801 Clark Street, Suite #7 Ely, Nevada 89301</td>
</tr>
<tr>
<td><strong>Additional Documents:</strong></td>
<td>Unofficial Transcript, Writing Sample, Other Documents</td>
</tr>
<tr>
<td><strong>Requested Document Notes:</strong></td>
<td>Optional: Letters of recommendation.</td>
</tr>
<tr>
<td><strong>ID:</strong></td>
<td>17693</td>
</tr>
</tbody>
</table>
Research Analyst I
National Conference of State Legislatures (Denver, CO)

<table>
<thead>
<tr>
<th>Position Type:</th>
<th>Permanent/Full-Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Practice Area(s):</td>
<td>JD Advantage &amp; Emerging Careers, Legislation/Politics /Public Policy</td>
</tr>
<tr>
<td>Geographic Preference:</td>
<td>Colorado-Denver/Boulder/Greeley</td>
</tr>
</tbody>
</table>

Description:

 JOB TITLE: Research Analyst I
 PROGRAM: Employment, Labor and Retirement
 LOCATION: Denver, CO
 SALARY: $3,384+/month depending on experience

ABOUT NCSL:

The National Conference of State Legislatures is a nonpartisan organization that serves the legislators and legislative staff of the nation’s 50 states, its commonwealths and territories. NCSL provides research, technical assistance and opportunities for policymakers to exchange ideas on the most pressing state issues. Our mission is to serve state legislatures by providing support, promoting fresh ideas, connecting legislators and staff with experts and each other, and provide a strong, cohesive voice in the federal system.

Since its founding in 1975, NCSL's staff has grown from 15 employees to over 150 employees in its offices in Denver, CO and Washington, D.C. Our growth has been due to the increasing activity and responsibility of the nation's state legislatures and the complexity and diversity of issues that legislators face. Employees work in a challenging, often fast-paced environment where they assist legislators and legislative staff in their work to promote the common good of the citizens of the states.

GENERAL DESCRIPTION:

The NCSL Employment, Labor and Retirement program seeks an entry-level professional possessing competence in research, writing, analytic skills and interpersonal communication. The position covers a broad range of policies relating to the employment of people with
disabilities and will assist with NCSL's contribution to the State Exchange on Employment and Disability partnership.

This individual will conduct research, regularly update the 50-state disability employment bill tracking database, develop written analyses, develop web-based material, support the planning and facilitation of meetings, and respond to information requests from state legislators, legislative staff, and others on a wide range of disability employment issues, as described in NCSL’s Work Matters report. This includes tracking the status of legislative proposals in the states, summarizing relevant legislation, working with NCSL staff on a variety of research and writing projects, and helping recruit legislators to attend meetings.

This position is grant-funded and is subject to reduction in percentage of time covered or elimination if grant funding becomes unavailable.

RESPONSIBILITIES AND DUTIES:

Collects and monitors data on legislative actions, state and federal programs, using a variety of resources, available databases, and public and private organizations. Participates in regular meetings, conference calls and webinars with partner organizations.

Identifies, tracks and indexes relevant legislation based on topic in NCSL’s information systems

Prepares concise and accurate written responses to legislative requests for information.

Provides regular updates to web materials.

Coordinates with NCSL policy experts in other issue areas to ensure accuracy and thoroughness in all outreach communication.

Summarizes legislation, tabulates surveys, and describes specific state programs or activities for reports, short publications or articles.

Writes analyses, short reports, NCSL blogs, or short pieces for State Legislatures Magazine. Develops charts or tables on legislative issues. Writing assignments involve describing programs, summarizing legislation, formatting and reporting 50-state practices and actions.

Provides logistical support and assists with researching, compiling, and drafting background materials for projects, meetings, technical assistance workshops, and conferences.

May perform related research and project tasks as
SUPERVISORY RESPONSIBILITIES:

This position has no direct supervisory responsibilities, but does serve as a coach and mentor for other positions in the department.

WORK ENVIRONMENT:

This job operates in a professional office environment. This role routinely uses standard office equipment such as laptop computers, copy machines, scanners and smartphones.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

This is largely a stationary position that requires the ability to communicate and converse effectively, move small objects up to 50 lbs., open filing cabinets and frequently position self as necessary. Requires the ability to travel locally, regionally and nationally, including overnight and weekends.

OTHER DUTIES:

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

QUALIFICATIONS:

Experience and Education

Bachelor's degree or four years of college plus one year of relevant work experience. A post-baccalaureate or graduate degree (i.e. masters degree, professional
degree, or doctoral degree) may be substituted for one year of the required work experience.
Must demonstrate an ability to communicate effectively in writing or orally.
Must be able to work well with others.
Skill and competence in writing and basic research skills.
Able to maintain confidentiality in a professional manner and handle politically sensitive work.

Knowledge, Skills and Abilities

Basic knowledge of the legislative process and state government.
Competence in writing and basic policy research skills.
Skill and competence in oral communication to deal effectively with legislators and legislative staff by phone and in person.
Skill in analyzing and organizing information and solving problems.
Skill in applicable software applications including Microsoft Office Suite (Excel, Outlook, Word, PowerPoint).
Able to maintain confidentiality and handle politically sensitive work.
Ability to work independently.
Ability to work on tasks requiring meticulous attention to detail.
Ability to work effectively on a team.
Ability to work under deadline pressure and adapt to changes in workload.
Ability to maintain professional appearance and demeanor.
Ability to maintain regular and punctual attendance.

BENEFITS:

NCSL offers an outstanding benefits package including low cost health, dental and vision coverage, a 401(a)-retirement plan with 10% contribution after 6 months and full vesting, life & disability insurance, 3-weeks paid vacation with 5+ years of paid full-time work experience, paid leave, 35-hour work weeks, telework, pet insurance, discounted bus / train passes, in-office dry cleaning pick up, access to 24-hour fitness memberships, and more!

TO APPLY:

Interested candidates should send a cover letter and resume highlighting skills and qualifications to: https://ncsl.applicantpro.com/jobs no later than Monday, October 22, 2018.
NCSL IS AN EQUAL OPPORTUNITY EMPLOYER.

CDO#
17712

<table>
<thead>
<tr>
<th>Desired Class Level:</th>
<th>JD Alumni 0-2 years, JD Alumni 3-5 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Posting Date:</td>
<td>October 8, 2018</td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>October 22, 2018</td>
</tr>
<tr>
<td>Contact:</td>
<td>Michelle Kelton</td>
</tr>
<tr>
<td>HR Assistant</td>
<td></td>
</tr>
<tr>
<td>7700 East First Place Denver, Colorado 80230 United States</td>
<td></td>
</tr>
<tr>
<td></td>
<td><a href="http://www.ncsl.org">http://www.ncsl.org</a></td>
</tr>
<tr>
<td>Resume Receipt:</td>
<td>Other (see below)</td>
</tr>
<tr>
<td>How to Apply:</td>
<td><a href="https://ncsl.applicantpro.com/jobs">https://ncsl.applicantpro.com/jobs</a></td>
</tr>
<tr>
<td>Additional Documents:</td>
<td>Cover Letter</td>
</tr>
<tr>
<td>ID:</td>
<td>17712</td>
</tr>
</tbody>
</table>
The University of Wyoming College of Law invites applications for a full-time faculty position, including tenure track and non-tenure track Academic Professional Lecturer, commencing in the fall of 2019. We are seeking entry-level candidates to direct the law school’s Family and Child Advocacy Clinic and teach in several areas including: Family Law, Civil Pre-trial Litigation, and Domestic Violence. Applicants for this position should hold a J.D. degree from an accredited law school, have distinguished academic credentials, and a demonstrated commitment to outstanding teaching, research and scholarship at a university level. We encourage applications from candidates who would enhance the diversity of our faculty.

CDO# 17665

Desired Class Level: JD Alumni 3-5 years, JD Alumni 6+ years

Posting Date: September 28, 2018

Expiry Date: October 28, 2018

Contact: Dee Pridgen
Professor, Co-Chair, Faculty Appointments Committee
Professor Dee Pridgen, Co-Chair, Faculty Appointments Committee, University of Wyoming College of Law, Dept. 3035, 1000 E. University Ave. Laramie, Wyoming 82071 United States

Resume Receipt: Other (see below)

How to Apply: https://jobs.uwyo.edu/psp/EREC/UWEXTERNAL/HRMS/c/HRS_HRAM.HRS_CE.GBL?SiteId=6

Additional Documents: Other Documents

ID: 17665
Dependency and Neglect Lawyer
Hopkins Law LLC (Loveland, CO)

**Position Type:** Permanent/Full-Time

**Practice Area(s):** Family/Domestic Relations

**Geographic Preference:** Colorado-Fort Collins/Loveland

**Description:**
A small, but busy, law office is looking for a lawyer that wants to litigate and grow with the firm. This is an opening that will require exceptional personal skills, high emotional intelligence, a passion for client service, and the other necessary traits of a great lawyer.

This is a position for a lawyer that wants to be in the courtroom.

Hopkins Law handles a mix of family law, criminal and juvenile law. This particular position will focus on Dependency and Neglect litigation in Weld County through the Office of Respondent Parent Counsel. Occasionally there will be opportunities to work on Criminal Defense cases and on Appeals. Part of our commitment to the people that work at Hopkins Law is to provide professional growth through mentorship as the office continues to grow. We want people doing work that they want to be doing so they can find purpose and pride in their profession.

Experience in Family Law or D&N work is a plus, but not a requirement. Also, being bilingual in Spanish is a plus but not required.

We offer 27 days of paid time off (holidays and vacation/sick days). Salary will correspond with experience.

We invite you to apply for the opportunity to join our team at an exciting time. Please send Resume, Cover Letter, Writing Sample, and References to info@hopkinslawllc.com.

**CDO#**

17685

**Desired Class Level:** JD Alumni 0-2 years

**Posting Date:** October 3, 2018

**Expiration Date:** November 21, 2018

**Salary Range:** 50,000 - 59,999
<table>
<thead>
<tr>
<th><strong>Contact:</strong></th>
<th>Human Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Resume Receipt:</strong></td>
<td>E-mail</td>
</tr>
<tr>
<td><strong>Default email for resumes:</strong></td>
<td><a href="mailto:info@hopkinslawllc.com">info@hopkinslawllc.com</a></td>
</tr>
<tr>
<td><strong>Additional Documents:</strong></td>
<td>Cover Letter, Writing Sample, Other Documents</td>
</tr>
<tr>
<td><strong>Requested Document Notes:</strong></td>
<td>references</td>
</tr>
<tr>
<td><strong>ID:</strong></td>
<td>17685</td>
</tr>
</tbody>
</table>
Intellectual Property Associate Attorney
Wilson Elser (Multiple Locations)

Position Type: Permanent/Full-Time

Practice Area(s): Intellectual Property/Trademark/Copyright/Patent

Description:

This is an excellent opportunity for an attorney to join a fast-paced and dynamic intellectual property team focused on IP law, litigation, cyber/media liability, and other related areas to take the next step in their career by becoming part of a national law firm with a wide range of resources and opportunities.

The Firm
Wilson Elser is a full-service and leading defense litigation law firm who faithfully serves their clients with nearly 800 attorneys across 36 offices in the United States and one in London. Founded in 1978, we rank among the top 200 law firms identified by The American Lawyer and are included in the top 50 of The National Law Journal's survey of the nation's largest law firms.

The Position

Qualifications

- JD from an accredited law school
- Must be admitted to practice in the State of New York
- 2 - 5 years of experience with intellectual property litigation
- Additional experience with trademark prosecution, patent prosecution, internet law and/or transactional matters is a plus
- Excellent analytical, writing, client service, and professional communications skills
- Legal project management experience is helpful

Responsibilities

- Independently manage a litigation caseload and counsel clients in the areas of IP, media, and technology
- Work closely with other attorneys and Partners on legal projects
- Act as part of a team that prosecutes and defends
lawsuits involving copyrights, trademarks, patents, trade secrets and trade libel

- Communicate with clients and provide status reports

Why Should You Apply?

- Excellent Benefits
- Professional development programs including in-house CLE and National Attorney Training
- Generous PTO plan
- Excellent growth and advancement opportunities
- Corporate Discount Plans

Interested?

Wilson Elser is a firm who focuses their commitment to both their clients and you! Please consider joining our team by applying online or sending your credentials to AttorneyRecruiting@wilsonelser.com and putting "Intellectual Property Associate Attorney" in the subject line.

We are committed to cultivating an environment that embraces and promotes diversity as a fundamental value. We are an Equal Opportunity Employer; Minorities and Women are encouraged to apply.

**Desired Class Level:** JD Alumni 3-5 years

**Posting Date:** October 5, 2018

**Expiration Date:** December 5, 2018

**Contact:** Attorney Recruiting

**Resume Receipt:** Other (see below)

**How to Apply:** Please consider joining our team by applying online or sending your credentials to AttorneyRecruiting@wilsonelser.com and putting "Intellectual Property Associate Attorney" in the subject line.

**ID:** 17703
Staff Attorney
Alaska Legal Services Corporation (Anchorage, AK)

**Position Type:** Permanent/Full-Time

**Description:**
Alaska Legal Services Corporation is seeking a staff attorney to fill a position arising from a partnership with the Mat-Su Health Foundation. The attorney will be embedded within Connect Mat-Su located in Wasilla, Alaska. The attorney will provide direct legal services to low-income clients in a variety of civil legal matters based on priorities set in coordination with Connect Mat-Su and its partners. The attorney will also be responsible for working with partners to develop and refine legal screening tools, referrals protocols, and attend outreach events.

Applicants must be either admitted to practice law in Alaska or admitted to practice in another state and eligible for an Alaska Bar Rule 43 waiver. Information on Bar Rule 43 can be found at http://www.alaskabar.org

Familiarity with cross-cultural situations desirable. Computer proficiency required (Windows operating system, Microsoft Office, Internet and e-mail, and data entry).

ALSC is strongly committed to employing a diverse staff. Native Americans, other minorities, women and persons with disabilities are encouraged to apply.

CDO#

17668

**Desired Class Level:** JD Alumni 0-2 years, JD Alumni 3-5 years

**Posting Date:** September 28, 2018

**Expiration Date:** October 28, 2018

**Contact:** Maggie Humm
1016 W. 6th Avenue, Suite 200 Anchorage, Alaska 99501 United States

**Resume Receipt:** E-mail

Default email for resumes.: mhumm@alsc-law.org

**Additional Documents:** Cover Letter, Writing Sample, Other Documents

**Requested Document Notes:** Include list of 3 professional references.

**ID:** 17668
Litigation Associate Attorney  
Wilson Elser (Multiple Locations)

**Position Type:** Permanent/Full-Time  
**Practice Area(s):** Civil Litigation, Construction, Malpractice  
**Description:**

The Firm  
Wilson Elser, a full-service and leading defense litigation law firm, serves its clients with nearly 800 attorneys in 35 offices in the United States and one in London. Founded in 1978, it ranks among the top 200 law firms identified by The American Lawyer and is included in the top 50 of The National Law Journal's survey of the nation's largest law firms.

The Position

Qualifications

- JD from an accredited law school
- Admitted to practice in Maryland/DC
- 3 - 5 years of litigation experience
- Experience with general liability, construction, and professional malpractice a plus,
- Superior communication, writing, and research skills
- Legal project management experience is helpful

Responsibilities

- Independently manage a litigation caseload, working cases from beginning to end
- Work closely with other attorneys and Partners on legal projects
- Regularly handle court appearances and depositions
- Communicate with clients and provide status reports

Why Should You Apply?

- Excellent Benefits
- Monthly Bonus Program
- Professional development programs including in-house CLE and National Attorney Training
- Generous PTO plan
- Excellent growth and advancement opportunities
- Corporate Discount Plans

CDO#
17684

** Desired Class Level:** JD Alumni 3-5 years  
** Posting Date:** October 3, 2018  
** Expiration Date:** November 3, 2018  
** Contact:** Attorney Recruiting  
** Resume Receipt:** Other (see below)
How to Apply: Please consider joining our team by applying online or sending your credentials to AttorneyRecruiting@wilsonelser.com and putting "Baltimore Litigation Associate Attorney" in the subject line.

ID: 17684
Associate Attorney  
Colorado Bar Association - CBA (Denver, CO)

**Position Type:** Permanent/Full-Time

**Practice Area(s):** Children/Juvenile, Family/Domestic Relations, Indian/Native American/Tribal

**Description:**
The law office of Smith & Shellenberger, LLC, seeks a full time Associate Attorney who has at least 3 years experience in the areas of family law and juvenile law and significant courtroom experience. Our firm is a small general practice law firm located in the North Denver area (Northglenn), and our primary focus is in the areas of family law, juvenile law, and tribal law. Mandatory Requirements: Trial experience, Licensed and in good standing to practice law in Colorado, no prior bar complaints, excellent attention to detail. Criminal law experience a plus.

CDO# 17652

WE ENCOURAGE INTERESTED PARTIES TO APPLY AS SOON AS POSSIBLE TO ALL JOB POSTINGS. DEADLINES LISTED FOR JOB POSTINGS ARE SUBJECT TO CHANGE BASED ON THE NEEDS OF THE EMPLOYER WHO MAY HIRE FOR A POSITION PRIOR TO THE LISTED DEADLINE. ADDITIONALLY, IN SOME CASES WE MAY OBTAIN A JOB POSTING FROM ANOTHER JOB SITE, WHICH DID NOT PROVIDE A SPECIFIC APPLICATION DEADLINE FOR THIS POSITION. HOWEVER, SYMPPLICITY REQUIRES AN EXPIRATION DATE FOR ALL JOB POSTINGS SO WE ASSIGN AN ARBITRARY DEADLINE IN THOSE INSTANCES.

**Desired Class Level:** JD Alumni 0-2 years, JD Alumni 3-5 years

**Posting Date:** September 27, 2018

**Expiration Date:** October 27, 2018

**Contact:** CBA Job Postings  
1900 Grant Street Suite 900 Denver, Colorado 80203 United States

**Resume Receipt:** Other (see below)

**How to Apply:** http://lists.cobar.org/t/134044/13326496/17201/22/

**ID:** 17652
The University of Georgia School of Law invites applications to fill a full-time position at the rank of assistant clinical professor, associate clinical professor, or clinical professor in its Prosecutorial Justice Program. Position will begin January 2019. Applicants should be a member of the State Bar of Georgia or licensed to practice law in another state (with no disciplinary sanctions) with a recommended five years of service as a prosecutor (District Attorney, Solicitor-General, Assistant District Attorney, Assistant-solicitor General or equivalent position in another state and preferably a minimum of twenty (20) felony or (50) misdemeanor jury trials or a combination of at least ten (10) felony and twenty-five (25) jury trials as lead counsel.

Additional Requirements
The successful applicant will have demonstrated teaching ability and demonstrated research and writing ability. Applicants must have a J.D. from an accredited university. Applicants seeking the rank of assistant clinical professor must have superior academic credentials and a demonstrated potential for excellence in scholarship, teaching, and service with a statewide reputation for excellence. Applicants seeking the rank of associate clinical professor must have (1) superior academic credentials, (2) a record of scholarly excellence and impact, (3) superior teaching ability, and (4) a record of participation in institutional and professional service. In addition to meeting the requirements for appointment at the rank of associate professor, applicants seeking the rank of professor must be nationally or internationally recognized in the field of prosecutorial justice and likely to maintain that stature.

CDO# 17667

Desired Class Level: JD Alumni 6+ years
Posting Date: September 28, 2018
Expiration Date: October 28, 2018
Contact: Ellie Lanier
Associate Dean for Clinical Programs and Experiential Learning
Hirsch Hall, Room 104 Athens, Georgia 30602-6012 United States
Resume Receipt: Other (see below)
How to Apply: https://www.ugajobsearch.com/postings/31294

Additional Documents: Cover Letter

ID: 17667
Appellate Attorney

Position Type: Permanent/Full-Time

Description:
The Office of the Attorney General for the District of Columbia is seeking an appellate attorney for a position within the Office of the Solicitor General, Civil and Administrative Appeals Section. The Office of the Solicitor General is responsible for the District’s civil and criminal appellate litigation and handles high-profile matters of both local and national importance. The Office practices most frequently before the District of Columbia Court of Appeals, the United States Court of Appeals for the District of Columbia Circuit, and the Supreme Court of the United States. This position is in the Civil and Administrative Appeals Section, which handles appeals involving a variety of substantive areas including constitutional law, employment law, contracts, torts, tax, and administrative law. The attorney will handle a high volume of briefs and appellate arguments, principally in the D.C. Court of Appeals and the D.C. Circuit.

QUALIFICATIONS: The candidate should have the following qualifications:
1. J.D. degree and an active bar membership. If the successful candidate is not a member of the D.C. Bar, he/she must be sworn into the D.C. Bar within 360 days of his/her initial appointment;
2. Significant appellate litigation experience (5+ years preferred);
3. Substantial knowledge of D.C. law or broad experience in areas of law relevant to D.C. government practice;
4. Exceptional legal research and writing skills;
5. Strong oral advocacy skills; and
6. Appellate clerkship experience strongly encouraged.

ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.

OTHER INFORMATION: The selected candidate will
be subject to a background investigation including reference checks.

PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia's Displaced Employee Program (DEP) and Agency Reemployment Priority Placement Program (ARPP) will be given priority consideration for this position if found qualified.

EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government’s retirement plan. However, if selectee was previously employed in the District of Columbia’s government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.

VETERANS’ PREFERENCE: Applicants claiming veterans’ preference must submit official proof at the time of application.

DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace.

EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation.

NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 et. seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business.
Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

CDO#

17683

<table>
<thead>
<tr>
<th>Desired Class Level:</th>
<th>JD Alumni 6+ years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Posting Date:</td>
<td>October 3, 2018</td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>October 23, 2018</td>
</tr>
<tr>
<td>Contact:</td>
<td>Arlyntha Love</td>
</tr>
<tr>
<td></td>
<td>441 4th Street N.W., Suite 1100 South Washington, District of Columbia 20001 United States</td>
</tr>
<tr>
<td>Resume Receipt:</td>
<td>Other (see below)</td>
</tr>
<tr>
<td>How to Apply:</td>
<td>To apply, please submit a resume, cover letter detailing qualifications, writing sample, law school transcript (if graduated from law school in the last five years), and a list of three references to <a href="mailto:OAG.RecruitmentAttorney@dc.gov">OAG.RecruitmentAttorney@dc.gov</a> addressed to Arlyntha Love, 441 4th Street NW, Suite 1100 South, Washington, D.C. 20001.</td>
</tr>
<tr>
<td>Additional Documents:</td>
<td>Cover Letter, Writing Sample, Other Documents</td>
</tr>
<tr>
<td>Requested Document Notes:</td>
<td>In your cover letter, please indicate the vacancy announcement number. Current government employees should also submit a copy of their performance evaluation for the prior rating period. Include a list of three references in your application.</td>
</tr>
</tbody>
</table>

ID: 17683
Law Clerk - Criminal & Juvenile Divisions
Office of the Clark County District Attorney - NEVADA (Las Vegas, NV)

Position Type: Permanent/Full-Time

Practice Area(s): Criminal Prosecution

Geographic Preference: Nevada-Las Vegas

Description:
Most prosecutors in the Clark County District Attorney’s Office begin their careers as Law Clerks. The Clark County District Attorney’s Office employs Law Clerks in the Criminal, Juvenile, and Civil Divisions.

- Law Clerks in the Criminal & Juvenile Divisions are full-time employees assigned to the Criminal Appeals Unit or Child Welfare Unit for a one-year term position.
- Law Clerks in Criminal Appeals responsibilities include:
  - drafting responses to appellate briefs
  - drafting oppositions to post-conviction writs of habeas corpus
  - drafting oppositions to various other post-conviction motions
- A Law Clerk in the Child Welfare Unit performs research for use in child abuse and neglect cases litigated in Family Court, and in advising the Department of Family Services on policy and procedure, adoptions and foster care licensing issues, and compliance with federal laws and regulations.
- Upon passing the Nevada Bar, Law Clerks are deputized, and may begin to handle some courtroom responsibilities.
- Law Clerks begin to receive training in responsibilities of Deputy District Attorneys after several months of handling Law Clerk duties.
- Law Clerks apply for Deputy District Attorney positions during the year term.
- Bar membership is not required. JD at time of employment is required. Students in the last year of law school are encouraged to apply.

Class of 2018 graduates are eligible for this position. Bar membership is not required.
Resume is required at time of online application.
Transcripts and writing samples are required prior to interview.

CDO ID #
17661

Desired Class Level: 3L, 4LE/4LPT, JD Alumni 0-2 years

Posting Date: September 27, 2018

Expiration Date: November 2, 2018

Salary Range: 50,000 - 59,999
**Contact:** Nell Christensen  
200 E Lewis Ave Las Vegas, Nevada 89101 United States  
http://clarkcountynv.gov

**Resume Receipt:** Other (see below)

**How to Apply:** All applications must be submitted online through Clark County’s website. Please follow the directions for applying detailed on the website.


**Additional Documents:** Unofficial Transcript, Writing Sample, Other Documents

**ID:** 17661
## Associate Attorney
Bauer Law, LLC (Commerce City, Colorado)

**Position Type:** Permanent/Full-Time  
**Practice Area(s):** Civil Litigation, Family/Domestic Relations

**Description:**
Seeking an associate attorney with drive and ambition for a growing law firm in the North-East metro area. This attorney will handle mainly family law and some civil litigation. The attorney will handle cases from intake to completion with oversight of experienced attorneys and the support of great staff. Cases range through the entire metro area. We offer structured autonomy with ample opportunity to learn and grow.

We are seeking a team player. Must be motivated and must fully support the goals and mission of the firm. We have a competitive compensation package which includes a salary, plus a percentage of billable hours. There is a lot of growth opportunity. Compensation will commensurate experience. We are seeking a diligent and hard-working attorney, who can hit the ground running. We have a large caseload, but this candidate will need to network and continue to grow our thriving business. This attorney must continue to support our ethical reputation.

- Candidate must have current license to practice law in Colorado.
- Candidate must be in good standing with the Colorado Supreme Court.
- Candidate must have a minimum of two years of relevant experience.

**CDO#**  
17692

**Desired Class Level:** JD Alumni 3-5 years, JD Alumni 6+ years  
**Posting Date:** October 4, 2018  
**Expiration Date:** November 4, 2018

**Contact:** Tammara L. Bauer  
Owner  
13611 E. 104th Ave., Suite 200 Commerce City, Colorado 80022 United States
<table>
<thead>
<tr>
<th><strong>Resume Receipt:</strong></th>
<th>E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Default email for resumes:</strong></td>
<td><a href="mailto:tammy@tbauerlaw.com">tammy@tbauerlaw.com</a></td>
</tr>
<tr>
<td><strong>Additional Documents:</strong></td>
<td>Cover Letter</td>
</tr>
<tr>
<td><strong>Requested Document Notes:</strong></td>
<td>Please include any salary requirements you may have. Incomplete submissions will not be considered.</td>
</tr>
<tr>
<td><strong>ID:</strong></td>
<td>17692</td>
</tr>
</tbody>
</table>
Associate Attorney
Retherford, Mullen & Moore, LLC (Colorado Springs, CO)

**Position Type:** Permanent/Full-Time

**Practice Area(s):** Civil Defense

**Geographic Preference:** Colorado-Colorado Springs

**Description:**
Retherford, Mullen & Moore is an established law firm looking to hire an Associate Attorney for full time employment in downtown Colorado Springs. The primary area of practice is insurance defense litigation. We handle cases throughout the state, with the majority being docketed along the Front Range.

If you just passed the Bar Exam and are looking to gain experience with depositions, mediations, research and motion writing and everything in-between please feel welcome to send your CV and Cover Letter to our Office Manager, Geoff Moore, at gmoore@rmmattys.com.

**Requirements:**

- CO Law License
- 0-3 years of experience
- CDO ID #
  17734

**Desired Class Level:** JD Alumni 0-2 years

**Posting Date:** October 10, 2018

**Expiration Date:** November 10, 2018

**Contact:**
Mr. Geoff Moore
Administrative Assistant
2925 Professional Place Colorado Springs, Colorado 80904 United States
http://www.rmmlawfirm.net/

**Resume Receipt:** E-mail

**Default email for resumes:** gmoore@rmmattys.com

**Additional Documents:** Cover Letter

**ID:** 17734
Immigration Detention Attorney Fellowship
Rocky Mountain Immigrant Advocacy Network (Denver, CO)

Position Type: Permanent/Full-Time

Practice Area(s): Immigration/Asylum/Refugee

Geographic Preference: *** All Nationwide ***

Description:
RMIAN is a nonprofit organization dedicated to providing free immigration legal services to individuals in immigration detention and to children. RMIAN has an immediate opening for a two-year Attorney Fellowship in RMIAN’s Detention Program.

As a part of a larger initiative to increase justice for detained immigrants, the Immigration Detention Legal Fellow will represent immigrants in civil immigration detention in Aurora, Colorado, working to ensure due process and equal access to justice in a system that has no right to court-appointed counsel. The Fellow will have a full caseload of clients before the Aurora Immigration Court, representing clients in bond hearings, full merits cases, parole requests, credible fear proceedings, and possible appeals before the Board of Immigration Appeals. The Fellow will work collaboratively with colleagues and community partners on outreach, education, and advancing the movement for universal representation for individuals in immigration detention.

Position Requirements:

- Admission to any state bar
- Experience in immigration law, preferably in removal defense and with detained populations
- Spanish fluency – both written & oral, and demonstrated cultural competency
- Strong sense of personal initiative, commitment to and understanding of working with clients in detention, ability to multi-task and work well under pressure, and interest in creative lawyering
- Passion for RMIAN’s mission and demonstrated commitment to social justice
- Excellent oral & written communication skills, as well as legal research skills
- Commitment to engaging with community members, partners, and stakeholders
- Public speaking ability and ease in explaining immigration law to a wide variety of audiences
To Apply:

Please send a detailed cover letter, resume, writing sample, and list of three professional references to hr@rmian.org. Early submission highly encouraged.

RMIAN is an equal opportunity employer and recognizes the importance of diversity in the workplace; individuals from diverse backgrounds are encouraged to apply. Visit us at www.rmian.org

CDO# 17694

Desired Class Level: JD Alumni 0-2 years, JD Alumni 3-5 years, JD Alumni 6+ years

Posting Date: October 4, 2018

Expiration Date: November 4, 2018

Contact: Kenny Hood
3489 W 72nd Avenue, Suite 211 Westminster, Colorado 80030 United States
http://www.rmian.org

Resume Receipt: E-mail

Default email for resumes: hr@rmian.org

Additional Documents: Cover Letter, Writing Sample, Other Documents

Requested Document Notes: List of Three Professional References to be included.

ID: 17694
**Director of Veterans Legal Advocacy Center/Associate Professor**
Golden Gate University School of Law (San Francisco, CA)

**Position Type:** Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

**Description:**
Director of Veterans Legal Advocacy Center/Associate Professor – this is a tenure track position. VLAC currently provides pro bono legal services to veterans seeking health care, compensation for service-related injuries and discharge upgrades. [http://law.ggu.edu/clinics-and-centers/veterans/](http://law.ggu.edu/clinics-and-centers/veterans/).

**Desired Class Level:** JD Alumni 3-5 years, JD Alumni 6+ years

**Posting Date:** October 10, 2018

**Expiration Date:** November 10, 2018

**Contact:** Professor Benedetta Faedi Duramy
Chair of Faculty Appointments Committee
536 Mission Street San Francisco, California 94105
United States

**Resume Receipt:** Other (see below)

**How to Apply:** Interested persons should apply online at [http://www.ggu.edu/jobs](http://www.ggu.edu/jobs), and include a cover letter highlighting the applicant’s qualifications and teaching interests, resume, a writing sample, and a list of references. Questions may be directed to Professor Duramy, Chair of the Faculty Appointments Committee at bfduramy@ggu.edu.

**Additional Documents:** Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

**Requested Document Notes:** References to be included

**ID:** 17731
Assistant County Attorney
Colorado Bar Association - CBA (Denver, CO)

**Position Type:** Permanent/Full-Time

**Practice Area(s):** State/Local Government

**Description:**
Eagle, CO Fulltime- $82,826.00 - $110,000.00 Annually
Category: Professional / Attorney Department: Attorney Note:
The hiring range for this position is 82,826-110,000. The maximum of the pay range is $124,224. A hire rate over the hiring range may be considered based on a candidate's qualification...

CDO # 17657

WE ENCOURAGE INTERESTED PARTIES TO APPLY AS SOON AS POSSIBLE TO ALL JOB POSTINGS. DEADLINES LISTED FOR JOB POSTINGS ARE SUBJECT TO CHANGE BASED ON THE NEEDS OF THE EMPLOYER WHO MAY HIRE FOR A POSITION PRIOR TO THE LISTED DEADLINE. ADDITIONALLY, IN SOME CASES WE MAY OBTAIN A JOB POSTING FROM ANOTHER JOB SITE, WHICH DID NOT PROVIDE A SPECIFIC APPLICATION DEADLINE FOR THIS POSITION. HOWEVER, SYMPLICITY REQUIRES AN EXPIRATION DATE FOR ALL JOB POSTINGS SO WE ASSIGN AN ARBITRARY DEADLINE IN THOSE INSTANCES.

**Desired Class Level:** JD Alumni 0-2 years, JD Alumni 3-5 years

**Posting Date:** September 27, 2018

**Expiration Date:** October 27, 2018

**Contact:** CBA Job Postings
1900 Grant Street Suite 900 Denver, Colorado 80203 United States

**Resume Receipt:** Other (see below)

**How to Apply:** http://lists.cobar.org/t/134044/13326496/17195/16/

**ID:** 17657
Legislative Performance Auditor/Analyst
Colorado Office of the State Auditor (Denver, CO)

**Position Type:** Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

**Practice Area(s):** JD Advantage & Emerging Careers

**Description:**
JOIN OUR TEAM OF PROFESSIONALS, WHO COME FROM A VARIETY OF BACKGROUNDS AND ARE PASSIONATE ABOUT IMPROVING COLORADO. WE NEED RESULTS-ORIENTED, FLEXIBLE, CREATIVE TEAM PLAYERS WITH EXCEPTIONAL CRITICAL THINKING AND ANALYTICAL SKILLS, KEEN INVESTIGATIVE INSTINCTS, AND STRONG COMMUNICATION AND PEOPLE SKILLS.

The OSA is a nonpartisan agency in Colorado's Legislative Branch. Our mission is to improve government for the people of Colorado. Our performance, financial, and IT audits provide the General Assembly, agencies, and the public with thorough, credible, and impartial assessments of the operation of state programs and the use of state and federal funds. Our audits provide solution-based recommendations that focus on reducing costs, increasing efficiency, promoting the achievement of legislative intent, improving effectiveness of programs and the quality of services, ensuring transparency in government, and ensuring the accuracy and integrity of financial and other information that decision makers need to hold government agencies accountable for the use of public resources.

The OSA is overseen by an engaged, dedicated executive team committed to fostering a workplace culture that provides competitive compensation and a healthy and opportunity-based work environment for staff that supports work/life balance. Management and OSA staff are dedicated professionals who are passionate about good government and produce high-quality work that makes a difference to the State of Colorado and its citizens. If you are the successful candidate for this exciting opportunity you can expect to benefit from:

- Central downtown location by the Capitol Building with transportation reimbursements for parking and bicycle commuters, and eco-pass for public transportation.
- Excellent work-life programs, including options for flexible schedules and telecommuting.
- Outstanding opportunities for professional development and continued skills training.
- Strong, secure, yet flexible retirement benefits including PERA Defined Benefit Plan or PERA Defined Contribution Plan, plus 401K and 457 plans.
- Medical and dental health plans
- Life insurance options.
10 paid holidays per year plus vacation and sick leave. Short and long-term disability coverage. We are winners of National Legislative Program Evaluation Society (NLPES) and National State Auditors Association (NSAA) awards for Excellence in Auditing and winners of the 2016 Denver Business Journal Healthiest Employer Award.

Description of Job
The OSA is looking for two full-time Legislative Performance Auditor/Analyst. In this role, you will be expected to:

Work as a member of a team to gather information about how an agency or government program operates to identify potential issue areas that a performance audit could assess.

Analyze information to conduct objective, nonpartisan evaluations of government performance, stewardship, and operations to identify ways in which programs and agencies can better protect the State's assets, ensure the responsible use of taxpayer monies, and provide quality services to Colorado citizens. This includes:

Conducting detailed data analysis of large volumes of information using tools such as MS Excel and Access, and IDEA.

Examining and analyzing agency practices, internal controls, policies, and procedures.

Evaluating agencies and programs for efficient and effective operations, compliance with laws and regulations, and the accomplishment of the agencies' and programs' purposes.

Identify audit issues and provide recommendations to improve agency operations, in accordance with OSA guidelines and government auditing standards.

Interact with multiple levels of state government and provide agency management and staff with well thought out recommendations for improvements.

Present your analysis, conclusions, and recommendations to agency management and the State Legislature.

Minimum Qualifications, Substitutions, Conditions of Employment & Appeal Rights

Minimum Qualifications:
Bachelor's degree in Public Administration, Public Policy, Social Sciences (e.g., Political Science, Legal Studies, Economics, History), Accounting, Business Administration, Finance, Mathematics, or other related professional field. Minimum overall 3.0 GPA. Transcripts are required to validate GPA as a part of the recruiting process.

Submit required cover letter, resume, application, response to supplemental question, and transcripts, as noted within this job posting.

Substitutions
Four years of associated relevant professional experience as a
performance auditor/analyst can be substituted on a year-for-year basis for the Bachelor's degree.

Preferred Qualities, Qualifications, and Experience in addition to Minimum:
Graduate degree in Public Administration, Public Policy, Social Sciences (e.g., Political Science, Law, Economics, History), Auditing, Accounting, Business Administration, Finance, Mathematics, or related field. Professional certification relevant to government performance auditing.
Experience performing data-mining, analysis, and control testing of large information systems.
Experience evaluating the performance of organizations or government agencies.
Aptitude for critical thinking, data analysis, and problem solving.
Aptitude for clear and concise written and oral communication.
Ability to present information and data to all levels of management.
Outstanding interpersonal skills and work ethic, including skills to work effectively both independently and as part of a team.
Proficiency with Microsoft Office software, including Excel, Access, and Word.
Ability to gather and organize information to support how you conducted your work, identified your results, and derived logical conclusions from your analysis.
Ability to identify opportunities to improve program effectiveness and efficiency.
Ability to manage and resolve conflicts in a positive and constructive manner.
Working knowledge of state and federal laws, rules, and regulations and Colorado's legislative process.
Working knowledge of government auditing standards.
Strong desire to work in public service.

Conditions of Employment: Must submit to and successfully pass a pre-employment background check. The OSA conducts background checks for all final candidates being considered for employment. Background checks may include, but are not limited to, criminal history, national sex offender search, and motor vehicle history. State employee transfer applicants must disclose any corrective actions within the last 2 years and must currently be in good standing.
Must be a Colorado resident.

Appeal Rights:
If you receive notice that you have been eliminated from consideration for the position, you may protest the action by filing an appeal with the State Personnel Board/State Personnel Director within 10 days from the date you receive notice of the elimination. Also if you wish to challenge the
selection and comparative analysis process for this position, you may view the instructions for the review/appeal process and complete the Colorado State Personnel Consolidated Appeal/Dispute Form found at: www.colorado.gov/cs/Satellite/DPA-SPB/SPB/1232721347216. Appeals must be in writing and received no later than 10 calendar days from the date of rejection of your application or the administration of the assessment.

Supplemental Information
This job description is intended to describe the general nature and level of work assigned to the individual filling this position. This is not intended to be an exhaustive list of all responsibilities, duties or skills required. This job description is subject to change as the needs and requirements of the OSA change.

The following application materials are required for ALL applicants to be considered for the position:

- **COVER LETTER** - Your cover letter should provide a summary of why you want to work for the Colorado Office of the State Auditor and why the position of Legislative Performance Auditor/Analyst appeals to you. It should also address how your education, skills, and prior work experience would make you a good candidate for this position.
- **RESUME**
- **APPLICATION**
- **RESPONSE TO SUPPLEMENTAL QUESTION** - After receiving your application the OSA will email each applicant a supplement question that will be used to help demonstrate your analytical and writing skills due October 17, 2018 (Additional instructions will be included in the email)
- **TRANSCRIPTS** - An unofficial copy of transcripts must be submitted at the time of application. Transcripts from colleges or universities outside the United States must be assessed for U.S. equivalency by a NACES educational credential evaluation service.

Failure to provide any of the required application materials may result in your application being rejected and you will not be able to continue in the selection process for this announcement.

Your application materials may be submitted electronically (click the link below), by mail, or hand delivered no later than posted close date. Applicants are responsible for ensuring that application materials are received by the appropriate Human Resources office before the closing date and time listed above.

Applicants are encouraged to submit applications and required information online.
CDO# 17725

<table>
<thead>
<tr>
<th>Desired Class Level:</th>
<th>3L, 4LE/4LPT, JD Alumni 0-2 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Posting Date:</td>
<td>October 9, 2018</td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>October 17, 2018</td>
</tr>
<tr>
<td>Contact:</td>
<td>Ms. Lynn Steketee</td>
</tr>
<tr>
<td></td>
<td>1525 Sherman Street 7th Floor</td>
</tr>
<tr>
<td></td>
<td>Denver, Colorado 80203-1700</td>
</tr>
<tr>
<td>Resume Receipt:</td>
<td>Other (see below)</td>
</tr>
<tr>
<td>ID:</td>
<td>17725</td>
</tr>
</tbody>
</table>
Position Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Practice Area(s): Civil Rights/Disability Rights

Description:
For nearly 100 years, the ACLU has been our nation’s guardian of liberty, working in courts, legislatures, and communities to defend and preserve the individual rights and liberties guaranteed by the Constitution and laws of the United States. Whether it’s ending mass incarceration, achieving full equality for the LGBT community, advancing racial justice, establishing new privacy protections for our digital age, or preserving the right to vote or the right to have an abortion, the ACLU takes up the toughest civil liberties and civil rights cases and issues to defend all people from government abuse and overreach. With more than one million members, activists, and supporters, the ACLU is a nationwide organization that fights tirelessly in all 50 states, Puerto Rico, and Washington, D.C., for the principle that every individual’s rights must be protected equally under the law, regardless of race, religion, gender, sexual orientation, gender identity or expression, age, disability, national origin, and record of arrest or conviction.

The Speech, Privacy, and Technology Project of the ACLU’s national office in New York City invites applications for the William J. Brennan First Amendment Fellowship, which will begin in September 2019 and last for one year.

OVERVIEW

The Speech, Privacy, and Technology Project is part of the ACLU’s Center for Democracy, which works to strengthen democratic institutions and values, to advocate for government transparency and accountability, and to reinforce the United States’ commitment to human rights and the rule of law. In addition to the Speech, Privacy, and Technology Project, the Center for Democracy includes the Immigrants’ Rights Project, the Voting Rights Project, the Human Rights Project, and the National Security Project.

The Speech, Privacy and Technology Project is dedicated to protecting and expanding the First Amendment freedoms of expression, association, and inquiry; expanding the right to privacy and increasing the control that individuals have over their personal information; and ensuring that civil liberties are enhanced rather than compromised by new advances in science and technology. The ACLU has long worked to defend the freedom of expression guaranteed by the First
Amendment and the right to privacy guaranteed by the Fourth Amendment. It has litigated numerous free-speech and privacy cases before the United States Supreme Court. Historically, the ACLU has been vigilant in fighting government censorship and surveillance that disproportionately impact marginalized individuals and communities, including immigrants and people of color. Currently, the Speech, Privacy, and Technology Project is litigating cases and conducting other advocacy efforts on a variety of issues, including political protest, freedom of expression online, privacy of electronic information, journalists’ rights, scientific freedom, and openness in the courts.

The Brennan Fellowship, established by a special gift from author Tom Peters and poet Catherine Abbe and named after retired Supreme Court Justice William Brennan, was created to give people just starting their careers an opportunity to receive training and experience in First Amendment advocacy, and to help the ACLU advance its First Amendment goals. The Brennan Fellow will function as an integral part of the Speech, Privacy, and Technology Project, and will work on our extensive docket of First and Fourth Amendment cases.

**ROLES & RESPONSIBILITIES**

The Brennan Fellow's responsibilities will include, but will not be limited to, the following:

- Participating in trial litigation at all levels of federal and state courts, including conducting legal and factual research, interviewing clients, drafting briefs and pleadings, and assisting in discovery and motion practice.
- Assisting in drafting amicus curiae briefs.
- Providing support for ACLU affiliate litigation.
- Serving as a resource for ACLU legislative and policy work.
- Advancing ACLU policy goals through public education and through organizing and participating in coalitions.
- Demonstrating a commitment to diversity within the office using a personal approach that values all individuals and respects differences in regards to race, ethnicity, age, gender identity and expression, sexual orientation, religion, ability and socio-economic circumstance, and record of arrest or conviction.
- Commitment to work collaboratively and respectfully toward resolving obstacles and/or conflicts.

**EXPERIENCE & QUALIFICATIONS**

The Fellow is selected from third-year law students or recent graduates who possess the following:

- J.D. (or an expectation of receiving one by the Spring of 2019).
- Skill at performing complex legal analytical work.
- Demonstrated commitment to public-interest law.
- Excellent legal research, writing, and verbal communication.
skills
Proven ability to work independently as well as within a team
Ability to self-start and excellent interpersonal skills
Excellent computer skills including knowledge of Microsoft Office Suite
Knowledge of First and/or Fourth Amendments issues is preferred, but not required
Commitment to the mission and goals of the ACLU

COMPENSATION

The ACLU offers a generous and comprehensive compensation and benefits package, commensurate with experience and within parameters of the ACLU compensation scale.

Salary
Dependent on Experience

CDO#
17714

<table>
<thead>
<tr>
<th>Desired Class Level:</th>
<th>3L, 4LE/4LPT, JD Alumni 0-2 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Posting Date:</td>
<td>October 8, 2018</td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>November 15, 2018</td>
</tr>
<tr>
<td>Contact:</td>
<td>Human Resources</td>
</tr>
<tr>
<td></td>
<td>American Civil Liberties Union</td>
</tr>
<tr>
<td></td>
<td>125 Broad Street, 18th Floor</td>
</tr>
<tr>
<td></td>
<td>New York, New York 10004 United States</td>
</tr>
<tr>
<td>Resume Receipt:</td>
<td>Other (see below)</td>
</tr>
<tr>
<td>How to Apply:</td>
<td>Please send application materials—which should include a cover letter, resume, two letters of recommendation, and at least one legal writing sample to: <a href="mailto:hrjobsSPT@aclu.org">hrjobsSPT@aclu.org</a> - please reference [BRFW-01/ACLU-W] in the subject line. Please indicate in your cover letter where you learned of this fellowship opportunity.</td>
</tr>
<tr>
<td>ID:</td>
<td>17714</td>
</tr>
</tbody>
</table>
Externship Director
Boston College Law School (Newton Centre< MA 02459)

Position Type: Permanent/Full-Time

Description:
BOSTON COLLEGE LAW SCHOOL seeks a full-time Externship Program Director to oversee all aspects of the law school’s Externship Program, which is a crucial component of the law school’s experiential learning offerings. Working with the Associate Dean for Experiential Learning, the Externship Program Director has overarching responsibility to assure that the externship placements are in compliance with the ABA Accrediting Standards; recruits new placements; oversees website and documentary information about externships; counsels students on whether, when and where to pursue externships; coordinates adjunct and doctrinal faculty teaching in the Externship Program, including acting as a resource for faculty in developing syllabi and teaching modules for externship seminars; assists in coordinating international externships; teaches summer Semester in Practice for international student placements; and leads strategic planning for the externship program. JD degree required. Legal practice and law school experience is desirable. Salary commensurate with relevant experience. Applications should be submitted at https://bc.csod.com/ats/careersite/JobDetails.aspx?id=2367&site=1.

Boston College, a Jesuit, Catholic university, is located in Newton, MA, just outside Boston. Boston College is an Affirmative Action/Equal Opportunity Employer and does not discriminate on the basis of any legally protected category including disability and protected veteran status. To learn more about how BC supports diversity and inclusion throughout the university please visit the Office for Institutional Diversity at http://www.bc.edu/offices/diversity.

We strongly encourage women, minorities and others who would enrich the diversity of our academic community to apply.

CDO# 17695

Desired Class Level: JD Alumni 0-2 years, JD Alumni 3-5 years, JD Alumni 6+ years

Posting Date: October 4, 2018

Expiration Date: November 4, 2018

Contact: Professor Alexis Anderson
Associate Clinical Professor, Acting Externship Director
885 Centre Street Newton, Massachusetts 02459 United States
Resume Receipt: Other (see below)

How to Apply: https://bc.csod.com/ats/careersite/JobDetails.aspx?id=2367&site=1

ID: 17695
COURT SERVICES DIRECTOR – KOOTENAI COUNTY

APPLY ONLINE AT WWW.KCGOV.US AND ATTACH: COVER LETTER AND RESUME

POSTING CLOSES OCTOBER 18, 2018

THE POSITION: Reports to the Elected Clerk. The Court Services Director performs complex and technical administrative tasks; leads, directs and supervises a clerical staff exceeding 55 people, and acts as a resource for other Idaho counties and for other state courts.

The Court Services Director trains on processes and procedures, develops and prepares written procedures, implements and monitors all Court clerical processes to ensure strict compliance with Idaho Statutes, Idaho Court Rules established by the Supreme Court, and local Administrative Orders entered by the Administrative District Judge.

Interprets Idaho Code, Idaho Court Rules and Administrative Orders
Prepares and monitors two budgets
Develops, implements and monitors all clerical processes related to the Court
Reports changes needed in Idaho Code, Idaho Court Rules, Administrative Orders, technological programs and applications
Performs workload and performance audits and develops statistical caseload reports
Acts as a liaison between the court and other agencies, and as a resource for other courts and groups
Manages technological and other court services
Supervises clerical staff

COMPENSATION AND BENEFIT DETAILS:
$55,836 to $63,000 per year depending on experience
Public Employees Retirement System of Idaho (PERSI), a pension plan with five year vesting, 11.32% employer contribution, and a lifetime payout upon retirement
Excellent and comprehensive benefits package. View our entire benefits package.
Public Student Loan Forgiveness Program

CDO#
17697

**Desired Class Level:** JD Alumni 6+ years

**Posting Date:** October 4, 2018

**Expiration Date:** October 18, 2018

**Contact:** Mrs. CK Kirkpatrick
Human Resources Coordinator
451 Government Way Coeur d Alene, Idaho 83816
United States
http://www.kcgov.us/departments/personnel/joblist.asp

**Resume Receipt:** Other (see below)

**How to Apply:** TO APPLY: Apply online at www.kcgov.us and attach a cover letter and resume to the online application. Must successfully pass the County's pre-employment and subsequent drug tests.

EOE/Vets Preference/Drug Free Workplace

**Additional Documents:** Cover Letter, Other Documents

**Requested Document Notes:** Apply online at www.kcgov.us and attach cover letter and resume to online application

**ID:** 17697
**Law Clerk**  
1st Judicial District Court - Golden (Golden, CO)

**Position Type:** Permanent/Full-Time

**Description:**
The Colorado Judicial Branch is a premier state government agency focusing on state trial courts and offender probation. Across the many varied career paths within the organization we universally recruit ambitious individuals to become valued public servants and future leaders. We are seeking applicants who want to contribute in making the Judicial Branch the "employer of choice" in Colorado. In addition, our desire is to hire professionals who consistently demonstrate integrity, embrace change, and contribute to the bottom line success of their smaller work team and the larger goals of the organization.

In return, you will gain valuable experience with a progressive organization known as one of the top judicial systems in the nation. The Judicial Branch allows employees to work with creativity in a unique culture defined by ethics, where execution, excellence and high performance are rewarded. Career opportunities abound within the organization as the average Judicial employee has tenure of 10+ years of service.

In a recent statewide employee survey an overwhelming majority of our employees ranked “sufficient work/life balance” as the #1 benefit of their job. Additionally, Judicial Branch employees take great pride in serving an organization that provides high-quality services to Colorado residents. Providing a positive work environment and culture with a competitive total rewards compensation package, the Colorado Judicial Branch is the solid career opportunity for which you have been seeking!

**DUTIES**

Provides assistance and research to a district court judge in the Colorado Judicial Department.

**Minimum Qualifications**

To perform this job successfully, an individual must be able to perform each of the above essential functions satisfactorily. The requirements listed below are representative of the knowledge, skill, ability, physical and environmental conditions required of the employee on the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
Minimum Education and Experience

A bachelor's degree from an accredited college or university and successful completion of two years at an accredited law school.

Additional Comments

This clerkship is for a Judge with a mixed docket, with about 50% probate, 30% civil, and 20% criminal. Applicants with an interest in probate litigation are preferred.

EEO/AA/ADA EMPLOYER NOTICE!

Each person employed must present identity and employment eligibility verification.

NOTICE! Employees hired after March 1, 1988, must be on the payroll direct deposit program.

NOTICE! Disabled applicants: If you have a mental or physical impairment, which limits one of your major life activities (e.g. walking, hearing, seeing, speaking, breathing, or learning) and require special accommodations for testing or interviewing, it is your responsibility to notify the office scheduling the interview or test at least 3 working days before the interview or test date. If you need special accommodations at the work site, you must notify the hiring authority.

NOTICE! All prospective employees of the Colorado Judicial Branch are subject to background investigation prior to hiring.

You may obtain a copy of the EEOP Utilization Report upon request.

INFORMATION ALERT: Judicial Branch employees may not hold office in a political party, nor may they promote one political party or candidate over another in partisan political elections. Employees may hold non-partisan public office provided that there is no conflict of interest or appearance of impropriety with the duties performed for the Judicial Branch. In all cases, it will be within the discretion of the Chief Judge of the judicial district to determine whether such a conflict exists. Employees shall seek the prior approval of the Chief Judge before seeking or assuming any such office. Work related to any office held may not be performed on Judicial Branch time. Membership on a board or commission that requires registration or party identification as a qualification is not considered to be partisan political office.

Desired Class Level: JD Alumni 0-2 years, JD Alumni 3-5 years

Posting Date: October 5, 2018
**Expiration Date:** October 14, 2018

**Contact:** Natalie Hansell  
100 Jefferson County Parkway Golden, Colorado 80401 United States

**Resume Receipt:** Other (see below)

**How to Apply:** [https://www.its.courts.state.co.us/mosaic/careerApplyNow?positionNumber=5755](https://www.its.courts.state.co.us/mosaic/careerApplyNow?positionNumber=5755)

**ID:** 17698
## Associate Attorney
Jorgensen, Brownell & Pepin, P.C. (Longmont, CO)

<table>
<thead>
<tr>
<th><strong>Position Type:</strong></th>
<th>Permanent/Full-Time</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Practice Area(s):</strong></td>
<td>Elder Law, Tax, Wills, Trusts &amp; Estates, Probate</td>
</tr>
<tr>
<td><strong>Geographic Preference:</strong></td>
<td>Colorado-Denver/Boulder/Greeley</td>
</tr>
</tbody>
</table>

**Description:**
Jorgensen, Brownell & Pepin, a mid-sized law firm with offices in Broomfield, Longmont and Loveland, has an immediate opening for an Associate Attorney with Estate Planning, Elder Law, Probate experience and a LLM in Tax. We value strong writing and interpersonal skills, ability to set priorities & adapt to changes, meet deadlines and manage multiple projects. Knowledge of court rules helpful.

Our firm highly values work/life balance for its employees. Our attorneys benefit from a culture of teamwork, integrity and respect, providing a comfortable team environment filled with energetic and knowledgeable professionals.

**Admission to CO State Bar.**

Please send a cover letter, resume, writing sample and salary requirements

<table>
<thead>
<tr>
<th><strong>Desired Class Level:</strong></th>
<th>JD Alumni 0-2 years</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Posting Date:</strong></td>
<td>October 10, 2018</td>
</tr>
<tr>
<td><strong>Expiration Date:</strong></td>
<td>November 12, 2018</td>
</tr>
<tr>
<td><strong>Contact:</strong></td>
<td>Marcia Smith</td>
</tr>
<tr>
<td></td>
<td>Office Manager</td>
</tr>
<tr>
<td></td>
<td>709 Third Avenue Longmont, Colorado 80501 United States</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Resume Receipt:</strong></th>
<th>E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Default email for resumes:</strong></td>
<td><a href="mailto:msmith@jbplegal.com">msmith@jbplegal.com</a></td>
</tr>
<tr>
<td><strong>Additional Documents:</strong></td>
<td>Cover Letter, Writing Sample</td>
</tr>
</tbody>
</table>

**ID:** 17735
**Litigator**
King & Greisen LLP (Denver, CO)

<table>
<thead>
<tr>
<th><strong>Position Type:</strong></th>
<th>Permanent/Full-Time</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Practice Area(s):</strong></td>
<td>Civil Rights/Disability Rights, Employee Benefits, Labor &amp; Employment (Plaintiff-side)</td>
</tr>
</tbody>
</table>

**Description:**
King & Greisen, a civil rights and employment law firm, is looking for an experienced litigator, minimum 5 years of experience with employment law knowledge. Need someone who is dedicated to "the cause" and willing to put nose to the grindstone, but can laugh at absurdity and doesn't take self too seriously. Prior public defender experience a plus. Resumes only please to gtaylor@kinggreisen.com.

CDO#
17678

**Desired Class Level:** JD Alumni 6+ years

**Posting Date:** October 2, 2018

**Expiration Date:** November 2, 2018

<table>
<thead>
<tr>
<th><strong>Contact:</strong></th>
<th>Human Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1670 York Street Denver, Colorado 80206 United States</td>
</tr>
</tbody>
</table>

**Resume Receipt:** E-mail

**Default email for resumes:** gtaylor@kinggreisen.com

**ID:** 17678
Director - International Human Rights Clinic
University of Wyoming College of Law (Laramie, WY)

**Position Type:** Permanent/Full-Time

**Description:**
The University of Wyoming College of Law invites applications for a full-time faculty position. This position will be tenure-track with duties commencing in the fall of 2019. We are seeking an entry-level or pre-tenure lateral professor to direct the law school’s International Human Rights Clinic and teach some or all of the following: Conflicts of Law, Immigration Law, and Human Rights Topics. Applicants for this position should hold a J.D. degree from an accredited law school, have distinguished academic credentials, and a demonstrated commitment to outstanding teaching, research and scholarship at a university level. We encourage applications from candidates who would enhance the diversity of our faculty.

CDO #
17666

**Desired Class Level:** JD Alumni 3-5 years, JD Alumni 6+ years

**Posting Date:** September 28, 2018

**Expiration Date:** October 28, 2018

**Contact:** Dee Pridgen
Professor, Co-Chair, Faculty Appointments Committee
Professor Dee Pridgen, Co-Chair, Faculty Appointments Committee, University of Wyoming College of Law, Dept. 3035, 1000 E. University Ave. Laramie, Wyoming 82071 United States

**Resume Receipt:** Other (see below)

**How to Apply:** https://jobs.uwyo.edu/psp/EREC/UWEXTERNAL/HRMS/c/HRS_HRAM.HRS_CE.GBL?SiteId=6

**Additional Documents:** Other Documents

**ID:** 17666
Judge Advocate - Direct Appointment
U.S. Air Force - JAG Corps (Washington, DC)

Position Type: Permanent/Full-Time

Description:
If you want to redirect your career and pursue law in a gratifying work environment that respects your talent, time and readiness to do meaningful work, the Direct Appointment Program is for you.

Qualifications
Applicant requirements
Must be a citizen of the United States
Must be a graduate of an ABA-approved law school and be admitted to practice law in the highest court of any U.S. state, commonwealth, territory or the District of Columbia
Must be commissioned before the age of 40
Once selected for the JAG Corps, all applicants must complete and pass an Air Force medical examination before an offer of assignment will be extended.

Service Commitment
You do not incur a service commitment until you accept your JAG assignment. The initial active duty commitment is four years, which begins on the day you depart for Commissioned Officer Training (COT).

Prior Military Service
If you are selected for direct appointment and are prior active duty, National Guard or Reserve, you will be credited by length of service for pay purposes. Prior commissioned service can also advance entry grade and date of rank. All active duty service is credited toward retirement.

CDO#
17682

Desired Class Level: JD Alumni 0-2 years
Posting Date: October 3, 2018
Expiration Date: October 10, 2018
Contact: Tyler Musselman
Washington, Nationwide United States
Resume Receipt: Other (see below)
How to Apply: www.airforce.com/JAG
Additional Documents: Other Documents
ID: 17682
Family Law Associate
Colorado Bar Association - CBA (Denver, CO)

Position Type: Permanent/Full-Time
Practice Area(s): Family/Domestic Relations

Description:
Growing firm in Englewood exclusively focusing on family law seeking to hire motivated associate for full-time position. Must have excellent writing and editing skills, good task management and lots of initiative. Courtroom experience and ability to work independently and directly with clients a plus.

Please submit cover letter, resume and writing sample. Firm will consider candidates who took the Colorado July 2018 Bar Exam and are awaiting results.

CDO #
17650

WE ENCOURAGE INTERESTED PARTIES TO APPLY AS SOON AS POSSIBLE TO ALL JOB POSTINGS. DEADLINES LISTED FOR JOB POSTINGS ARE SUBJECT TO CHANGE BASED ON THE NEEDS OF THE EMPLOYER WHO MAY HIRE FOR A POSITION PRIOR TO THE LISTED DEADLINE. ADDITIONALLY, IN SOME CASES WE MAY OBTAIN A JOB POSTING FROM ANOTHER JOB SITE, WHICH DID NOT PROVIDE A SPECIFIC APPLICATION DEADLINE FOR THIS POSITION. HOWEVER, SYMPLECTIC REQUIRES AN EXPIRATION DATE FOR ALL JOB POSTINGS SO WE ASSIGN AN ARBITRARY DEADLINE IN THOSE INSTANCES.

Desired Class Level: JD Alumni 0-2 years
Posting Date: September 27, 2018
Expiration Date: October 27, 2018
Contact: CBA Job Postings
1900 Grant Street Suite 900 Denver, Colorado 80203 United States
Resume Receipt: Other (see below)
How to Apply: http://lists.cobar.org/t/134044/13326496/17203/24/
ID: 17650
### Family Law Attorney
Colorado Bar Association - CBA (Denver, CO)

**Position Type:** Permanent/Full-Time  
**Practice Area(s):** Family/Domestic Relations

**Description:**
Leading law firm of the Front Range, seeking a Family Law attorney for our Colorado Springs office. We pride ourselves on client and customer care and have grown our firm to become our clients' “go-to” for anything they might need. Tech-savvy firm with collegial working environment, competitive compensation, excellent growth potential and significant client contact. Seeking attorney 2-5 years of legal experience, excellent interpersonal skills, strong writing skills, resourceful, trustworthy, strong analytical abilities, sensitivity to client needs, and excellent writing skills.

CDO#
17654

WE ENCOURAGE INTERESTED PARTIES TO APPLY AS SOON AS POSSIBLE TO ALL JOB POSTINGS. DEADLINES LISTED FOR JOB POSTINGS ARE SUBJECT TO CHANGE BASED ON THE NEEDS OF THE EMPLOYER WHO MAY HIRE FOR A POSITION PRIOR TO THE LISTED DEADLINE. ADDITIONALLY, IN SOME CASES WE MAY OBTAIN A JOB POSTING FROM ANOTHER JOB SITE, WHICH DID NOT PROVIDE A SPECIFIC APPLICATION DEADLINE FOR THIS POSITION. HOWEVER, SYMPLECTIC REQUIRES AN EXPIRATION DATE FOR ALL JOB POSTINGS SO WE ASSIGN AN ARBITRARY DEADLINE IN THOSE INSTANCES.

**Desired Class Level:** JD Alumni 3-5 years  
**Posting Date:** September 27, 2018  
**Expiration Date:** October 27, 2018

**Contact:** CBA Job Postings  
1900 Grant Street Suite 900 Denver, Colorado 80203 United States

**Resume Receipt:** Other (see below)

**How to Apply:** [http://lists.cobar.org/t/134044/13326496/17198/19/](http://lists.cobar.org/t/134044/13326496/17198/19/)  
**ID:** 17654
Program Director - Korey Wise Innocence Project
University of Colorado School of Law (Boulder, CO)

Position Type: Permanent/Full-Time

Description:
The Program Director will direct the Korey Wise Innocence Project at Colorado Law School. The Colorado Innocence Project at Colorado Law has existed at the law school for approximately eight years.

The Innocence Project at Colorado Law receives requests for help from inmates in the Colorado Department of Corrections who assert that they are innocent and have been wrongly convicted and evaluates these claims to see if there are factual and legal grounds that support their innocence claims and could be used to reverse their convictions.

The Director will be responsible for recruiting, training and supervising law students, volunteer lawyers, and volunteer investigators in managing and maintaining the work of the project on a daily basis.

WHO WE ARE
We are an engaged, diverse, and inclusive community of students, faculty, staff, and alumni who help one another succeed. Our selective admissions process keeps our student body small, enabling our faculty, staff, alumni, and community to invest deeply in each student’s success. Because we take our responsibility to educate and train future lawyers very seriously, our curriculum, research centers, and experiential learning opportunities are designed to prepare students for success in today’s changing legal environment.

RESPONSIBILITIES
Responsible for the administration, fundraising, educational and reporting aspects related to the Korey Wise Innocence Project

Work with the Advisory Board to create goals and metrics as they relate to the objectives of the Project and fundraising for the Project and report of the progress of those goals at each meeting.
Assign and direct students and volunteers on innocence projects.
Develop and implement measures to assess the effectiveness and impact of the Project along all metrics.
Direct or complete regular reporting related to the Project.
Fund raise each year and reach the goals that are determined annually. Although this can be a cooperative process, it will ultimately be the director's responsibility to
maintain adequate funding for the project to assure its future viability and success. If grants are obtained the director will be responsible for meeting the University and grantor's reporting requirements. Create and teach a course focusing on post-conviction law, wrongful conviction, criminal justice, legal case analysis and investigation and/or other relevant legal issues which must be approved by the law school. Work with the law student volunteers, externs, volunteer attorneys, volunteer investigators and Board to Organize a conference to be held every other year at Colorado Law, with the purpose of bringing the issues surrounding wrongful conviction and criminal justice back to the wider Law School and community at large. Organize a bi-annual meeting of the Advisory Board. The Director will be supervised by the Faculty Director who is designated by the Dean.

Organizing, recruiting, training, and overseeing law students who serve as externs and volunteers with the project. Student Involvement

Recruit interested law students to serve as volunteers and externs with the Project
Train law students to manage all aspects of the Project including but not limited to: reading and responding to mail from potential clients, reading and responding to applications submitted by potential clients, and determining the initial status of potential client cases. Train students to conduct preliminary investigations to determine whether or not individual cases are appropriate for the Project
Oversee students in conducting comprehensive factual and legal investigations for clients and potential clients of the Project. In this role, the Director will help ensure that students develop a depth of awareness and competencies related to ethics, criminal law, criminal investigation, criminal procedure and post-conviction law. Utilize students' time effectively and be available to provide ongoing, in person support for student volunteers and externs.
Keep the momentum of the cases going, particularly as student volunteers and externs transition in and out of the Project.
Organize summer coverage for the Project to ensure the continuation of the cases throughout the year.

Direct volunteers and pro-bono legal and investigative talent. Community Engagement
Solicit attorneys and investigators to donate their time to the Project as needed.
Assign volunteer attorneys and volunteer investigators to work with law students on specific client cases.
Meet regularly with and monitor the progress of these teams, so as to keep them engaged with the ongoing work of the Project and their cases and to ensure that the teams are working together in a productive manner.
Transfer cases as volunteer attorneys and volunteer investigators transition in and out of the project.
Keep the momentum of the cases going, particularly as the volunteer attorneys and volunteer investigators transition in and out of the Project.

SALARY
Salary is competitive and commensurate with experience.

BENEFITS
The University of Colorado offers excellent benefits, including medical, dental, retirement, paid time off, tuition benefit and ECO Pass. The University of Colorado Boulder is one of the largest employers in Boulder County and offers an inspiring higher education environment. Learn more about the University of Colorado Boulder.

WHAT WE REQUIRE
A Juris Doctorate degree.
At least three years of relevant legal experience.

REQUIREMENTS
Ability to supervise and work collaboratively with students, volunteer attorneys and volunteer investigators.
Strong interpersonal and communication skills.
A strong interest in wrongful conviction and criminal Justice issues.
A strong interest in legal education.
Attention to detail and follow-through.
Ability to manage multiple projects in a fast-paced work environment.
Ability to raise funds and manage finances.
Excellent judgment and organizational skills.
Excellent writing skills.
Ability to work independently.

ADDITIONAL REQUIREMENTS
Prior legal experience in the direct representation of criminal clients either at a trial, appellate or post-conviction level.
Experience in legal education or legal education administration.
Experience supervising and/or teaching students.
Experience supervising and/or working with volunteers.

Posting Contact Name: Boulder Campus Human Resources
Posting Contact Email: HRESmail@colorado.edu

CDO# 17700

<table>
<thead>
<tr>
<th>Desired Class Level:</th>
<th>JD Alumni 3-5 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Posting Date:</td>
<td>October 5, 2018</td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>October 17, 2018</td>
</tr>
<tr>
<td>Contact:</td>
<td>Profesor Ann England</td>
</tr>
<tr>
<td></td>
<td>Clinical Law Professor</td>
</tr>
<tr>
<td></td>
<td>University of Colorado School of Law Wolf Law Building, 401 UCB Boulder, Colorado 80309 United States</td>
</tr>
<tr>
<td>Resume Receipt:</td>
<td>Other (see below)</td>
</tr>
<tr>
<td>How to Apply:</td>
<td><a href="https://jobs.colorado.edu/jobs/JobDetail?jobId=13575&amp;emailCampaignId=136">https://jobs.colorado.edu/jobs/JobDetail?jobId=13575&amp;emailCampaignId=136</a></td>
</tr>
</tbody>
</table>

To apply, please submit the following materials:

A current resume.
A cover letter that specifically addresses how your background and experience align with the requirements, qualifications and responsibilities of the position.

You will not be asked to upload references at this time.

<table>
<thead>
<tr>
<th>Additional Documents:</th>
<th>Cover Letter</th>
</tr>
</thead>
<tbody>
<tr>
<td>ID:</td>
<td>17700</td>
</tr>
</tbody>
</table>
## Associate Attorney Position
Shazam Kianpour & Associates (Denver, CO)

<table>
<thead>
<tr>
<th><strong>Position Type:</strong></th>
<th>Permanent/Full-Time</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Practice Area(s):</strong></td>
<td>Criminal Defense</td>
</tr>
<tr>
<td><strong>Geographic Preference:</strong></td>
<td>Colorado-Denver/Boulder/Greeley</td>
</tr>
</tbody>
</table>

**Description:**
Hiring immediately, mid-level attorney position at established criminal and traffic defense law firm in Denver. Attorney applicant must have a full grasp of misdemeanor, traffic (and some experience with felonies is preferred but not mandatory). Full time salary and benefits, all negotiable based on fit at firm and experience. Position will be filled within two weeks by Mid-October. Start date would likely be November 1st, 2018.

CDO# 17658

**Desired Class Level:** JD Alumni 0-2 years

**Posting Date:** September 27, 2018

**Expiration Date:** November 1, 2018

**Salary Range:** 50,000 - 59,999

**Contact:** Eric Chenoweth  
Partner / Senior Attorney  
190 E 9th Ave, Ste 420 Denver, Colorado 80203  
United States  
http://www.shazamlaw.com

**Resume Receipt:** E-mail

**Default email for resumes:** ejcchenoweth@gmail.com

**Additional Documents:** Cover Letter

**ID:** 17658
**Law Clerk**  
Colorado 18th Judicial District Court – Arapahoe County Justice Center  
(Centennial, CO)

**Position Type:** Permanent/Full-Time

**Description:**

The Colorado Judicial Branch is a premier state government agency focusing on state trial courts and offender probation. Across the many varied career paths within the organization we universally recruit ambitious individuals to become valued public servants and future leaders. We are seeking applicants who want to contribute in making the Judicial Branch the "employer of choice" in Colorado. In addition, our desire is to hire professionals who consistently demonstrate integrity, embrace change, and contribute to the bottom line success of their smaller work team and the larger goals of the organization.

In return, you will gain valuable experience with a progressive organization known as one of the top judicial systems in the nation. The Judicial Branch allows employees to work with creativity in a unique culture defined by ethics, where execution, excellence and high performance are rewarded. Career opportunities abound within the organization as the average Judicial employee has tenure of 10+ years of service.

In a recent statewide employee survey an overwhelming majority of our employees ranked “sufficient work/life balance” as the #1 benefit of their job. Additionally, Judicial Branch employees take great pride in serving an organization that provides high-quality services to Colorado residents. Providing a positive work environment and culture with a competitive total rewards compensation package, the Colorado Judicial Branch is the solid career opportunity for which you have been seeking!

**Duties**

Provides assistance and research to a district court judge in the Colorado Judicial Department.

**Minimum Qualifications**

To perform this job successfully, an individual must be able to perform each of the above essential functions satisfactorily. The requirements listed below are representative of the knowledge, skill, ability, physical and environmental conditions required of the employee on the job. Reasonable accommodations may be made to enable individuals with
disabilities to perform the essential functions.

Minimum Education and Experience

A bachelor's degree from an accredited college or university and successful completion of two years at an accredited law school.

Additional Comments

This position will be assigned in Arapahoe County Combined Court.

Cover letters need not be addressed to an individual judge.

This job posting will also be used to establish an eligibility list for future Law Clerk openings. Future Law Clerk assignments may be in Arapahoe, Douglas, or Elbert County and may work with Criminal, Civil, Domestic Relations, or some combination of case types.

Please submit your application materials online and provide a valid e-mail address. Return communication will likely be via e-mail. Faxed, late, paper, or e-mailed applications and resumes will not be accepted or considered.

Although the full salary range for this position is provided, appointments are typically made at the beginning of the salary range.

CDO#
17690

Desired Class Level: JD Alumni 0-2 years, JD Alumni 3-5 years
Posting Date: October 4, 2018
Expiration Date: October 10, 2018
Contact: Carol Rigato
Arapahoe County Justice Center 7325 S. Potomac Centennial, Colorado 80112 United States
Resume Receipt: Other (see below)

How to Apply: https://www.its.courts.state.co.us/mosaic/careerApplyNow?positionNumber=5738

ID: 17690
Federal Judicial Staff Attorney(s)
United States Court of Appeals - 11th Circuit (Atlanta, GA)

Position Type: Permanent/Full-Time

Practice Area(s): Appellate, Civil Rights/Disability Rights, Federal Government, Immigration/Asylum/Refugee, Labor & Employment (Plaintiff-side)

Geographic Preference: Georgia-Atlanta

Description:
United States Court of Appeals for the Eleventh Circuit
Staff Attorney’s Office

POSITION: FEDERAL JUDICIAL STAFF ATTORNEY(S)
TERM: TWO-YEAR APPOINTMENT(S)
STARTING SALARY: $64,290 (CL 27/25)
LOCATION: Atlanta, Georgia

OPENING AND CLOSING DATES: The Staff Attorney’s Office is accepting applications for staff attorney positions that, subject to the availability of funds, will start throughout 2018 and 2019.

AREA OF CONSIDERATION: All Sources–Nationwide

POSITION OVERVIEW: The Staff Attorney’s Office is a central legal staff, serving the court at large rather than individual judges. The office has approximately sixty to seventy attorneys, including career supervisory staff attorneys and staff attorneys who serve staggered two-year terms. The principal task of the office is to assist in the disposition of appeals through the preparation of legal memoranda. The types of cases the office presently handles include (1) direct criminal appeals, including appeals involving sentencing issues, (2) collateral attacks on criminal convictions by state and federal prisoners, (3) all pro se appeals, including civil rights suits under 42 U.S.C. § 1983, (4) employment discrimination appeals, (5) immigration appeals, and (6) social security appeals. There are also three specialized teams within the office. The Jurisdiction Team assists the court in the initial review of all appeals for the purpose of determining appellate jurisdiction. The Issue Tracking Team serves to track and catalog relevant legal issues. The Motions Team processes certain substantive motions, including those for in forma pauperis status, certificates of appealability, transcripts at government expense,
and appointment, withdrawal, and/or substitution of counsel.

Staff attorneys work in a highly collegial environment with other recent law school graduates and lawyers coming from judicial clerkships or private practice, as well as with more experienced supervisory staff attorneys and senior management. Employment with the office offers a generous benefits package, civil and criminal law experience at the federal court level, and an environment providing significant responsibility and challenge.

Staff attorney positions are for two-year terms subject to the availability of funds.

REQUIRED QUALIFICATIONS: Applicants must possess a Juris Doctor from a law school of recognized standing and have excellent academic credentials. They also must have superior analytical, research, and writing skills and be proficient in computer-assisted research, Windows, and Word. Good communication and interpersonal skills are essential.

HOW TO APPLY: Send a resume (including law school class rank and/or percentile if available), cover letter, law school transcript, self-edited writing sample, and a list of at least three professional references to Sara Gilibert, Manager for Recruiting, Training, and Professional Development, Eleventh Circuit Court of Appeals, Staff Attorney’s Office, 56 Forsyth Street, N.W., Atlanta, Georgia 30303-2289.

Applicants must be U.S. citizens or must be eligible to work for the federal government.

Selected candidates will be subject to a background check as a condition of employment.

Employees are required to use the Electronic Fund Transfer (EFT) for payroll deposit.

THE UNITED STATES COURTS ARE EQUAL OPPORTUNITY EMPLOYERS.

CDO NOTE: If this position is of interest to you, the CDO recommends applying as soon as possible as the employer may fill the position prior to the application deadline. To have your materials reviewed, contact the CDO today.

CDO
17671
<table>
<thead>
<tr>
<th><strong>Desired Class Level:</strong></th>
<th>3L, 4LE/4LPT, JD Alumni 0-2 years, JD Alumni 3-5 years, JD Alumni 6+ years</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Posting Date:</strong></td>
<td>September 28, 2018</td>
</tr>
<tr>
<td><strong>Expiration Date:</strong></td>
<td>December 21, 2018</td>
</tr>
<tr>
<td><strong>Salary Range:</strong></td>
<td>60,000 - 69,999</td>
</tr>
</tbody>
</table>
| **Contact:**             | Mike Winegar  
Human Resources/Recruitment Assistant  
56 Forsyth Street NW Atlanta, Georgia 30303 United States |
| **Resume Receipt:**      | Other (see below)                                                  |
| **How to Apply:**       | DO NOT EMAIL APPLICATION PACKAGE.  
Mail to: Sara Gilibert, Manager for Recruiting, Training, and Professional Development, Eleventh Circuit Court of Appeals, Staff Attorneys’ Office, 56 Forsyth Street, N.W., Atlanta, Georgia 30303-2289 |
| **Additional Documents:**| Cover Letter, Unofficial Transcript, Writing Sample, Other Documents |
| **Requested Document Notes:** | Apply immediately by sending a complete application package (cover letter, resume, three professional references (contact information only), law school transcript (unofficial accepted), self-edited writing sample, and law school class rank and/or percentile) in their first mailing. Third-year law students are encouraged to apply. Incomplete application packages can cause a delay in processing. |
| **ID:**                 | 17671                                                              |
Director, Interdisciplinary Environmental Clinic
Washington University School of Law (St. Louis, MO)

**Position Type:** Permanent/Full-Time

**Practice Area(s):** Civil Litigation, Environmental/Natural Resources/Energy

**Description:**
WASHINGTON UNIVERSITY SCHOOL OF LAW invites applications for the faculty position of Director of its longstanding Interdisciplinary Environmental Clinic. The Interdisciplinary Environmental Clinic is one of 18 law clinics and externships offered by the law school (http://law.wustl.edu/clinicaled/pages.aspx?id=6898). The new director will assume the position in summer 2019 in preparation for fall classes.

The Clinic represents non-profit organizations, community groups, and individuals pursuing legal action and other forms of advocacy to protect the environment and community health. Its unique interdisciplinary focus enables it to provide both legal and technical assistance to clients through law students and undergraduate and graduate non-law students from other university schools. Students work in interdisciplinary teams, overseen by a Clinic lawyer and environmental engineer or scientist, on issues such as air and water pollution, solid and hazardous waste, energy regulation, and environmental justice.

The director will oversee all aspects of the Clinic, including the teaching of students (through one-on-one tutorials and a weekly seminar), supervision of and responsibility for student casework, identification and selection of clients and matters, grant writing and administration, and day-to-day program administration. The director will also teach non-clinic courses and assist other law school programs.

**Qualifications**
Candidates must be eligible to practice law in Missouri (i.e., must be a member of the Missouri bar or eligible for admission as a law teacher without examination pursuant to Missouri Supreme Court Rule 13.06). Candidates should have environmental law and litigation experience, outstanding legal research and writing skills, and promise as a teacher and mentor for law students.

**EOE Statement**
Washington University is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, sexual orientation, gender identity or expression, national origin, genetic information, disability, or protected veteran status.

CDO# 17699

**Desired Class Level:** JD Alumni 3-5 years, JD Alumni 6+ years

**Posting Date:** October 5, 2018

**Expiration Date:** November 5, 2018

**Contact:** Robert Kuehn  
One Brookings Drive Campus Box 1120 St. Louis, MO 63130-4899 St. Louis, Missouri 63130 United States

**Resume Receipt:** Other (see below)

**How to Apply:** Applicants must complete an online application by navigating to https://jobs.wustl.edu/ and searching for job opening number 41821. In addition to completing the online application, applicants should submit a resume, law school transcript, references, and brief description of the candidate’s interest and qualifications to: Professor Robert Kuehn, Associate Dean for Clinical Education, Washington University School of Law, One Brookings Drive, Campus Box 1120, St. Louis, MO 63130-4899; rkuehn@wustl.edu.

**Additional Documents:** Cover Letter, Unofficial Transcript, Other Documents

**Requested Document Notes:** References

**ID:** 17699