Please scroll down to see the 47 latest listings
Associate Attorney
Poskus, Caton & Klein, PC (Denver, CO)

Position Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Geographic Preference: Colorado-Denver/Boulder/Greeley

Description: Poskus, Caton & Klein, P.C., an established trust, estate, and elder law firm, seeks an associate attorney to assist in all firm practice areas. Candidate must be detail oriented, possess excellent writing and presentation skills, and be committed to the ethical practice of law. All years of experience considered. Please send resume, cover letter, references, and salary requirements to klein@pckpc.com.

Application Deadline: 10/20/2017

CDO NOTE: This position was posted by the Colorado Bar Association on the CBA website. If this position is of interest to you, the CDO recommends applying as soon as possible as some of these positions may be hiring immediately and may not reach the closing date.

CDO ID #15682

Desired Class Level: JD Alumni 0-2 years

Posting Date: September 22, 2017

Expiration Date: October 20, 2017

Contact: Kerri L. Klein
303 East 17th Avenue Suite 900, Denver Colorado 80203

Resume Receipt: E-mail

Default email for resumes: klein@pckpc.com

Additional Documents: Cover Letter, Other Documents

Requested Document Notes: References and salary requirements

ID: 15682
Litigation Associate Attorney
Benson, Kerrane, Storz & Nelson P.C. (Golden, CO)

Position Type: Permanent/Full-Time
Practice Area(s): Construction/Plaintiffs, Insurance
Geographic Preference: Colorado-Denver/Boulder/Greeley

Description: Our boutique plaintiff law firm in Golden is seeking a civil litigation associate. Excellent writing, research, and analytical skills are essential. The ability to communicate well with clients, problem solve, think creatively, manage a demanding case load, and work independently are also critically important. The exceptionally strong candidate will be highly skilled in legal research and brief writing.

If you would like to be part of a fast-paced, yet collaborative and supportive legal work environment and have high expectations of yourself, you will enjoy this position. The ideal candidate has a desire to help our clients and find a way to turn every situation into a win for them. Our firm has excellent benefits. See more about our firm culture and our multi-state practice on our website at www.bensonpc.com. Please submit your cover letter, résumé, salary requirements, and writing sample.

CDO ID #15650
Desired Class Level: JD Alumni 0-2 years
Posting Date: September 16, 2017
Expiration Date: October 16, 2017
Contact: Marie Darnell Sonnen
1301 Washington Avenue Suite 300, Golden Colorado 80401
Resume Receipt: E-mail
Default email for resumes: msonnen@bensonpc.com
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample
ID: 15650
Paralegal (Based in NM or CO) - Denver, CO
Machol & Johannes (Denver, CO)

Position Type: Permanent/Full-Time
Practice Area(s): *** UNDECIDED ***
Geographic Preference: Colorado-Denver/Boulder/Greeley

Description: Machol & Johannes, LLC and its affiliates is a premier collections law firm operating in Colorado, Washington State, Oregon, New Mexico, Wyoming, Idaho, Utah, and Oklahoma. We offer representation and customer service in the fields of Collection, Bankruptcy, and Creditor Rights.

Summary:
The Paralegal position is responsible for assisting the attorneys and the firm by preparing motions for judgment, following up on orders, and other paralegal duties pertaining to the position.

Primary Responsibilities:
• Prepare Judge Excusal and update new Judge Assignments
• Review accounts for default judgment based on court and client requirements
• Drafting motion for default judgment
• Following up on orders from the courts
• Review cases for dismissal and reinstatement
• Assist with paralegal projects
• Other duties as assigned.

Job Qualifications:
Education, Formal Training, or Certificates:
• High school diploma or equivalent required
• Paralegal Certificate or Associates degree or above preferred.

Experience:
• 2 – 3 years of paralegal experience in civil litigation
• Previous experience in the collections industry preferred.

Knowledge, Skills, and Abilities:
• Maintains a high degree of mental agility (is able to talk, type, and formulate plans of actions in a short period of time)
• Meet strict deadlines, reach attainable goals, and handles multiple priorities at the same time
• Excellent time management skills and proven ability to manage multiple tasks and complete assignments with minimal errors
• Excellent troubleshooting and business-to-business communication
• Organized with an extremely high attention to detail
• Self-motivated and reliable
• Functioning knowledge of Microsoft Excel

Working Environment:
• Majority of this position will be in a professional office environment
• Sitting – 80%, Standing/Walking – 20%
• Will type, write, use finger dexterity, talk, hear, and see (up close and moderate distances) as a normal part of job duties
• Will occasionally need to lift up to 50 lbs.

Benefits
This is a full-time position that is eligible for our total rewards package, including multiple medical & dental plan options, vision coverage, life and disability offerings, flexible spending accounts for health and dependent savings, health savings account and a 401(k) plan. We have a great deal of voluntary benefits including a supportive Employee Assistance Program, a Health Saving Account and a Flexible Spending Account as added benefits to our medical plans. We offer various discounts of up to 40 percent on more than five million products and services, including Computers and Electronics, Theme Parks, Vacation Packages, Cell phone provider discounts up to 22% off your monthly statement, Car Rentals, and Hotels, Gifts and Retail Shopping, Child and Senior Care Products and Services, Movie Tickets and Video Rentals. Each employee will receive a fully paid Eco Pass for transportation. We offer vacation and sick time, flexible scheduling and a year-end bonus potential.

Compensation is based upon education, salary history and experience. Qualified applicants must be eligible to work in the United States without visa sponsorship.
EOE

CDO ID #15688

Desired Class Level: 1L, 1LE, 2L, 2LE, 3L, 3LE, 4LE, JD Alumni 0-2 years, JD Alumni 3-5 years, JD Alumni 6+ years, Post JD/Non JD Student (LLM, Masters), Post JD/Non JD Alumni (LLM, Masters), Visiting Student

Posting Date: September 23, 2017
Expiration Date: October 31, 2017
Salary Range: Not Applicable

Contact: Ms. Tonia Martinez
Recruiter
70017th Street Suite 200, Denver Colorado 80202-3502
http://www.mjfirm.com/

Resume Receipt: E-mail
Default email for resumes: Tonia.Martinez@mjfirm.com
ID: 15688
## Associate Attorney
Ritsema & Lyon, PC (Denver, Fort Collins and Colo. Springs, CO)

<table>
<thead>
<tr>
<th>Position Type:</th>
<th>Permanent/Full-Time, Publicly Mined Job (See Disclaimer)</th>
</tr>
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<tbody>
<tr>
<td>Practice Area(s):</td>
<td>Workers Compensation/Defense</td>
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<tr>
<td>Geographic Preference:</td>
<td>Colorado-Fort Collins/Loveland</td>
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**Description:** Ritsema & Lyon, P.C. is a leading Colorado based workers’ compensation defense firm providing representation to clients in Colorado, Wyoming, Utah and Arizona.

We are seeking an entry-level associate for our Fort Collins’ office. The ideal candidate should have strong academic credentials, writing and communication skills, and have a desire to practice insurance defense law.

We offer excellent benefits and a great working environment. Please email your resume, references, writing sample, and letter of interest to resume@ritsema-lyon.com to the attention of the Firm Administrator.

CDO NOTE: This position was posted by the Colorado Bar Association on the CBA website. If this position is of interest to you, the CDO recommends applying as soon as possible as some of these positions may be hiring immediately and may not reach the closing date.

CDO ID #15705

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<th>Desired Class Level:</th>
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<tr>
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<td>September 27, 2017</td>
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<td>Expiration Date:</td>
<td>October 6, 2017</td>
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</table>

**Contact:** Human Resources
111 South Tejon Street Suite 700 Colorado Springs, Colorado 80903 United States

**Resume Receipt:** E-mail
Default email for resumes.: resume@ritsema-lyon.com
Additional Documents: Cover Letter, Writing Sample, Other Documents
Requested Document Notes: References
ID: 15705
Attorney
Advisor Law (Broomfield, CO)

Position Type: Permanent/Full-Time
Geographic Preference: N/A

Description: Rapidly growing Denver / Broomfield based startup company looking for a licensed attorney to join our team and participate in FINRA arbitration proceedings on behalf of new and existing client-base.

Requirements:
- All experience levels are welcome
- Must have: Active registration with any state in the US to practice law
- Desire and mindset to participate in a fast paced startup operation
- Ability to thrive in a highly dynamic team oriented work environment
- Strong work ethic, and personal ownership of workload
- Ability to manage/delegate work and adhere to project timelines
- Efficient and effective writing and research skills
- Willingness to learn the nuances of the FINRA arbitration process
- High proficiency with PC's/software

Compensation & Benefits:
- Base Salary $60-$70K (based on experience and qualifications)
- Performance bonuses
- Gold level health insurance
- 15 days PTO per calendar year
- Opportunity for accelerated growth

Culture:
- Casual & fun work environment, that is absolutely not a law firm
- Flex-time between 7:00 am and 7:00 pm M-F
- Work from home one-day a week (after 120 days and with approval)

CDO ID #15694

Desired Class Level: JD Alumni 0-2 years, JD Alumni 3-5 years, JD Alumni 6+ years
Posting Date: September 26, 2017
Expiration Date: October 26, 2017
Contact: Mr. Armin Sarabi
Attorney
3400 Industrial Lane Unit 10A, Broomfield Colorado 80020
Resume Receipt: E-mail
Default email for resumes: Armin@advisorlawyer.com
Additional Documents: Cover Letter
ID: 15694
**Position Type:** Permanent/Full-Time

**Practice Area(s):** Employment

**Geographic Preference:** New York-New York City/Long Island

**Description:** SEEKING attorney currently admitted to NY District Court to defend depositions.

Relevant experience preferred, but not necessary and we will be happy to guide you through the basics.

It’s a short term position, but can be long-term.

To apply, email 1) Cover Letter, 2) Resume, and 3) Legal Writing Sample and note earliest potential start date in email. No phone calls please.

For immediate hire. Must be available for in-person interview in Flushing, NY.

**CDO ID #15634**

**Desired Class Level:** JD Alumni 0-2 years, JD Alumni 3-5 years, JD Alumni 6+ years

**Posting Date:** September 14, 2017

**Expiration Date:** October 14, 2017

**Contact:** Ms Tiffany Troy  
HR Coordinator  
41-25 Kissena Blvd Suite 119, Flushing New York 11355  
http://troypllc.com

**Resume Receipt:** E-mail

**Default email for resumes:** recruit@troypllc.com

**Additional Documents:** Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

**Requested Document Notes:** list of cases in which you appeared as the attorney of record for.

**ID:** 15634
Personal Injury Attorney - Austin, Dallas, or El Paso
Zinda Law Group, PLLC (Austin, TX)

Position Type: Permanent/Full-Time

Description: Personal Injury Attorney - Austin, Dallas or El Paso

Position: Rapidly growing national personal injury law firm is seeking an ambitious litigator to work in our Austin, Dallas, or El Paso office. We handle many complex cases and our clients expect top notch representation. We work on important cases and maintain a small docket size. We can generate as much business as we need to if we have dedicated, passionate lawyers to work on these cases for our clients. We only want an attorney who aspires to become an elite trial attorney. There will be the opportunity for substantial litigation and trial experience.

Firm Philosophy: We treat everyone with dignity and respect. It is our firm belief that every member of our team is valuable and should have the opportunity for a financially and personally fulfilling career. Everyone who works here goes home at the end of the day knowing they have done a great job for our clients and have made a positive contribution to the lives of others. Our law firm is a great place to work.

Our core principles are:
1. Excellence Always;
2. Only the Best;
3. Failure is Not an Option;
4. We All Take Out the Trash;
5. Run the Firm Like a Business.

We are looking for someone with the following qualifications and experience:
- At least two (2) years' experience practicing personal injury or civil litigation
- Must be licensed and in good standing with the Texas State Bar
- Licensed and in good standing with CO, AZ, and/or NM State Bars is a plus, but not required
- Bi-lingual in Spanish a plus, but not required
- Experience drafting and responding to motions
- Experience in presenting oral arguments at contested hearings and trials (bench and/or jury)
- Experience taking and defending depositions
- Substantial knowledge of TRCP and Rules of Evidence
- Excellent work ethic with the drive to "get the job done"
- Great attitude and ability, MUST work well with support staff, and be very organized.

The hired person will be:
- Organized
- Able to "Think Outside the Box"
- Energetic
- Self-motivated
- Driven
- Ambitious
- High level of initiative

Compensation & Benefits:
- Competitive Starting Salary
- Paid Leave
- IRA Plan with Company Contribution Match
- Medical Insurance
- Discretionary Holiday Bonuses
- Excellent Working Environment
- Top-Notch Software and Systems that Work Efficiently and Consistently
- Opportunities for On-Going Training and Mentoring by Our Outstanding Team
- Opportunities to Advance and Grow within the Law Firm

To apply, you must submit your resume and cover letter through the following link:

Zinda Law Group, PLLC
https://www.zdfirm.com
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<tr>
<td>Posting Date: September 21, 2017</td>
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<tr>
<td>Expiration Date: October 28, 2017</td>
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</table>
| Contact: Kate Howard  
Recruiting  
8834 North Capital of Texas Highway Austin, Texas 78759 United States |
| Resume Receipt: Other (see below) |
| Additional Documents: Cover Letter, Unofficial Transcript |
| ID: 15677 |
Staff Environmental Attorney
Trustees for Alaska (Anchorage, AK)

Position Type: Permanent/Full-Time
Practice Area(s): Administrative, Environmental/Natural Resources, Public Interest, Public Policy
Geographic Preference: Alaska-Anchorage

Description: STAFF ATTORNEY

Trustees for Alaska is seeking a full-time Staff Attorney in Anchorage, AK to join our team of lawyers working to protect a wild and vibrant Alaska where fish, wildlife, and people thrive. The position is available immediately.

The ideal candidate will have a proven ability to foster coordination and cooperation among diverse groups to achieve conservation goals in Alaska. This position is an opportunity to achieve environmental protection while working closely with clients, policy makers, and administrative agency staff.

About Trustees for Alaska
Trustees for Alaska is the only Alaska-based nonprofit public-interest environmental law firm, and is essential to the protection and defense of Alaska’s lands, waters, wildlife, and people. Alaska is an amazing place and it needs guardians to ensure it remains that way. For over 40 years, Trustees has provided free legal services, policy advice, and strategic counsel to Alaska Native organizations and tribes, community groups, and local and national conservation groups. Trustees for Alaska addresses environmental problems proactively and collaboratively with our partners. For further information, see http://www.trustees.org.

Job Responsibilities
The Staff Attorney reports to the Legal Director and is responsible for the following:
Managing a diverse case load that may include coalition-based administrative, legislative, and judicial work
Working with program staff to develop legal strategies
Representing Trustees for Alaska and clients in public forums and with the press
Delegating and supervising projects for our paralegal and legal interns
Assisting with administrative, communications, and fundraising as needed

Working Conditions
We generally work a 40-hour work week, with occasional additional night and weekend hours, in a supportive, dog-friendly office. We occasionally travel, including to remote areas by small plane, boat, or snow machine.

Qualifications
We are seeking candidates who have excellent legal, relationship-building, and project management skills, and are results oriented. Strong candidates will have:
A demonstrated ability to think creatively
Excellent writing, research, analytical, and interpersonal skills
A track record of managing judicial, legislative, and administrative projects
Admitted to practice law in Alaska, eligible for reciprocity, or willing to sit for the next available bar exam
The ability to understand scientific principles and methods
The ability to work in a collaborative, team-based environment, including within large and diverse coalitions

CDO note: Alaska’s UBE passing bar exam score is 280.

Knowledge of Alaska, and environmental and administrative law are all plusses. Competitive non-profit salary based on experience, plus medical, dental, life, long-term disability, and retirement benefits, generous leave policy, and supportive coworkers. Trustees for Alaska is an equal opportunity employer.

How to Apply
E-mail cover letter and resume to Chad Carter, Office Manager, at ccarter@trustees.org.

Website
http://www.trustees.org/trustees-seeks-staff-attorney/

Status Full Time

Company Name Trustees for Alaska
<table>
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<tr>
<th>Desired Class Level: JD Alumni 0-2 years</th>
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<tr>
<td>Contact: Chad Carter</td>
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<td>Default email for resumes.: <a href="mailto:ccarter@trustees.org">ccarter@trustees.org</a></td>
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<td>Additional Documents: Cover Letter</td>
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<tr>
<td>ID: 15639</td>
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Senior Attorney (Livonia, MI)
Wilson Elser (Multiple Locations)

Position Type: Permanent/Full-Time

Geographic Preference: N/A

Description: Wilson Elser's Livonia, Michigan office seeks a Senior Attorney to join their growing and dynamic team.

This is an excellent opportunity for an experienced lawyer who is looking to take on a growth opportunity while continuing to develop their skills in the area of insurance defense.

The Firm
Wilson Elser is a full-service and leading defense litigation law firm who faithfully serves their clients with nearly 800 attorneys across 34 offices in the United States and one in London. Founded in 1978, we rank among the top 200 law firms identified by The American Lawyer and are included in the top 50 of The National Law Journal's survey of the nation's largest law firms.

The Position

Qualifications
• JD from an accredited law school
• Must be admitted to practice in MI
• 7 - 9 years of insurance defense litigation experience
• Experience with insurance coverage, general liability, and/or trucking / transportation liability a plus
• Excellent written and oral communication skills
• Legal project management experience is helpful

Responsibilities
• Independently manage a litigation caseload, working cases from beginning to end
• Represent clients in a wide range of insurance defense claims
• Work closely with other attorneys and Partners on legal projects
• Regularly handle court appearances and depositions
• Communicate with clients and provide status reports

Why Should You Apply?
• Excellent Benefits
• Professional development programs including in-house CLE and National Attorney Training
• Generous PTO plan
• Excellent growth and advancement opportunities
• Corporate Discount Plans

Interested?
Wilson Elser is a firm who focuses their commitment to both their clients and you! Please consider joining our team by clicking here or sending your credentials to AttorneyRecruiting@wilsonelser.com and putting "Michigan Senior Attorney" in the subject line.

We are committed to cultivating an environment that embraces and promotes diversity as a fundamental value. We are an Equal Opportunity Employer; Minorities and Women are encouraged to apply.

CDO ID#15681

Desired Class Level: JD Alumni 6+ years
Posting Date: September 21, 2017
Expiration Date: November 21, 2017
Contact: Attorney Recruiting
Resume Receipt: Other (see below)

How To Apply: Apply online: https://wilsonelser.careers.micronapps.com/welcome.aspx?
%3EQ%3fa%3b%3CG%3fZ=8_CG
ID: 15681
Attorney
American Civil Liberties Union (ACLU) of North Carolina Legal Foundation (Raleigh, NC)

Position Type: Permanent/Full-Time

Geographic Preference: North Carolina-Raleigh/Durham/Chapel Hill

Description:

The ACLU-NC Legal Foundation (ACLU-NCLF) seeks to hire a full-time Staff Attorney to work out of our office in Raleigh and join a dedicated team to work on expanding our civil rights and civil liberties legal program. The ACLU of North Carolina is the state affiliate of the national American Civil Liberties Union, and the ACLU-NCLF conducts our legal and educational work. Our mission is to preserve and expand the individual rights guaranteed in the U.S. Constitution, the North Carolina Constitution, and related federal and state civil rights laws, with a particular emphasis on racial justice, voting rights, immigrants’ rights, criminal justice reform, reproductive freedom, LGBTQ equality, freedom of speech, religious liberty, and the right to privacy. The North Carolina affiliate has approximately 34,000 members statewide.

The Staff Attorney works under the legal director’s supervision and in close collaboration with the legal department, law student interns, and with volunteer attorneys who are co-counsel on ACLU of North Carolina cases as well as staff from the policy and communications departments in a fast-paced environment that addresses headline-making issues through litigation, advocacy and community education. The successful Staff Attorney will move fluidly from the courtroom to the community and will be able to work with diverse allies and coalitions to achieve our ambitious goals.

Compensation:

The annual salary range for this position starts at $48,000. The ACLU of North Carolina offers a comprehensive compensation and benefits package, commensurate with experience and within parameters of the ACLU of North Carolina’s compensation scale. Excellent benefits include paid vacation, sick time and holidays; medical, vision and dental insurance; life and long-term disability insurance; and 401(k) plan with employer match.

Responsibilities:

- Investigate, develop and litigate impact civil and human rights cases in federal and state courts to protect and expand the rights of all North Carolinians. This includes conducting factual and legal research, reviewing intake complaints, interviewing clients and potential witnesses, preparing memoranda, writing demand letters, drafting pleadings, briefs and correspondence, conducting discovery, arguing motions, trying cases, handling appeals and amicus briefs and negotiating settlements.
- Work with affected communities to achieve policy change.
- Organize and lead community education events and trainings to enhance civil liberties awareness throughout the state of North Carolina.
- Provide legal research and analysis on legislative proposals and public education materials.
- Provide strategic leadership and technical assistance to advocates and grassroots coalition partners.
- Work with ACLU of North Carolina staff and coalition partners to implement integrated advocacy campaigns utilizing the ACLU of North Carolina's Communications department.
- Serve as a spokesperson for the ACLU of North Carolina at public forums, meetings and press events.
- Develop and maintain relationships with the national ACLU, its projects, and other state affiliates.
- Prepare necessary dockets and reports for the public, the ACLU membership, the Board, Legal Committee and the ACLU of North Carolina staff.
- Assist in recruiting and supervising legal fellows, law students, interns and volunteers.
- Participate in national ACLU legal conferences and maintain the requisite CLE requirements at the ACLU of North Carolina’s expense.
- Provide administrative support as needed.

Required Qualifications:

- J.D. degree and at least two years of litigation experience.
• Membership in good standing with the North Carolina Bar or admission to the North Carolina Bar within one year of hire.
• Demonstrated commitment to and a strong understanding of civil rights, civil liberties and social justice.
• Experience with the ACLU of North Carolina's strategic priorities (racial justice/immigrant rights, criminal justice reform, gender equity, LGBTQ equality) is a plus.
• Experience in working with vulnerable and diverse communities, preferably with immigrants, incarcerated people or indigent populations.
• Excellent organizational and case management skills; meticulous attention to detail.
• Strong self-motivation and ability to manage multiple deadlines.
• Excellent research, writing and analytical skills.
• Ability to work effectively and collaboratively with diverse staff, coalitions, and community groups.
• A commitment to diversity and equity; a personal approach that values the individual and respects differences of race, ethnicity, age, gender and gender identity, sexual orientation, religion, ability, and socio-economic circumstance.
• Ability to think creatively and use non-litigation strategies to promote objectives, including building coalitions with ally organizations and public advocacy.
• Work demands may require travel, working evenings, weekends and holidays.
• Fluency in Spanish is a plus but not required.
• Other duties may be assigned as needed.

To Apply:

Applications should include a cover letter, resume, relevant legal writing sample (no more than 10 pages), and list of at least three professional references to HR@acluofnc.org. To facilitate our review, your emails should have the subject line: “[Your last name] Staff Attorney Application.” We will review applications on a rolling basis beginning October 2, 2017 until we will fill this position.

The ACLU-NCLF is an equal opportunity/affirmative action employer. We value a diverse workforce and an inclusive culture. We encourage applications from all qualified individuals without regard to race, color, religion, gender, gender identity or expression, sexual orientation, age, national origin, marital status, citizenship, disability, arrest or criminal conviction history, or veteran status.
### Intellectural Property Associate
Faegre Baker Daniels LLP (Denver, CO)

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<th>Position Type:</th>
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<tr>
<td>Practice Area(s):</td>
<td>Intellectual Property</td>
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<td>Geographic Preference:</td>
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**Description:** Our thriving Intellectual Property practice is actively seeking a patent associate with a degree in Electrical Engineering in our Chicago, Denver, Indianapolis or Minneapolis offices. The responsibilities will involve all aspects of patent preparation and prosecution. Excellent verbal and written communication skills are essential. Technical background in Electrical Engineering is required. This is a unique position which will further enhance our expertise in electrical patent work while providing an opportunity to do sophisticated work with excellent clients. FaegreBD offers competitive compensation and unlimited potential for professional growth. All candidates should have excellent academic credentials, strong writing skills and professional recommendations. If you are looking for an opportunity with a growing, collaborative firm, please submit an on-line application including a cover letter, resume, law school transcript, and a writing sample to www.faegrebd.com/careers.

CDO ID #15638

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<td>Expiration Date:</td>
<td>December 14, 2017</td>
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<tr>
<td>Contact:</td>
<td>Ms. Rebecca Brawner</td>
</tr>
<tr>
<td></td>
<td>3200 Wells Fargo Center 1700 Lincoln Street Denver, Colorado 80203-4532 United States</td>
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<tr>
<th>Resume Receipt:</th>
<th>Other (see below)</th>
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<tbody>
<tr>
<td>How To Apply:</td>
<td>Please apply on our website at <a href="https://www.faegrebd.com/current-openings-1">https://www.faegrebd.com/current-openings-1</a></td>
</tr>
</tbody>
</table>

**Additional Documents:** Cover Letter, Unofficial Transcript, Writing Sample

**Requested Document Notes:** Please submit an on-line application including a cover letter, resume, law school transcript, and a writing sample to www.faegrebd.com/careers.

ID: 15638
Associate Attorney - Denver, CO
Machol & Johannes (Denver, CO)

Position Type: Permanent/Full-Time
Practice Area(s): *** UNDECIDED ***
Geographic Preference: Colorado-Denver/Boulder/Greeley

Description: Machol & Johannes, LLC and its affiliates is a premier collections law firm operating in Colorado, Washington State, Oregon, New Mexico, Wyoming, Idaho, Utah, and Oklahoma. We offer representation and customer service in the fields of Collection, Bankruptcy, and Creditor Rights.

The Associate Attorney will review and track correspondence and pleadings, and assist with task and workflow management. The position has a high level of responsibility within established guidelines but is encouraged to exercise initiative. The position is part of a growing team of attorneys across several states headquartered in Denver, Colorado.

The Associate Attorney will review and track correspondence and pleadings, and assist with task and workflow management. The position has a high level of responsibility within established guidelines but is encouraged to exercise initiative. The position is part of a growing team of attorneys across several states headquartered in Denver, Colorado.

Job Qualifications:
Education, Formal Training, or Certificates:
• Law degree from an accredited college or university
• Licensed to practice law in the state of Colorado

Experience:
• Experience in collections law preferred
• Proven experience reviewing legal documents for accuracy

Knowledge, Skills, and Abilities:
• Advanced proficiency in Microsoft Office Suite
• Ability to work long hours under strict, often short deadlines
• Must be able to communicate professionally and effectively verbally and in writing

Working Environment:
• Majority of this position will be in a professional office environment
• Sitting – 80%, Standing/Walking – 20%
• Will type, write, use finger dexterity, talk, hear, and see (up close and moderate distances) as a normal part of job duties
• Will occasionally need to lift up to 50 lbs.

Benefits
This is a full-time position that is eligible for our total rewards package, including multiple medical & dental plan options, vision coverage, life and disability offerings, flexible spending accounts for health and dependent savings, health savings account and a 401(k) plan. We have a great deal of voluntary benefits including a supportive Employee Assistance Program, a Health Saving Account and a Flexible Spending Account as added benefits to our medical plans. We offer various discounts of up to 40 percent on more than five million products and services, including Computers and Electronics, Theme Parks, Vacation Packages, Cell phone provider discounts up to 22% off your monthly statement, Car Rentals, and Hotels, Gifts and Retail Shopping, Child and Senior Care Products and Services, Movie Tickets and Video Rentals. Each employee will receive a fully paid Eco Pass for transportation. We offer vacation and sick time, flexible scheduling and a year-end bonus potential.

Compensation is based upon education, salary history and experience. Qualified applicants must be eligible to work in the United States without visa sponsorship. EOE

CDO ID #15687
Desired Class Level: JD Alumni 0-2 years, JD Alumni 3-5 years, JD Alumni 6+ years
Posting Date: September 23, 2017
Expiration Date: October 31, 2017
Salary Range: 40,000 - 49,999
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<th>Resume Receipt: E-mail</th>
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<tbody>
<tr>
<td>Default email for resumes.: <a href="mailto:Tonia.Martinez@mjfirm.com">Tonia.Martinez@mjfirm.com</a></td>
</tr>
<tr>
<td>Additional Documents: Cover Letter</td>
</tr>
<tr>
<td>ID: 15687</td>
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TRIAL ATTORNEY (Appellate)

Position Type: Permanent/Full-Time

Geographic Preference: District of Columbia-Washington/Metro

Description:

DESCRIPTION OF DUTIES: The Office of the Attorney General for the District of Columbia is seeking an appellate attorney for the Family Services Division. The incumbent will have offices at both the Office of the Solicitor General and the Family Services Division.

The Family Services Division represents the District of Columbia on behalf of the Child and Family Services Agency ("CFSA") in all aspects of child abuse and neglect matters before the Family Court of the District of Columbia. The attorney selected for this position will handle appellate briefing and oral argument before the District of Columbia Court of Appeals in cases coming from the Family Services Division.

The incumbent will also assist trial attorneys within the Family Services Division in framing cases for appellate review, such as by collaborating on motions for review before the Family Court; implementing changes in the law, overseeing trial strategy that may affect subsequent appeals; providing training and guidance on appellate practice; ensuring consistency in positions taken before the Court at the Magistrate and Associate Judge level, and long-term strategic planning.

The candidate may also handle trial work before the Family Court or other duties assigned to the trial attorneys in the Family Services Division.

QUALIFICATIONS: The candidate should have the following qualifications:

- Significant litigation experience (10+ years preferred);
- Substantial knowledge of D.C. family law including child abuse and neglect, termination of parental rights, and adoption;
- Exceptional legal research and writing skills;
- Strong oral advocacy skills;
- Experience training staff or guiding practice; and
- A demonstrated commitment to work in the area of child welfare as well as appellate clerkship experience is preferred, but not required.

ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.

OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks.

HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.

PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia’s Displaced Employee Program (DEP) and Agency Reemployment Priority Placement Program (ARPP) will be given priority consideration for this position if found qualified.

EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government’s retirement plan. However, if selectee was previously employed in the District of Columbia’s government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.

VETERANS’ PREFERENCE: Applicants claiming veterans’ preference must submit official proof at the time of application.

DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act.
Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace.

EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation.

NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 et. seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF THE OFFICE OF THE ATTORNEY GENERAL

CDO ID #15702

Desired Class Level: JD Alumni 6+ years
Posting Date: September 26, 2017
Expiration Date: October 17, 2017
Contact: Arlyntha Love
441 4th Street N.W. Suite 1100 South, Washington District of Columbia 20001
Resume Receipt: E-mail
Default email for resumes.: oag.recruitmentattorney@dc.gov
Additional Documents: Cover Letter, Writing Sample, Other Documents
Requested Document Notes: List of three references

ANNOUNCEMENT NO: #17-049 (for cover letter)

ID: 15702
Entry-Level Landman
Purple Land Management (Denver, CO)

Position Type: Permanent/Full-Time

Practice Area(s): Alternative Career/JD Advantage

Geographic Preference: Colorado-Denver/Boulder/Greeley

Description

Purple Land Management is currently seeking self-motivated individuals to join our team as entry-level abstractors in our Denver, CO office! The primary job function of this position is to research county records to determine the surface and mineral ownership of a piece of property in order to prepare for possible oil and natural gas production in the area where the property is located. A title abstractor may review county records using online databases, or travel to the local county courthouse. Following the initial research phase, an abstractor analyzes the research results to select the relevant information and inputs that information into reports and databases to be submitted to PLM's clients. Qualified candidates must have a Bachelor's degree and be local to the Denver area.

Position Requirements

- Bachelor's Degree
- Ability to meet specific deadlines, daily and weekly, based on current internal and client needs
- Ability to work with minimal supervision
- Ability to communicate professionally with all levels of management and clients (in writing and verbally)
- Proficiency in Microsoft Office; specifically Excel and Word
- Experience with Adobe Acrobat

CDO ID #15648

Desired Class Level: JD Alumni 0-2 years

Posting Date: September 15, 2017

Expiration Date: October 15, 2017

Contact: Ms. Chanel Kemp
Recruiting Coordinator
700 17th Street Suite 500, Denver Colorado 80202
http://www.purplelandmgmt.com

Resume Receipt: Other (see below)

How To Apply: Apply online.


ID: 15648
DORA: Division of Civil Rights - Deputy of Operations (Administrator V)  
Colorado Department of Regulatory Agencies (Denver, CO)
- Provide oversight to Hearing Coordinator’s role as Clerk of Court for cases that are set for hearing to ensure deadlines are met and case documentation is maintained in an organized, easily accessible manner.

Minimum Qualifications, Substitutions, Conditions of Employment & Appeal Rights

Minimum Qualifications (MQs):

- Graduation from an accredited college or university with a bachelor's degree in political science, business administration, public administration, human resources, behavioral sciences, or a closely related field; AND
- Four (4) years of progressively responsible, professional, management experience including at least two of the three following areas:
  - Organizational Management and Leadership: Managing an organization through subordinate level managers, including managing personnel/human resources related issues; developing strategic plans and setting program goals; change management; staff development; succession planning; and fostering a team environment;
  - Process Improvement: Developing and implementing new processes or quality improvement processes (e.g., LEAN, Six Sigma), such as improving processes to minimize regulatory or compliance burdens;
  - Program Development and Management based on high-level initiatives: Experience in and responsibility for the development of program policies; management of resources; and program compliance and outcomes;
- The four (4) years of experience must also include a minimum of two (2) years formal supervisory* experience over professional level staff.

*Formal supervisory experience requires accountability for the quality and quantity of work of employees of the organization; responsibility for making decisions that affect the pay, status and/or tenure of subordinates; and authority in the hiring, performance planning and evaluation and progressive discipline processes.

Substitutions:

- A combination of professional work experience as described above, which provided the same kind, amount and level of knowledge acquired in the required education, may be substituted for the bachelor's degree on a year-for-year basis;
- A master's or doctorate degree from an accredited college or university in a field of study related to the work assignment may be substituted for the bachelor's degree and one year of experience.

*Professional work involves exercising discretion, analytical skill, judgment and personal accountability and responsibility for creating, developing, integrating, applying, and sharing an organized body of knowledge that characteristically is: uniquely acquired through an intense education or training regimen at a recognized college or university; equivalent to the curriculum requirements for a bachelor's or higher degree with major study in or pertinent to the specialized field; and continuously studied to explore, extend, and use additional discoveries, interpretations, and application and to improve data, materials, equipment, applications and methods.

Required Competencies:

The following knowledge, skills, abilities, and personal characteristics are required competencies and may be considered during the selection process (including examination and/or interview). Candidates who do not meet the required competencies will be removed from consideration.

- Demonstrated communication skills (oral and written);
- Critical thinking skills including information gathering, problem identification, application of relevant information, and decision-making;
- Demonstrated ability to work in a fast-paced work environment and attention to detail;
- Demonstrated leadership skills; the ability to motivate employees and build trust through indirect authority;
- Consultative skills; the ability to build strong partnerships and to influence with authority, confidently, effectively, and collaboratively;
- Time management with the ability to multi-task and strong organizational skills;
- Demonstrated judgment and confidence in decision-making skills;
- Demonstrated interpersonal and relationship building skills; the ability to build a consensus with both internal and external stakeholders, and work as part of a team;
- Demonstrated customer service skills in resolving various stakeholder requests;
- Professional demeanor;
- Knowledge and understanding of the use of PC software applications including
-Preferred Qualifications/Competencies:

The following knowledge, skills, abilities, and personal characteristics are preferred competencies and may be considered during the selection process (including examination and/or interview).

- Experience in developing educational programs and training on discrimination, emerging issues, and other topics;
- Experience conducting legal research for various case issues, utilizing computerized and manual research methods;
- Experience in implementing EEO/Affirmative Action programs.

Please note that possession of a professional designation will not automatically qualify you for this position; therefore, document the required experience in your application IN DETAIL, as your experience will not be inferred or assumed. Part-time experience will be prorated.

Conditions of Employment:

Candidates who fail to meet conditions of employment will be removed from consideration.

The successful passing of a reference and/or background check:

- A reference check may include but is not limited to: contacting previous and current supervisors to verify employment and discuss performance, a review of the personnel file, a review of the performance record, etc;
- The type of background check depends on the job duties of the position and can include a review of any criminal record, credit report, and/or driving record.

Supplemental Information

PLEASE READ - Required Application Materials

Interested individuals must submit the following online:

1. A completed State of Colorado Application (log-in to your current NeoGov account or create a NeoGov account to complete the online application). Note: Incomplete applications, including incomplete work history sections or "see résumé," "see attachment," or "see addendum" statements, will not be accepted in lieu of a completed application form.

2. A current email address on your application, as all communication pertaining to this position will be conducted via email. Please set up your email to accept messages from info@governmentjobs.com and '@state.co.us' addresses, and check your email often. Note: The department cannot guarantee the successful delivery of email, including incorrect filtering into junk mail folders.

3. A detailed cover letter, explaining how you meet the required competencies and how your accomplishments, qualifications, skills, areas of expertise, personal characteristics, etc. make you a good fit for this position; you may also attach additional documents that demonstrate this.

Comparative Analysis Process: Structured Application Review

Part of, if not the entire, comparative analysis process for this position will involve a review of the information you submit in your application materials; Therefore, it is paramount that in the experience portion of your application and cover letter, you describe the extent to which you possess the education, experience, and competencies outlined in the job announcement as well as the required and/or preferred qualifications/competencies. You are also encouraged to attach additional documents to that effect. Failure to include adequate information or follow instructions may affect your score and prevent you from competing in subsequent measures used to arrive at a top group of applicants.

Veterans' Preference: Candidates who wish to assert Veterans' Preference should attach a copy of their DD214 to their application. Failure to do so will result in being denied Veterans Preference.

CDO ID #15700
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<tr>
<td>contact</td>
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<tr>
<td>1560 Broadway Denver, Colorado 80202 United States</td>
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<td>How To Apply: Apply online.</td>
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Clinical Professor, Criminal Defense Clinic
University of Texas Law School (Austin, TX)

Position Type: Permanent/Full-Time

Geographic Preference: Texas-Austin

Description: The University of Texas School of Law is seeking a clinical professor to join the Criminal Defense Clinic (CDC) beginning in January 2018. Clinical positions at the University of Texas are nine-month appointments. This position is a three-quarter time, non-tenure track position, with an initial one-year appointment followed by two-year, rolling, presumptively renewable appointments. The successful candidate will join a community of over 25 faculty members who teach in the clinical program.

The CDC has been representing clients charged with misdemeanor offenses in Travis County since 1974. It is a six-credit, one semester, pass/fail course with weekly classes, intensive sessions at the start of each semester, and case supervision meetings. Students are licensed under the third-year practice rule to represent clients under the supervision of the clinical professors. Students are expected to take the lead in all court appearances, including trials and other evidentiary hearings, with the supervisor present in an advisory role. The CDC is committed to providing high quality, client-centered representation that achieves the best possible outcome for our clients. Approximately 16 students enroll each semester.

We expect the clinical professor to work closely with students on all aspects of their work, including:

- Meet regularly with student-attorneys and supervise their work;
- Attend all court appearances with student-attorneys;
- Assist with teaching in the classroom component of the clinic;
- Work with the director to implement clinic guidelines and policies related to supervision and representation; and
- Participate in other meetings and activities of the clinical program.

More information about the CDC can be found at: www.utexas.edu/law/clinics/criminal/

Qualifications:
1. Member of Texas Bar or eligible to waive in to Texas Bar;
2. At least seven years of experience in criminal defense practice;
3. Significant trial experience;
4. Familiarity with clinical teaching methods;
5. Experience supervising law students and/or junior attorneys;
6. Teaching experience (preferred).

The minimum salary for this position will be approximately $79,000 for nine months, though the successful candidate may earn more depending on experience. Questions about the CDC can be directed to Chris Roberts, the director, via email at wroberts@law.utexas.edu. The position is open until filled.

To apply, go to: http://apply.interfolio.com/45059

The University of Texas School of Law is an Equal Opportunity Employer.

CDO ID #15670

Desired Class Level: JD Alumni 6+ years
Posting Date: September 20, 2017
Expiration Date: October 20, 2017
Contact: Chris Roberts
727 East Dean Keeton Street Austin, Texas 78705-3224 United States
Resume Receipt: Other (see below)
How To Apply: Apply online.

http://apply.interfolio.com/45059

ID: 15670

Legal Fellow
Medtronic (Louisville, CO)

Position Type: Permanent/Full-Time

Geographic Preference: N/A

Description: Medtronic plc (www.medtronic.com), headquartered in Dublin, Ireland, is the global leader in medical technology -- alleviating pain, restoring health and extending life for millions of people around the world.

Medtronic seeks a Legal Fellow to work in its Boulder, CO office. The Fellow would report to an attorney based in the Boulder office of Medtronic.

The Fellow will work with in house attorneys to provide commercial legal support to Medtronic’s Minimally Invasive Therapies Group. The Fellow must have the ability to work confidently under guidance from supervising attorneys to provide legal advice and support to business clients on a range of issues and to develop and propose approaches to solutions. The Fellow will handle contract work as well as provide support for other day-to-day commercial legal needs in a high-paced medical device business. The position also requires flexibility and adaptability with respect to providing legal support on an as-needed basis as the businesses require.

Responsibilities

The position responsibilities include assisting (with guidance from supervising attorneys) in the following primary focus areas:

- **Contracts** – Prepare, modify, and negotiate a variety of agreements, including but not limited to supply and procurement, services, consulting, research and development, software license, capital equipment, manufacturing and customer agreements;
- **Commercial** – Provide legal advice and support in commercial matters and initiatives consistent with applicable laws and regulations and organizational goals and objectives;
- **Business Development & Licensing** – Conduct due diligence reviews of potential strategic opportunities, and assist in drafting and negotiating agreements with respect to various strategic opportunities, including joint-development relationships, licensing and distribution, asset purchase and/or entity acquisitions; and
- **Compliance** – Work with Medtronic Compliance professionals to interpret and implement policies and procedures to ensure compliance with government and industry initiatives and regulations (e.g., AdvaMed Code of Ethics, Anti-Kickback Law, antitrust issues, FCPA, etc.).

The ideal candidate must:

- possess the ability to draft, review and negotiate a variety of sophisticated commercial agreements;
- possess proficient technical drafting skills and meticulous attention to detail;
- manage and prioritize conflicting demands from multiple clients in a fast-paced environment;
- confidently communicate directly and effectively with internal clients and external third parties;
- provide clear ethical guidance in all aspects of work to a global organization;
- work constructively with clients of all backgrounds and experience;
- interact collegially and professionally with Legal Department colleagues and peers as well as internal clients;
- be proactive in dealing problem-solving and possess the judgment to know when to solicit assistance;
- possess the requisite level of advocacy and negotiating skills; and
- be interested in participating and potentially leading process change.

Requirements: Position open only to attorneys who graduated between 9/1/16 and 8/31/17 with a J.D. from the University of Denver or the University of Colorado and have passed the Colorado bar exam.

Job Qualifications / Requirements

Qualifications:

- 2016 or 2017 law graduate
- 1.5 years (cumulative) of solid experience in a legal environment as a Legal Assistant, Law Clerk or Paralegal preferred.
- Competency in Adobe and Microsoft Office software
- Proactive, positive, self-motivated, can-do attitude
- Strong communication skills
- Knowledge of legal terminology and processes
- Strong research ability
- Highly organized and productive
- Ability to anticipate tasks in support of legal matters
TERM LAW CLERK
United States District Court for the District of Colorado (Denver, CO)

Position Type: Permanent/Full-Time

Geographic Preference: Colorado-Denver/Boulder/Greeley

Description: The U.S. District Court for the District of Colorado is seeking a law clerk in the Chambers of U.S. District Judge Raymond P. Moore. Duty station is located at 901 19th Street, Denver, Colorado. This position will commence on February 1, 2018 and extend for a term of two years. The law clerk will provide legal support to the Judge by conducting legal research, preparing memoranda and draft orders, attending trials and other court proceedings, and acting as legal advisor. The Judge’s chambers is a hard-working but friendly environment.

Minimum qualifications:

To be eligible for consideration, the applicant must:

1. Be a graduate of an accredited law school,
2. Have excellent writing and legal research skills, and
3. Have high ethical standards.

Qualification Requirements (effective 1-13-14)

To qualify for the position of law clerk on the personal staff of a federal judge, a person must be a law school graduate and must have the following experience:

JSP Grade 11 (annual salary $65,228)
Law school graduate
Bar membership not required

JSP Grade 12 (annual salary $78,183)
At least 1 year of legal work experience
Must be a member of the bar of a state, territorial, or federal court of general jurisdiction

JSP Grade 13 (annual salary $92,969)
At least 2 years of legal work experience
Must be a member of the bar of a state, territorial, or federal court of general jurisdiction

Legal Work Experience:

Legal work experience is progressively responsible experience in the practice of law, in legal research, legal administration, or equivalent experience received AFTER graduation from law school. Major or substantial legal activities while in military service may be credited, on a month-for-month basis whether before or after graduation, but not to exceed one year if before graduation from law school.

Strongly Preferred qualifications:

Judge Moore strongly prefers applicants with the following qualifications:

1. Two years or more of legal work experience after graduation from law school, and/or
2. Prior experience as a federal court law clerk after graduation from law school.

How To Apply:

Applicants must apply through the Online System for Clerkship Application and Review, at https://oscar.uscourts.gov/. Through OSCAR, each applicant should submit:

1. A cover letter describing your legal experience and why you believe you are well-suited to the position in our Chambers;
2. A detailed and up to date résumé;
3. Two substantial writing samples which reflect no more than de minimis editing by a third person; and
4. Three references (including current telephone numbers). Letters of recommendation should not be submitted at this time.

Please DO NOT send any application materials to us through any other means, including in hard copy or via electronic mail.
Only qualified applicants will be considered for an interview for this position. Applicants who do not timely submit all required materials, as stated in the How to Apply section of the Vacancy Announcement, will not be considered.

This position is considered a TERM appointment. Term appointments end no later than four years from the date of the appointment unless previous federal term law clerk experience applies. Law clerks appointed to term appointments are subject to social security deductions and are eligible for health, dental, vision, and life insurance coverage. Term law clerks are not eligible to participate in the retirement system or the Thrift Savings Plan. Based on the Judge’s discretion, term law clerks may or may not be placed on the Leave Act.

Full federal government benefits overview available at www.cod.uscourts.gov

The selected candidate will be subject to a technical fingerprint check through the FBI Criminal Justice Information Services Division database as a condition of employment. Employment will be considered provisional until background check is completed and favorable suitability is determined.

An applicant must be a U.S. citizen or legally eligible to work in the United States. The federal immigration and appropriations law significantly limits the circumstances in which the federal judiciary may employ a non-citizen of the United States. Therefore, the U.S. Courts is responsible for ensuring that those selected for all law clerk positions be eligible to work in the United States by reviewing one of the employment eligibility documents specified on Form I-9 (Employment Eligibility Verification). Proof of eligibility status will be required.

Employees are required to use the Electronic Funds transfer (EFT) for payroll deposit.

The United States District Court for the District of Colorado is an Equal Opportunity Employer

CDO ID #15695

Desired Class Level: JD Alumni 0-2 years

Posting Date: September 26, 2017

Expiration Date: October 26, 2017

Contact: Deanne Bader
1969 Stout Street Denver, Colorado 80294 United States

Resume Receipt: Other (see below)

How To Apply: Apply online.

https://oscar.uscourts.gov/

ID: 15695
Law Clerk
1st Judicial District Court - Golden (Golden, CO)

Position Type: Permanent/Full-Time

Geographic Preference: N/A

Description: Judicial Branch Overview

The Colorado Judicial Branch is a premier state government agency focusing on state trial courts and offender probation. Across the many varied career paths within the organization we universally recruit ambitious individuals to become valued public servants and future leaders. We are seeking applicants who want to contribute in making the Judicial Branch the "employer of choice" in Colorado. In addition, our desire is to hire professionals who consistently demonstrate integrity, embrace change, and contribute to the bottom line success of their smaller work team and the larger goals of the organization.

In return, you will gain valuable experience with a progressive organization known as one of the top judicial systems in the nation. The Judicial Branch allows employees to work with creativity in a unique culture defined by ethics, where execution, excellence and high performance are rewarded. Career opportunities abound within the organization as the average Judicial employee has tenure of 10+ years of service.

In a recent statewide employee survey an overwhelming majority of our employees ranked "sufficient work/life balance" as the #1 benefit of their job. Additionally, Judicial Branch employees take great pride in serving an organization that provides high-quality services to Colorado residents. Providing a positive work environment and culture with a competitive total rewards compensation package, the Colorado Judicial Branch is the solid career opportunity for which you have been seeking!

General Statement of Duties

Provides assistance and research to a district court judge in the Colorado Judicial Department.

Distinguishing Factors

Positions in this classification are distinguished from legal research attorneys due to the concentration on legal services for a district judge and often includes courtroom and bailiff duties. Supervision is received from a District Court Judge. The Law Clerk is a classified, non-certified position that is considered at-will and may be terminated at any time with or without cause.

Essential Functions Of the Position

- Researches, studies, and annotates laws, court decisions, documents, opinions, briefs, and related legal authorities to process suits, trials, hearings, appeals, and other litigated matters.
- Reads and digests opinions, briefs, and motions and extracts excerpts pertinent to points of law and fact.
- Prepares briefs, legal memoranda, and statement of issues involved in a case, including appropriate suggestions or recommendations to the judge.
- Inspects courtroom for cleanliness, orderliness, proper heat, light, and ventilation; opens court by announcing the entrance of the judge.
- Maintains the order, decorum, and dignity of the court by seating jurors, witnesses, and spectators in specific areas of the courtroom and by ejecting persons disturbing court proceedings.
- Arranges for food and lodging for jurors, and is responsible for the security of the jury so as to preclude mistrials.
- Obtains and delivers file jackets, minutes, supplies, forms and related items necessary for use by the judge and the staff.
- Attends meetings and training as required.
- Performs other duties as assigned.

Minimum Qualifications

To perform this job successfully, an individual must be able to perform each of the above essential functions satisfactorily. The requirements listed below are representative of the knowledge, skill, ability, physical and environmental conditions required of the employee on the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
Minimum Education and Experience

A bachelor's degree from an accredited college or university and successful completion of two years at an accredited law school.

CDO ID #15683

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<th>JD Alumni 0-2 years</th>
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<tr>
<td>Contact:</td>
<td>Gail Pickarts</td>
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<tr>
<td></td>
<td>100 Jefferson County Parkway Golden, Colorado 80401 United States</td>
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<td>How To Apply:</td>
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https://www.its.courts.state.co.us/mosaic/careerApplyNow?positionNumber=4860

ID: 15683
Research Analyst II
National Conference of State Legislatures (Denver, CO)

Position Type: Permanent/Full-Time

Practice Area(s): Alternative Career/JD Advantage

Geographic Preference: Colorado-Denver/Boulder/Greeley

Description: GENERAL DESCRIPTION:

This professional position will assist the Program Manager with activities under projects funded by foundation grants. This individual will conduct research, organize meeting logistics, outreach to legislators, develop and update web materials, develop written analyses and respond to information requests. This individual will recruit legislators to attend meetings, track status of legislative activity, summarize relevant legislation and work with staff on a variety of research and writing projects as assigned. This individual will work on the family economic success project, the quad caucus project and other projects as assigned.

This full-time position is funded through a grant and is subject to reduction in percentage of time covered or elimination if grant funding becomes unavailable.

RESPONSIBILITIES AND DUTIES:

Typical duties may include some or most of the following:

- Collects, monitors and analyzes data on legislative actions using a range of research skills including bill tracking, surveys and other resources.
- Prepares concise and accurate written responses to legislative requests for information.
- Provides logistical support and assists with researching, compiling, and drafting background materials for projects, meetings, technical assistance workshops, and conferences.
- Summarizes legislation, develops and tabulates surveys, and describes specific state programs or activities for reports, short publications or articles.
- Provides regular updates to web materials.
- Recruits legislators for meetings and provides follow-up before and after the meeting on logistics.
- Writes analyses or short reports and develops charts or tables on discrete legislative issues; such writing assignments involve describing programs, summarizing legislation, formatting and reporting 50-state practices and actions.
- May provide research and writing for grant and contract proposals.
- May perform related research and project tasks as assigned.

MINIMUM QUALIFICATIONS REQUIRED:

- Bachelor's degree plus two years of relevant work experience, including at least one year of general policy research, legislative or state government experience. One year of NCSL experience is strongly preferred. Relevant professional level work experience or college courses at the undergraduate or graduate level can be substituted on a year-for-year basis.
- Competence in writing and basic policy research skills.
- Skill and competence in oral communication to deal effectively with legislators and legislative staff by phone.
- Able to maintain confidentiality and handle politically sensitive work.
- The ability to work independently.
- Must be able to travel including out-of-area and overnight.
- This position requires skill and competency with the Microsoft Office suite applications.

BENEFITS:

NCSL offers an outstanding, comprehensive program of benefits to employees and their family at low cost. In 2017, NCSL covers 95% of the monthly premium for health insurance and employees pay 5%. Employee only Dental plans are covered 100% by NCSL or NCSL will provide $49.30 toward the dependent premium. Other plans such as life insurance (2x annual salary), disability coverage and employee assistance programs are provided at no cost.

Employees contribute 5% of salary toward the 401(a)-retirement plan and NCSL matches 10% of salary after 6 months with full vesting. In addition, NCSL offers a flexible work-life balance with 35-hour work weeks, 3 weeks vacation with 5 years
experience and optional holidays. NCSL also provides discounted ancillary benefits employees can take advantage of such as in office dry cleaning pick up, pet insurance, 24-hour fitness memberships, bus / train passes, and more!

TO APPLY:

Interested candidates should send a resume and cover letter highlighting skills and qualifications to: https://ncsl.applicantpro.com/jobs no later than Wednesday, September 27, 2017.

NCSL IS AN EQUAL OPPORTUNITY EMPLOYER.

CDO ID #15645

---

Desired Class Level: JD Alumni 0-2 years
Posting Date: September 15, 2017
Expiration Date: September 27, 2017
Contact: Personnel/ DF
Job Posting Contact
7700 East First Place Denver, Colorado 80230 United States
Resume Receipt: Other (see below)
How To Apply: Apply online.
https://ncsl.applicantpro.com/jobs/639052-113844.html
Additional Documents: Cover Letter
ID: 15645
**Transactional Real Estate Attorney**  
Hatch Ray Olsen Conant LLC (Denver, CO)  

**Position Type:** Permanent/Full-Time  
**Geographic Preference:** Colorado-Denver/Boulder/Greeley  

**Description:** AV-rated Denver firm seeks transactional real estate and lending attorney. Excellent academic credentials required. Submit resume and class rank in law school via email to: kfallon@hatchlawyers.com.

CDO ID #15668  
**Desired Class Level:** JD Alumni 0-2 years  
**Posting Date:** September 20, 2017  
**Expiration Date:** November 15, 2017  
**Contact:** K. Fallon  
730 Seventeenth Street Suite 200, Denver Colorado 80202  
**Resume Receipt:** E-mail  
**Default email for resumes:** kfallon@hatchlawyers.com  
**Additional Documents:** Cover Letter, Other Documents  
**Requested Document Notes:** Class rank  
**ID:** 15668
In-House Counsel (Omaha, NE)
Fidelity National Title Group (Omaha, Nebraska)

Position Type: Permanent/Full-Time
Practice Area(s): Insurance, Real Estate
Geographic Preference: Nebraska-Omaha

Description: Fidelity National Financial, Inc. (NYSE:FNF), a Fortune 500 company, is the United States' largest provider of commercial and residential mortgage and diversified services. Fidelity National Title Group, a member of the Fidelity National Financial (NYSE: FNF) family of companies, is hiring Claims Counsels to fill multiple attorney positions in Omaha, Nebraska.

Responsibilities of the Claims Counsel role includes:

* Investigating the facts and issues of a claim, including but not limited to communicating with title officers, escrow officers, lenders, claimants, and other counsel
* Determining whether coverage exists and evaluating loss under the title policy
* Developing and carrying out a plan to resolve the claim
* Negotiate settlements and resolutions with claimants, opposing counsels, and third parties
* Directing outside counsel on litigation strategy through the course of claim administration and litigation
* Appear as company representative in court proceedings, mediations, and settlement conferences
* Managing the claim budget, review and approve outside counsel invoices and other expenses, and determine settlement and expense reserves
* Identify and pursue sources for recovery

Job Requirements

* Must possess excellent written and verbal communication, negotiation and organizational skills
* Law Degree required
* Licensed and in good standing to practice law in any state of the United States

Additional Preferred Qualifications

* 0-3 years of experience
* Excellent academic credentials

The Claims Counsel position gives attorneys the ability to make independent analysis, utilize strategic thinking to resolve complex issues, and to further develop litigation expertise. The candidate does not need to have title claims experience.

CDO ID #15641

Desired Class Level: 3L, 4LE, JD Alumni 0-2 years, JD Alumni 3-5 years
Posting Date: September 14, 2017
Expiration Date: October 14, 2017
Contact: Ms. Rennae Ross
Administration Assistant
2533 North 117th Avenue Omaha, Nebraska 68164 United States
Resume Receipt: E-mail
Default email for resumes: rennae.ross@fnf.com
How To Apply: Please send resume and salary history to rennae.ross@fnf.com
Additional Documents: Cover Letter
Requested Document Notes: Please send resume to rennae.ross@fnf.com
ID: 15641
Oil and Gas Attorney  
Hovey Law Firm PC (Denver, CO)

Position Type: Permanent/Full-Time

Practice Area(s): Oil & Gas

Geographic Preference: Colorado-Denver/Boulder/Greeley

Description: Small oil and gas title law firm in downtown Denver has an immediate opening for an attorney, primarily specializing in the preparation of oil and gas title opinions and oil and gas acquisitions and divestitures. Industry experience and/or proficiency in preparing title opinions is preferred. DJ Basin experience and Colorado license are also preferred. Firm offers an excellent work life balance. Salary commensurate with experience. Please submit a resume and any additional relevant materials.

CDO ID #15672

Desired Class Level: JD Alumni 0-2 years

Posting Date: September 20, 2017

Expiration Date: November 30, 2017

Contact: Ms. Joanne Spillman  
Paralegal  
1580 Lincoln Street Suite 900, Denver Colorado 80203

Resume Receipt: E-mail

Default email for resumes.: Joanne.spillman@hoveylawfirm.com

Additional Documents: Cover Letter

ID: 15672
Clinical Fellowship in Immigration Law  
Northwestern University School of Law (Chicago, IL)

Position Type: Permanent/Full-Time  

Geographic Preference: Illinois-Chicago  

Description: Northwestern Pritzker School of Law invites applications for a two-year clinical fellowship in Immigration Law, beginning January 8, 2018, in the Bluhm Legal Clinic’s Children and Family Justice Center. The fellowship will provide an opportunity for a recent law school graduate to gain experience in both clinical law teaching and immigration law.

Founded in 1992, the Children and Family Justice Center (CFJC) is a comprehensive children's law office and part of the Bluhm Legal Clinic at Northwestern Pritzker School of Law. CFJC attorneys and law students work together to promote justice for children, adolescents, and their families through direct legal representation, policy advocacy, and law reform. The CFJC's Immigration Law Project represents youth and indigent parents in deportation proceedings before the Chicago immigration court. Immigration Law Project clients include unaccompanied immigrant children, immigrant youth involved in multiple legal systems, and parents at risk of separation from their U.S. citizen or immigrant children.

The Immigration Law Fellow will represent youth and parents in immigration court proceedings as well as assist in the supervision and teaching of clinical students. The fellow will also design and participate in community outreach activities and use a broad range of strategies, including public advocacy and policy-related research, to advance the interests of immigrant youth and parents.

The fellowship is open to applicants with two to four years of immigration-related experience. Admission to a state bar is required and admission to the Illinois bar is preferred. Additional experience in family law or criminal law and fluency in Spanish are also preferred.

The deadline for applications is November 15, 2017. Applicants should submit a one-page statement of interest describing the applicant’s reasons for applying for the fellowship, a resume, two letters of recommendation, and the names of three professional references. Applications and inquiries should be directed to Uzoamaka Emeka Nzelibe at u-nzelibe@law.northwestern.edu.

The Bluhm Legal Clinic currently includes clinical faculty teaching in its Center for International Human Rights, the Donald Pritzker Entrepreneurship Law Center, the MacArthur Justice Center, the Environmental Advocacy Center, the Children and Family Justice Center, the Center on Wrongful Convictions, and other clinical programs that include appellate advocacy, criminal defense, civil litigation, externships, negotiations and trial advocacy.

Northwestern University is an Equal Opportunity, Affirmative Action Employer of all protected classes, including veterans and individuals with disabilities. Women, racial and ethnic minorities, individuals with disabilities, and veterans are encouraged to apply. Hiring is contingent upon eligibility to work in the United States.

CDO ID #15707

Desired Class Level: JD Alumni 0-2 years, JD Alumni 3-5 years
Posting Date: September 28, 2017
Expiration Date: November 15, 2017
Contact: Uzoamaka Emeka Nzelibe  
357 E. Chicago Ave. Chicago, Illinois 60611 United States
Resume Receipt: E-mail  
Default email for resumes.: u-nzelibe@law.northwestern.edu
Additional Documents: Cover Letter, Other Documents
Requested Document Notes: two letters of recommendation, and the names of three professional references
ID: 15707
**Seeking Associate Attorney (0-3 yrs) for Family Law**  
Opfer | Campbell P.C. (Parker)

<table>
<thead>
<tr>
<th>Position Type:</th>
<th>Permanent/Full-Time, Permanent/Part-Time</th>
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<tbody>
<tr>
<td>Practice Area(s):</td>
<td>Children / Juvenile, Domestic Violence, Family/Domestic Relations</td>
</tr>
<tr>
<td>Geographic Preference:</td>
<td>Location</td>
</tr>
</tbody>
</table>

**Description:** The law firm Opfer | Campbell O.C. (Parker, CO) seeks an associate attorney with 0-3 years' experience related to the following practice areas: family law, domestic law, domestic violence, and juvenile law. We will consider applicants for either Full-Time or Part-Time work.

Our firm values the environment we create and the integrity we maintain above all else. Our staff is like family and have all been working for us for several years. Our core commitments to clients include education, compassion, and understanding, so we expect any associate to live up to the same standards of care and respect that we cultivate.

Most importantly, we seek an associate with a drive to develop their own network of colleagues and referral sources, who wants to build their book of business for long term success at Opfer | Campbell P.C. We want an associate who wishes to build a career.

CDO ID #15642

<table>
<thead>
<tr>
<th>Desired Class Level:</th>
<th>JD Alumni 0-2 years</th>
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<tbody>
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<td>September 14, 2017</td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>October 14, 2017</td>
</tr>
</tbody>
</table>

**Contact:** Mrs. Ashley M. Opfer  
Partner  
Parker Station 19751 East Mainstreet Suite 357, Parker Colorado 80138  
http://www.opfercampbell.com

**Resume Receipt:** E-mail, Accumulate Online  
Default email for resumes.: ashley@opfercampbell.com  
**Additional Documents:** Cover Letter, Writing Sample  
**ID:** 15642
DORA: Division of Civil Rights - Compliance Investigator I
Colorado Department of Regulatory Agencies (Denver, CO)

Position Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Practice Area(s): Alternative Career/JD Advantage

Geographic Preference: Colorado-Denver/Boulder/Greeley

Description: DORA is a progressive, innovative government agency where employees and customers alike are valued. In an effort to align with Governor Hickenlooper’s Three E’s of good government (Effective, Efficient and Elegant), DORA has utilized and implemented numerous LEAN projects, and continues to identify areas where progress and improvements can be made. If you are interested in becoming a part of an environment where creative thinking, customer service, and protecting consumers through healthy regulation is valued, DORA is the place for you!

Working for the State of Colorado at the Department of Regulatory Agencies offers an excellent total compensation package including:

- Medical and Dental Health Insurance for employees and optional coverage for their dependents
- Life Insurance for employees, and optional coverage for their dependents
- Paid Time Off, including 10 paid holidays
- Strong, secure, yet flexible retirement benefits including PERA Defined Benefit Plan, PERA Defined Contribution Plan plus 401K and 457 plans
- Job Security
- Commuter Benefits
- Free, Confidential Counseling Services
- Excellent work-life programs such as flexible schedules, training opportunities and more!

*Customer service is a key component for every position in state government as is the focus on ideas and ways to redesign the delivery of services in making state government more:

- Effective. Measure every aspect of government to be sure it’s doing what it’s supposed to do and to look at outcomes to judge whether our programs are successful.
- Efficient. Deliver services in ways that are timely and effective including identifying waste and duplication and measure for efficiency.
- Elegant. Deliver state services in a way that elevates both the state employee and the person receiving state services.

Description of Job

The Colorado Civil Rights Division (CCRD) is charged with enforcing the State's anti-discrimination laws in the areas of employment, housing, and public accommodations. CCRD promotes awareness of civil rights laws through training, education and outreach efforts to groups and individuals across the state. CCRD works in cooperation with federal and local agencies, such as the U.S. Equal Employment Opportunity Commission (EEOC) and the U.S. Department of Housing and Urban Development/Office of Fair Housing and Equal Opportunity (HUD/FHEO), as well as community-based organizations that promote and protect civil rights. In addition, CCRD is charged with investigating claims of illegal discrimination.

Position: SDA Various

The position drafts charges of discrimination by summarizing allegations after reviewing intake information to determine if jurisdictional requirements are met, investigates charges of discrimination by obtaining and reviewing relevant evidence, analyzes evidence, and drafts Letters of Determination recommending a cause or no cause finding.

Duties include but are not limited to:

- Conduct interviews with potential Charging Parties to obtain relevant key information needed to draft Charges of Discrimination;
- Review assertions made by potential Charging Parties to determine if jurisdictional requirements are met;
- Utilize the Division’s Case Management System and federal case management applications when appropriate to enter charge information;
- Conduct investigations of discrimination charges filed with the Division by collecting information, data and affidavits from parties, compile and organize case files, preserve
evidence, examine documentation, analyze evidence, conduct on-site investigations, interview witnesses, and report on evidence obtained;
- Perform administrative tasks related to the investigation of discrimination charges including but not limited to, drafting and mailing relevant documents to parties;
- Ensure that federal Equal Employment Opportunity Commission and U.S. Department of Housing and Urban Development (HUD) Criteria for Case Processing guidelines are met and followed in the investigation of discrimination complaints;
- Draft Letters of Determination by analyzing and applying applicable laws to the relevant facts uncovered through the investigation;
- Conduct legal research as needed for various case issues and Division matters, utilizing computerized and manual research methods;
- Conduct public outreach, training, and educational programs on discrimination, emerging issues, and other current topics for a variety of stakeholders, groups, associations, community-based organizations and individuals.

Minimum Qualifications, Substitutions, Conditions of Employment & Appeal Rights

- Graduation from an accredited college or university with a bachelor's degree in political science, human resources, pre-law, behavioral sciences, public administration, or in a field of study related to the work environment; AND
- One year of professional* experience in a legal environment/law firm or civil administrative field (e.g. EEO Officer), and/or in a regulatory compliance environment. This experience must include the following:
  - Gathering, interpreting and/or analyzing evidence, data, and relevant facts in complex cases, and applying applicable laws;
  - Fostering cooperation under potentially stressful situations with a variety of audiences, including attorneys, consumers, disgruntled complainants, etc;
  - Managing large caseloads;
  - Presenting clear and concise oral and written summaries of evidence;
  - Developing professional correspondence and reports using Microsoft Office (i.e. Word, Excel, Google, etc.).

SUBSTITUTIONS:

- A combination of professional* work experience as described above, which provided the same kind, amount and level of knowledge acquired in the required education, may be substituted for the bachelor's degree on a year-for-year basis;
- A master's degree or Juris Doctorate from an accredited institution may be substituted for the required bachelor's degree and one year of experience.

*Professional work involves exercising discretion, analytical skill, judgment and personal accountability and responsibility for creating, developing, integrating, applying, and sharing an organized body of knowledge that characteristically is: uniquely acquired through an intense education or training regimen at a recognized college or university; equivalent to the curriculum requirements for a bachelor's or higher degree with major study in or pertinent to the specialized field; and continuously studied to explore, extend, and use additional discoveries, interpretations, and application and to improve data, materials, equipment, applications and methods.

Required Competencies:

The following knowledge, skills, abilities, and personal characteristics are required competencies and may be considered during the selection process (including examination and/or interview). Candidates who do not meet the required competencies will be removed from consideration.

- Critical thinking and analysis skills;
- Demonstrated ability to diplomatically deal with intense customer interactions;
- Attention to detail;
- Demonstrated ability to multi-task and adapt to multiple demands;
- Demonstrated ability to meet hard deadlines, work with minimum supervision, and maintain a focus on priorities in an environment of constant change;
- Oral communication skills, including the ability to verbally communicate effectively to a diverse audience;
- Professional demeanor;
- Proficiency in the use of PC software applications including Microsoft Office (Access, Word, Excel, Google, etc.) and case management databases.

Preferred Qualifications/Competencies:

The following knowledge, skills, abilities, and personal characteristics are preferred competencies and may be considered during the selection process (including
examination and/or interview).

- Demonstrated experience with the Colorado Anti-Discrimination Act, Title VII of the Civil Rights Act of 1964, Age Discrimination in Employment Act, Americans with Disabilities Act Amendments Act, and Title VIII of the Civil Rights Act of 1968;
- Legal research experience;
- Possess a Juris Doctor degree;
- Professional level experience in a legal environment;
- Experience using a case management system;
- Experience in developing new processes and identifying new methods to streamline existing work processes for efficiency and accuracy;
- Demonstrated experience working in a high stress, high profile environment managing various stakeholders.

Please note that possession of a professional designation will not automatically qualify you for this position; therefore, document the required experience in your application IN DETAIL, as your experience will not be inferred or assumed. Part-time experience will be prorated.

Conditions of Employment: Candidates who fail to meet the conditions of employment will be removed from consideration.

The successful passing of a reference and/or background check:

- A reference check may include but is not limited to: contacting previous and current supervisors to verify employment and discuss performance, a review of the personnel file, a review of the performance record, etc;
- The type of background check depends on the job duties of the position and can include a review of any criminal record, credit report, and/or driving record.

Supplemental Information

PLEASE READ - Required Application Materials

Interested individuals must submit the following online:

1. A completed State of Colorado Application (log-in to your current NeoGov account or create a NeoGov account to complete the online application). Note: Incomplete applications, including incomplete work history sections or "see résumé," "see attachment," or "see addendum" statements, will not be accepted in lieu of a completed application form.

2. A current email address on your application, as all communication pertaining to this position will be conducted via email. Please set up your email to accept messages from info@governmentjobs.com and '@state.co.us' addresses, and check your email often. Note: The department cannot guarantee the successful delivery of email, including incorrect filtering into junk mail folders.

3. A detailed cover letter, explaining how you meet the required competencies and how your accomplishments, qualifications, skills, areas of expertise, personal characteristics, etc. make you a good fit for this position; you may also attach additional documents that demonstrate this.

Comparative Analysis Process: Structured Application Review

Part of, if not the entire, comparative analysis process for this position will involve a review of the information you submit in your application materials; Therefore, it is paramount that in the experience portion of your application and cover letter, you describe the extent to which you possess the education, experience, and competencies outlined in the job announcement as well as the required and/or preferred qualifications/competencies. You are also encouraged to attach additional documents to that effect. Failure to include adequate information or follow instructions may affect your score and prevent you from competing in subsequent measures used to arrive at a top group of applicants.

Veterans' Preference: Candidates who wish to assert Veterans' Preference should attach a copy of their DD214 to their application. Failure to do so will result in being denied Veterans Preference.

PLEASE NOTE: Former State Personnel System employees who were disciplinarily terminated or resigned in lieu of termination must disclose this information on the application. Colorado Revised Statutes require that all state employees be hired and
promoted through competitive examination of merit and fitness. Failure to include the required information, failure to follow instructions, and/or failure to submit materials by the application deadline may result in your application not being considered for the position and may affect your score or inclusion in the final pool of qualified candidates.

Appeal Rights: If you receive notice that you have been eliminated from consideration for the position, you may protest the action by filing an appeal with the State Personnel Board/State Personnel Director within 10 days from the date you receive notice of the elimination.

Also, if you wish to challenge the selection and comparative analysis process, you may file an appeal with the State Personnel Board/State Personnel Director within 10 days from the receipt of notice or knowledge of the action you are challenging.

Refer to Chapters 4 and 8 of the State Personnel Board Rules and Personnel Director's Administrative Procedures, 4 CCR 801, for more information about the appeals process. The State Personnel Board Rules and Personnel Director's Administrative Procedures are available at www.colorado.gov/spb.

A standard appeal form is available at: www.colorado.gov/spb. If you appeal, your appeal must be submitted in writing on the official appeal form, signed by you or your representative, and received at the following address within 10 days of your receipt of notice or knowledge of the action: Colorado State Personnel Board/State Personnel Director, Attn: Appeals Processing, 1525 Sherman Street, 4th Floor, Denver, CO 80203. Fax: 303-866-5038. Phone: 303-866-3300. The ten-day deadline and these appeal procedures also apply to all charges of discrimination.

HOW TO APPLY: Thank you for your interest. Submit an on-line application by clicking the link below or submit a State of Colorado Application for Announced Vacancy and all supplemental questions according to the instructions provided below. Failure to submit a complete and timely application may result in the rejection of your application. Applicants are responsible for ensuring that application materials are received by the appropriate Human Resources office before the closing date and time listed above.

CDO ID #15699

<table>
<thead>
<tr>
<th>Desired Class Level:</th>
<th>JD Alumni 0-2 years</th>
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<tr>
<td>Posting Date:</td>
<td>September 26, 2017</td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>October 2, 2017</td>
</tr>
</tbody>
</table>

Contact: Personnel Office
contact
1560 Broadway Denver, Colorado 80202 United States

Resume Receipt: Other (see below)

How To Apply: Apply online.

ID: 15699

**Deputy District Attorney**  
5th Judicial District Attorney’s Office (Breckenridge, CO)

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<thead>
<tr>
<th>Position Type:</th>
<th>Permanent/Full-Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Geographic Preference:</td>
<td>N/A</td>
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</table>

**Description:** The 5th Judicial District Attorney’s Office has an immediate opening for a Deputy District Attorney in their Lake County office. We are seeking an entry level prosecutor. Candidates must also be willing to travel to offices within the district for specialty assignments. Excellent benefits, pay commensurate with experience. Please send resume and references to: BBrown@da5.us

**CDO ID #15659**

**Desired Class Level:** JD Alumni 0-2 years

**Posting Date:** September 19, 2017

**Expiration Date:** October 19, 2017

**Contact:** Bruce Brown  
1760 Airport Road Unit A PO Box 488 P.O. Box 488, Breckenridge Colorado 80424

**Resume Receipt:** E-mail

**Default email for resumes:** BBrown@da5.us

**Additional Documents:** Other Documents

**Requested Document Notes:** References

**ID:** 15659
Experienced Wage and Hour Attorney (Flushing, New York)
Troy Law, PLLC (Flushing, NY)

Position Type: Permanent/Full-Time
Practice Area(s): Employment
Geographic Preference: New York-New York City/Long Island

Description: TROY LAW, PLLC is the NUMBER ONE WAGE AND HOUR LITIGATION FIRM located in downtown Flushing, NY. Seeking an EXPERIENCED EMPLOYMENT LAW LITIGATION ASSOCIATE.

Primary responsibilities include managing and assigning cases to junior associates, directing the researching and drafting of discovery requests and responses, motions, and other forms of correspondence to courts, supervising intakes of clients in Chinese and/or Spanish, appearing before federal and state court, and preparing for and conducting depositions.

This position is a great opportunity for attorneys with a demonstrated interest in employment wage-and-hour law.

Requirements:
☛ Candidates must have at least two (2) years of relevant TRIAL experience in wage-and-hour and employment discrimination law before US district courts;
☛ who is Admitted in New York Federal Bar for at least one (1) year, and preferably in New Jersey;
☛ The ideal candidate is diligent, detailed-oriented, well-versed in research and articulate on a professional level and able to work independently.
☛ Ability to speak Chinese and/or Spanish preferred, but not required.

To apply, send a resume with writing sample, cover letter, school transcript, & list of cases in which you appear as the attorney of record. Please apply only if you meet all of the requirements above.

Summarize your Employment Law Trial Experience in a Table Format with the following pertinent information:
• Complaint Filing Date;
• Court;
• Index Number;
• Brief Description of Nature of Case (Wage-and-Hour or Employment Discrimination, including whether the case is a class-action case); and
• Your involvement in the case (in intake, computation of damages, motion drafting, and other pertinent information).

All your information will be kept confidential.

Please note that successful candidates must be available for an in-person interview in Flushing, New York. The scheduling is flexible.

CDO ID #15633
Desired Class Level: JD Alumni 3-5 years, JD Alumni 6+ years
Posting Date: September 14, 2017
Expiration Date: October 14, 2017
Contact: Ms Tiffany Troy
HR Coordinator
41-25 Kissena Blvd Suite 119, Flushing New York 11355
http://troypllc.com
Resume Receipt: E-mail
Default email for resumes.: recruit@troypllc.com
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents
Requested Document Notes: To apply, send a resume with writing sample, cover letter, school transcript, & list of cases in which you appear as the attorney of record. Please apply only if you meet all of the requirements above.

Summarize your Employment Law Trial Experience in a Table Format with the following pertinent information:
• Complaint Filing Date;
• Court;
• Index Number;
• Brief Description of Nature of Case (Wage-and-Hour or Employment Discrimination, including whether the case is a class-action case); and
• Your involvement in the case (in intake, computation of damages, motion drafting, and other pertinent information).

ID: 15633
## Associate Attorney
Law Office of David W. Kirch (Aurora, CO)

<table>
<thead>
<tr>
<th><strong>Position Type:</strong></th>
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<tr>
<td><strong>Practice Area(s):</strong></td>
<td>Wills, Trusts &amp; Estates, Probate</td>
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<tr>
<td><strong>Geographic Preference:</strong></td>
<td>Colorado-Denver/Boulder/Greeley</td>
</tr>
</tbody>
</table>

**Description:**
Associate Level attorney. Responsibilities depend upon work load, but may include involvement in estate and tax planning, estate administration, and probate litigation.

To apply, please send cover letter, unofficial transcript and writing sample to:
dkirch@dwkpc.net

**CDO ID #15692**

**Desired Class Level:** JD Alumni 0-2 years, JD Alumni 3-5 years, JD Alumni 6+ years

**Posting Date:** September 30, 2017

**Expiration Date:** November 15, 2017

**Contact:** David Kirch
Attorney
3131 S. Vaughn Way Suite 200, Aurora Colorado 80014

**Resume Receipt:** E-mail

Default email for resumes.: dkirch@dwkpc.net

**Additional Documents:** Cover Letter, Unofficial Transcript, Writing Sample

**ID:** 15692
**Associate Position**  
**Willis & Connelly PC (Breckenridge, Colorado)**

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<tbody>
<tr>
<td>Practice Area(s):</td>
<td>Real Estate</td>
</tr>
<tr>
<td>Geographic Preference:</td>
<td>Colorado-Central Mountains</td>
</tr>
</tbody>
</table>

**Description:** Breckenridge law office practicing all aspects of real estate law seeks an Associate with 0-3 years of real estate experience. Must have real estate and title experience demonstrated by course work, internship or work. Strong analytical, research and writing skills needed. Self-starter willing to work in a small firm and an essential commitment to providing high quality legal services to its clients. Salary negotiable. Please send resume and cover letter demonstrating experience to Kent Willis, kwillis@willis-connelly.com

CDO ID #15678

**Desired Class Level:** JD Alumni 0-2 years  
**Posting Date:** September 21, 2017  
**Expiration Date:** October 21, 2017  
**Contact:** Mr. Kent B Willis  
111 Lincoln Ave. Suite C P.O. Box 1639, Breckenridge Colorado 80424  
http://www.kwillis-connelly.com

**Resume Receipt:** E-mail
**Default email for resumes:** kwillis@willis-connelly.com
**Additional Documents:** Cover Letter

ID: 15678
2018 Associate Attorney
Southern Environmental Law Center (Charlottesville, VA)

Position Type: Permanent/Full-Time

Geographic Preference: N/A

Description: The Southern Environmental Law Center is currently accepting applications for associate attorney positions in six of its offices. This entry-level position is open to third-year law students, recent law graduates, and practicing attorneys, and we are considering candidates who can start any date between now and early fall 2018. The office locations are:

- Asheville, NC
- Chapel Hill, NC
- Atlanta, GA
- Birmingham, AL
- Charlottesville, VA
- Charleston, SC

This is an excellent opportunity to be part of an organization that is successfully addressing some of the most important and challenging environmental and public health issues in the Southeast and the nation. Associates gain valuable experience and knowledge working with more senior attorneys on litigation and legal advocacy in state and federal courts and before regulatory agencies. The term for these associate positions is two years with the option for a third year.

SELC is celebrating its 30th anniversary this year. With nine offices across the region (Charlottesville, VA; Chapel Hill, NC; Atlanta, GA; Charleston, SC; Washington, DC; Birmingham, AL; Nashville, TN; Asheville, NC; and Richmond, VA), SELC is widely recognized as the Southeast’s foremost environmental organization and regional leader. SELC works on a full range of environmental issues to protect the South’s natural resources and the health and well-being of its people. Although its regional focus is the Southeast, much of its work is national in scope and impact.

SELC works in Congress and state legislatures to inform environmental laws; in regulatory agencies to implement environmental laws and policies; and in the courts to enforce the law, stop the worst abuses, and set important precedents. The organization works collaboratively with more than 100 national, state, and local groups to enhance their efficacy and achieve common conservation goals. It currently has a staff of over 130 individuals, with over 70 attorneys, including some of the nation’s leading experts in their respective fields. Additional information regarding our work and staff is available at www.southernenvironment.org.

SELC prides itself on collegiality, teamwork, and mutual respect among its staff and board. We seek to bring these same values to our work in partnership with organizations, communities, and people of all backgrounds that share our mission to protect the environment of the South. The South has a rich natural diversity and an equally rich cultural diversity. To better fulfill its mission, SELC is committed to broadening the diversity of its staff. We believe this will strengthen our organization and our effectiveness in responding to the many environmental challenges affecting the South and its people.

Required Qualifications:
- These entry-level positions are open to recent law graduates and practicing attorneys.
- A strong academic background and commitment to SELC’s mission are required.
- Litigation experience or background in environmental law is preferred.

Salary is $67,000 – 73,000 depending on experience and includes an excellent benefits package. Interested persons should apply now.

To Apply:
If you have these qualifications and are seeking one of the most interesting, challenging, and rewarding environmental advocacy positions available, please send:

- letter of interest
- résumé
- law school transcript (with date of birth and social security number redacted)
- at least three references to each of the offices in which you are interested.
Asheville, NC Office:
Laura LaFleur
Southern Environmental Law Center
48 Patton Avenue, Suite 304
Asheville, NC 28801
or email to WNCJobs@selnc.org.
Please include "NC-Asheville Associate Attorney Application” in the subject line.

Chapel Hill, NC Office:
Brenda Kenion
Southern Environmental Law Center
601 West Rosemary Street, Suite 220
Chapel Hill, NC 27516
or email to NCjobs@selnc.org
Please include "NC-Chapel Hill Associate Attorney Application” in the subject line.

Atlanta, GA Office:
Mary Margaret Pearce
Southern Environmental Law Center
Ten 10th Street NW, Suite 1050
Atlanta, GA 30309
or email to GAjobs@selcga.org.
Please include "GA Associate Attorney Application” in the subject line.

Birmingham, AL Office:
Awbrey Golden
Southern Environmental Law Center
2829 2nd Ave. S., Suite 2829
Birmingham, AL 35233
or email to ALjobs@selcal.org.
Please include "AL Associate Attorney Application” in the subject line.

Charlottesville, Virginia Office: Katie Storer
Southern Environmental Law Center
201 West Main Street, Suite #14
Charlottesville, VA 22902
or email to VAjobs@selcva.org.
Please include "VA Associate Attorney Application” in the subject line.

Charleston, SC Office: Rachel Pruzin,
Southern Environmental Law Center
463 King Street, Suite B
Charleston, SC 29403
or email to CharlestonSCJobs@selcsc.org.
Please include "SC associate Attorney Application” in the subject line.

SELC is an Equal Opportunity Employer and strongly encourages applications from persons of all backgrounds.

CDO ID #15658
Desired Class Level: JD Alumni 0-2 years
Posting Date: September 19, 2017
Expiration Date: October 20, 2017
Contact: Laura LaFleur
201 West Main Street Suite 14, Charlottesville Virginia 22902
Resume Receipt: Other (see below)
How To Apply: Please see job description for how to apply based on office location of your choosing.
Additional Documents: Cover Letter, Unofficial Transcript, Other Documents
Requested Document Notes: At least three references
ID: 15658
**Corporate Associate - Denver**  
Faegre Baker Daniels LLP (Denver, CO)

<table>
<thead>
<tr>
<th>Position Type: Permanent/Full-Time</th>
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<tbody>
<tr>
<td>Practice Area(s): Corporate</td>
</tr>
<tr>
<td>Geographic Preference: Colorado-Denver/Boulder/Greeley</td>
</tr>
</tbody>
</table>

**Description:** Faegre Baker Daniels LLP is actively recruiting Associates to join our Corporate group in our Denver office. Faegre Baker Daniels is an Am Law 100 firm with offices located throughout the U.S., Europe, and China. Our ideal candidates would have two to six years of experience in mergers & acquisitions and general corporate and commercial matters. Additional experience in securities and capital markets transactions is a plus, but not required. Candidates must be collaborative and have excellent academic credentials, writing skills, and experience. If you are looking for an opportunity with a growing, collaborative firm, please apply online here and include your resume, list of representative transactions, unofficial transcript, and cover letter.

CDO ID #15637

<table>
<thead>
<tr>
<th>Desired Class Level: JD Alumni 3-5 years, JD Alumni 6+ years</th>
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<tbody>
<tr>
<td>Posting Date: September 14, 2017</td>
</tr>
<tr>
<td>Expiration Date: December 14, 2017</td>
</tr>
</tbody>
</table>
| Contact: Ms. Rebecca Brawner  
3200 Wells Fargo Center 1700 Lincoln Street Denver, Colorado 80203-4532 United States  
| Resume Receipt: Other (see below) |
| How To Apply: Please apply on our website. |
| Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents |

**Requested Document Notes:** Please include your resume.

ID: 15637
Senior Policy Specialist / Program Manager
National Conference of State Legislatures (Denver, CO)

Position Type: Permanent/Full-Time

Practice Area(s): Alternative Career/JD Advantage

Geographic Preference: Colorado-Denver/Boulder/Greeley

Description: GENERAL DESCRIPTION:

This professional position will assist the Group Director with activities under a family economic success project funded by a foundation. This individual will oversee the recruitment of legislators for meetings, develop meeting agendas, oversee and assist with meeting logistics, analyze legislation and conduct research and writing. The person will mentor and supervise at least one staff.

This Senior Policy Specialist/Program Manager will operate directly under the Group Director. The position is non-partisan and non-advocacy. It requires expertise in policy research and analysis, writing, speaking to legislative audiences and program planning and development.

This full-time position is funded through a grant and is subject to reduction in percentage of time covered or elimination if grant funding becomes unavailable. Grants that support the position require successful completion of work products, such as research, publications, invitational meetings, educational presentations, individual state technical assistance programs, web pages, webinars, and responding to information requests, among other things.

RESPONSIBILITIES AND DUTIES:

Research, Policy Analysis and Writing

- Anticipates emerging issues of importance, within the area of family economic success, to state legislatures and initiates research and writing to respond.
- Conducts complex, integrative research projects with an understanding of their political context and can provide substantive advice and intricate policy interpretations to legislators and legislative staff.
- Develops and maintains networks with other groups, the private sector, and state, federal or other governmental officials in the issue area thus helping to promote NCSL positions, activities or programs.
- Coordinates research efforts between projects at NCSL to enhance policy formulation and program development.
- Develops and manages work plans for program.
- Writes skillfully and with minimal need for editing for the full range of publications including web-based materials and magazine articles.

Meetings, Seminars and Technical Assistance

- Initiates innovative approaches to technical assistance programs, concurrent sessions, and seminars.
- Independently plans, organizes and conducts comprehensive and balanced meetings and may play the lead role in coordinating the work of other professional staff in large, multi-topic seminars.
- Independently manages multi-state or particularly complex technical assistance efforts.
- Provides technical assistance to states that goes beyond general information dissemination and includes state-specific policy analysis and options, and in-depth problem solving.

Organizational Support

- Develops concepts for new projects in subject area, initiates proposals for new activities or funding opportunities, and independently develops complex project budgets and grant applications.
- Assists with developing relationships and conducting negotiations with new funding sources.
- Establishes and maintains effective relationships with leaders, legislators and legislative staff involved with difficult issues, states, or special constituencies.
- Represents NCSL in substantive discussions and can explain and interpret NCSL programs and policies.
- Performs other responsibilities as assigned.
SUPERVISION EXERCISED:

May supervise one or two professional staff on an ongoing basis or serve as coordinator of a team of other professionals on a short-term project.

MINIMUM QUALIFICATIONS REQUIRED:

- Bachelor’s degree plus six years of relevant and progressive work experience. The following work experience or some equivalent combination is preferred: two years of professional experience at the level of a Policy Specialist with NCSL or another organization, two years of state or federal legislative or government experience, and two years of professional experience in the assigned subject area. Post baccalaureate education is preferred, and up to three years of post baccalaureate education may be substituted for the required work experience.
- Excellent writing, speaking, research, analytic and organizational skills.
- Skill and competence in working effectively with legislators and legislative staff and dealing with politically sensitive constituencies.
- Excellence in working independently and under pressure on multiple projects.
- Skill and competence in the interpersonal skills needed to supervise, coordinate and lead others.
- Substantial knowledge and technical expertise in assigned policy areas.
- Able to maintain confidentiality and handle politically sensitive work.
- Must be able to travel including out-of-area and overnight.
- This position requires skill and competency with the Microsoft Office suite applications.

BENEFITS:

NCSL offers an outstanding, comprehensive program of benefits to employees and their family at low cost. In 2017, NCSL covers 95% of the monthly premium for health insurance and employees pay 5%. Employee only Dental plans are covered 100% by NCSL or NCSL will provide $49.30 toward the dependent premium. Other plans such as life insurance (2x annual salary), disability coverage and employee assistance programs are provided at no cost.

Employees contribute 5% of salary toward the 401(a)-retirement plan and NCSL matches 10% of salary after 6 months with full vesting. In addition, NCSL offers a flexible work-life balance with 35-hour work weeks, 3 weeks vacation with 5 years experience and optional holidays. NCSL also provides discounted ancillary benefits employees can take advantage of such as in office dry cleaning pick up, pet insurance, 24-hour fitness memberships, bus / train passes, and more!

TO APPLY:

Interested candidates should send a resume and cover letter highlighting skills and qualifications to: https://ncsl.applicantpro.com/jobs no later than Wednesday, September 27, 2017.

NCSL IS AN EQUAL OPPORTUNITY EMPLOYER.

CDO ID #15644
Chinese/ Spanish-Speaking Bilingual Junior Attorney (Flushing, New York)
Troy Law, PLLC (Flushing, NY)

Position Type: Permanent/Full-Time
Practice Area(s): Employment
Geographic Preference: New York-New York City/Long Island

Description: TROY LAW, PLLC is the NUMBER ONE WAGE AND HOUR LITIGATION FIRM in Downtown Flushing, NY. We engage in aggressive litigation on behalf of blue-collar immigrant workers against employers who violate federal and state laws.

Seeking a BILINGUAL JUNIOR ASSOCIATE to support all aspects of our fast-paced business.

Primary responsibilities include research and drafting discovery requests and responses, motions, and other forms of correspondence to courts, interviewing clients in Chinese and/or Spanish, appearing before federal and state court, and preparing for and conducting depositions.

This position is a great opportunity for bilingual attorneys with a demonstrated interest in economic justice/ poverty alleviation.

Fluency in Chinese/ Spanish is a requirement. Admission to the NY Federal Bar is a must. (Note: Recent law graduates who have passed the bar but have not yet been admitted should apply only once they are admitted to the bar and to the district court as well.)

Requirements
☛ Fluency in Chinese/ Spanish is a must!
☛ Applicant must be already admitted to New York Federal District Court Bar, and preferably in the District of New Jersey as well.
☛ An ideal candidate is diligent, detailed-oriented, well-versed in research and articulate on a professional level and able to work independently.

To apply, send a resume with cover letter, legal writing sample, writing sample in either Chinese or Spanish, school transcript, & list of cases in which you appeared as the attorney of record for.

Please note that successful candidates must be available for an in-person interview in Flushing, New York. The scheduling is flexible.

CDO ID #15632

Desired Class Level: JD Alumni 0-2 years, JD Alumni 3-5 years, JD Alumni 6+ years
Posting Date: September 14, 2017
Expiration Date: October 14, 2017
Contact: Ms Tiffany Troy
HR Coordinator
41-25 Kissena Blvd Suite 119, Flushing New York 11355
http://troypllc.com
Resume Receipt: E-mail
Default email for resumes.: recruit@troypllc.com
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents
Requested Document Notes: list of cases in which you appeared as the attorney of record for.

ID: 15632
Assistant General Counsel II
Regional Transportation District (RTD) (Denver, CO)

Position Type: Permanent/Full-Time
Practice Area(s): Public Interest, Public Policy
Geographic Preference: Colorado-Denver/Boulder/Greeley

Description: ASSISTANT GENERAL COUNSEL II

At the Regional Transportation District of Denver, CO (RTD) our mission is to meet our constituents' and future public transit needs by offering safe, clean, reliable, courteous, accessible and cost-effective transit service throughout the RTD district. The mission of RTD's Legal Services Division (RTD Law) is to counsel and lead RTD to achieve its goals by providing reflective legal guidance, efficient and effective advocacy, and creative solutions. We look for candidates to join our team in creating and operating a premier transit system.

RTD is currently seeking a motivated attorney to join its team. We have a collegial work atmosphere and an abundance of rewarding and challenging work for an attorney interested in working in the public sector. Applicants must have two to three years of experience in the actual practice of law as well as excellent research, writing, and analytical skills. We are looking for a versatile attorney interested in opportunities to work on both litigation and transactional matters. The ideal candidate will have excellent customer service skills and be comfortable working in a fast-paced environment. This is a great opportunity for attorneys looking to work on a cross-functional team with frequent client contact and get hands on experience.

Applicants should submit a cover letter, resume, writing sample, and a list of professional references.

This position requires:

- A J.D. degree from an accredited law school
- Admittance to the Colorado Bar
- A minimum of two years' experience in the practice of law

OR

An equivalent combination of education, experience, knowledge, skills, abilities.

We currently have the following position available:

Associate General Counsel II

Description of Work: This position is responsible for performing general legal services for the organization. For a complete job description and to apply for this position, please visit our website at www.rtd-denver.com/careers.

Regional Transportation District (RTD)
Denver, CO 80202

EOE/AA/Drug Free

CDO ID #15656

Desired Class Level: JD Alumni 3-5 years
Posting Date: September 18, 2017
Expiration Date: September 29, 2017
Contact: Sherry Boyce-White
Manager, Human Resources Support Servivces
1600 Blake Street Denver, Colorado 80202 United States
Resume Receipt: Other (see below)
How To Apply: www.rtd-denver.com/careers
Additional Documents: Cover Letter, Writing Sample
Requested Document Notes: Applicants should submit a cover letter, resume, writing sample, and a list of professional references.

ID: 15656
Associate Attorney - New Mexico
Machol & Johannes (Denver, CO)

Position Type: Permanent/Full-Time
Practice Area(s): *** UNDECIDED ***
Geographic Preference: New Mexico-Albuquerque

Description: Machol & Johannes, LLC and its affiliates is a premier collections law firm operating in Colorado, Washington State, Oregon, New Mexico, Wyoming, Idaho, Utah, and Oklahoma. We offer representation and customer service in the fields of Collection, Bankruptcy, and Creditor Rights.

The Associate Attorney will review pleadings, assist with task and workflow management, work with pleadings and accompanying paperwork and provide professional legal assistance, advice and counsel with respect to collections and creditor’s rights. Moreover, the position may require research and analysis of legal questions. The position will also entail court appearances, often on a daily basis. The position has a high level of responsibility within established guidelines, but is encouraged to exercise initiative. The position is part of a growing team of attorneys across several states, and is located in Albuquerque, New Mexico.

Education, Formal Training, or Certificates:
- Law degree from an accredited college or university
- Current license to practice law in the State of New Mexico

Experience:
- Experience in collections law preferred
- Proven experience reviewing legal documents for accuracy
- First-chair experience handling court hearings and/or trials
- Management experience is preferred
- Mediation and/or arbitration experience in litigation preferred

Knowledge, Skills, and Abilities:
- Advanced proficiency in Microsoft Office Suite and WordPerfect
- Ability to work long hours under strict, often short deadlines
- Must be able to communicate professionally and effectively verbally and in writing

Working Environment:
- Majority of this position will be in a professional office environment
- Will type, write, use finger dexterity, talk, hear, and see (up close and moderate distances) as a normal part of job duties

Benefits
This is a full-time position that is eligible for our total rewards package, including multiple medical & dental plan options, vision coverage, life and disability offerings, flexible spending accounts for health and dependent savings, health savings account and a 401(k) plan. We have a great deal of voluntary benefits including a supportive Employee Assistance Program, a Health Saving Account and a Flexible Spending Account as added benefits to our medical plans. We offer various discounts of up to 40 percent on more than five million products and services, including Computers and Electronics, Theme Parks, Vacation Packages, Cell phone provider discounts up to 22% off your monthly statement, Car Rentals, and Hotels, Gifts and Retail Shopping, Child and Senior Care Products and Services, Movie Tickets and Video Rentals. Each employee will receive a fully paid Eco Pass for transportation. We offer vacation and sick time, flexible scheduling and a year-end bonus potential.

Compensation is based upon education, salary history and experience. Qualified applicants must be eligible to work in the United States without visa sponsorship.

EOE

CDO ID #15686

Desired Class Level: JD Alumni 0-2 years, JD Alumni 3-5 years, JD Alumni 6+ years
Posting Date: September 23, 2017
Expiration Date: October 31, 2017
Salary Range: 40,000 - 49,999

Contact: Ms. Tonia Martinez
Recruiter
70017th Street Suite 200, Denver Colorado 80202-3502
http://www.mjfirm.com/
Resume Receipt: E-mail

Default email for resumes.: Tonia.Martinez@mjfirm.com

ID: 15686
**Staff Attorney**  
CNMI Judiciary, Law Revision Commission (Saipan, Northern Mariana Islands)

<table>
<thead>
<tr>
<th>Position Type:</th>
<th>Permanent/Full-Time</th>
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</thead>
<tbody>
<tr>
<td>Practice Area(s):</td>
<td>Judicial, State/Local Government</td>
</tr>
<tr>
<td>Geographic Preference:</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**Description:** The Northern Mariana Islands (NMI) is a U.S. commonwealth and territory. The Law Revision Commission, housed within the NMI Judiciary, is the principal codifier and publisher of statutory law, administrative regulations, and Supreme Court decisions.

Under the general supervision of the Executive Director/Judiciary General Counsel, the staff attorney will be responsible for assisting in the production, publication, and revision of the Northern Marianas Islands Commonwealth Code (CMC), Northern Mariana Islands Administrative Code (NMIAC), and the Northern Mariana Islands Reporter (Reporter). The preparation of the CMC consists of reviewing and codifying public laws, and the preparation of the NMIAC includes reviewing and codifying rules and regulations contained in monthly Commonwealth Registers. Preparation of the Reporter series includes editing Supreme Court decisions and preparing headnotes. The Commission produces these publications in conformance with its scope of authority and established legal publishing stylistic standards. The Commission makes these publications available in both print and online formats. The staff attorney will also assist in publishing miscellaneous legal materials, performing legal research, drafting memoranda and policies, and performing other duties for the Law Revision Commission and NMI Judiciary as specified by the Executive Director/Judiciary General Counsel.

As a U.S. territory, employment with the NMI Judiciary qualifies under the federal Public Service Loan Forgiveness program.

See attachment for full vacancy announcement.

**CDO ID #15652**  
**Posting Date:** September 25, 2017  
**Expiration Date:** October 30, 2017  
**Contact:** Ms. Sheila N. Trianni  
Executive Director / General Counsel  
PO Box 502179 Saipan, Non-US 96950 Northern Mariana Islands  
http://cnmilaw.org

**Resume Receipt:** E-mail  
**Default email for resumes:** cnmilaw@justice.gov.mp  
**Additional Documents:** Cover Letter, Unofficial Transcript, Writing Sample  
**ID:** 15652
Attorney
Vermont Legal Aid (Burlington, VT)

Position Type: Permanent/Full-Time
Geographic Preference: N/A

Description:

Vermont Legal Aid is opening the search for a full-time Disability Law Attorney in our Montpelier office. Responsibilities include individual and systems advocacy in a variety of forums on behalf of persons with disabilities. Case work is primarily in the area of disability-based discrimination, special education, government benefit programs, guardianship, and other areas concerning individual rights. Salary is $47,085 plus D.O.E. with excellent fringe benefits.

We provide civil legal services for those living in poverty, with a disability, or over age 60. We also serve anyone who is discriminated against in housing decisions and all who face challenges related to health care insurance or services.

We work closely with our partner agency, Legal Services Law Line, which was formed in 1996. Law Line provides a legal advice hotline and manages the Vermont Volunteer Lawyers Project in cooperation with the Vermont Bar Association.

Vermont Legal Aid and Law Line work together to identify innovative and efficient ways to provide legal advice and assistance to as many people as possible, even as funding for free legal services decreases dramatically.

Vermont Law Help, the website we jointly maintain, provides practical tools and useful information for those who seek to better understand their rights or legal problem or who need to advocate for or represent themselves before state agencies, in fair hearings, or in the courtroom. The site averages 11,000 visits and over 19,000 page views each month.

Together, Vermont Legal Aid and Legal Services Law Line provide advice or representation to more than 13,000 Vermont residents annually.

Qualifications:
• Admitted to practice in Vermont, eligible for admission on motion, or planning on taking the bar exam in February 2018

To Apply:

Send cover letter, resume, references and writing sample as a single PDF with the subject line "Disability Law Attorney Application" to Eric Avildsen, Executive Director c/o Rose Wunrow (rwunrow@vtlegalaid.org) no later than October 6, 2017.

We are an equal opportunity employer committed to building cultural competency. We encourage applicants to share in their cover letter how they can further this goal.

Visit our website for more information and complete application instructions. www.vtlegalaid.org

CDO ID #15636

Desired Class Level: JD Alumni 0-2 years
Posting Date: September 14, 2017
Expiration Date: October 6, 2017
Contact: Rose Wunrow
PO Box 1367 Burlington, Vermont 05402 United States
Resume Receipt: E-mail
Default email for resumes.: RWunrow@vtlegalaid.org
Additional Documents: Cover Letter, Writing Sample, Other Documents
Requested Document Notes: References
ID: 15636
Natural Resource Staff Attorney  
Wyoming County Commissioners Association  

Position Type: Permanent/Full-Time  

Practice Area(s): Administrative, Energy, Environmental/Natural Resources, Federal Government, Politics, Public Policy, State/Local Government  

Geographic Preference: Wyoming-Cheyenne  

Description: The WCCA is a 501(c)(6), non-partisan organization representing the 23 Boards of County Commissioners in Wyoming. The WCCA exists to strengthen Wyoming’s counties and the people who lead them through networking, education, and unified action.

The federal government owns approximately 48% of the surface of Wyoming, and nearly 75% of the subsurface. Owing to this fact, and that the Federal Land Policy and Management Act (FLPMA) and the National Forest Management Act (NFMA) grant counties specific authority regarding planning, management, and decision-making on federally owned lands, the WCCA spends considerable time and resources supporting Commissioners’ efforts in this area. The WCCA is currently seeking a full-time, in-house attorney to lead these efforts.

The Natural Resource Staff Attorney:  

The Natural Resource Staff Attorney (Staff Attorney), is entirely funded by a Wyoming state grant through the Federal Natural Resource Policy Account (FNRPA). It is a two-year grant position, that in the words of former Wyoming Governor Dave Frueanenthal, exists “to build local legal support for Wyoming’s County Commissioners so that they may have the resources necessary to productively engage as a cooperating agency in federal land management projects and planning efforts.”

The Staff Attorney is responsible for providing County Commissioners with legal and regulatory information/education on natural resource and public land law topics, assisting the Commissioners in their role in federal public land planning efforts, research and prepare regulatory comments on relevant natural resource issues that affect counties, staff Commissioners on advocacy trips to federal agencies, conduct outreach with stakeholders, develop and disseminate public lands and natural resource related materials, assist the Commissioners participating in litigation, if necessary as a last resort, and other duties as assigned by the WCCA Executive Director.

The Staff Attorney works closely with County Commissioners of all 23 counties, the Wyoming Governor’s Office, Wyoming state agencies, federal agencies (locally, regionally and nationally), the Wyoming Congressional delegation, other states’ county association’s natural resource staff, and other stakeholders.

This is a two-year grant position up for renewal in Fiscal Year 2020, or July 1, 2019.

Candidate Qualifications and Instructions:  

Qualified candidates must –  
• Be a member in good standing with the Wyoming Bar Association. Recent law school graduates may be considered depending on the following criteria.  
• Possess a firm knowledge of natural resource and public land law including, but not limited to, NEPA, ESA, FLPMA, and NFMA.  
• Understand the role of counties as a Cooperating Agency, as well as agency regulatory requirements and the administrative process.  
• Have the interpersonal skills to build and maintain effective working relationships with Commissioners, legislators, agency staff, and other stakeholders.  
• Display excellent written and verbal communication skills, including technical writing, legal research, and the ability to distill complicated legal and regulatory language into accessible forms.  
• Be willing to travel and stay overnight.  
• Pass a background check and submit to random drug testing.

Qualified candidates should submit a cover letter, resume, list of references, and a writing sample.

CDO ID #15679
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<tr>
<th>Desired Class Level: JD Alumni 0-2 years, JD Alumni 3-5 years</th>
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<td>Posting Date: September 21, 2017</td>
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<tr>
<td>Expiration Date: October 12, 2017</td>
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<tr>
<td>Salary Range: 80,000 - 89,999</td>
</tr>
<tr>
<td>Contact: Gregory M Cowan</td>
</tr>
<tr>
<td>Natural Resource Staff Attorney</td>
</tr>
<tr>
<td>408 W. 23rd Street Cheyenne, Wyoming 82001</td>
</tr>
<tr>
<td><a href="http://www.wyo-wcca.org">http://www.wyo-wcca.org</a></td>
</tr>
<tr>
<td>Resume Receipt: E-mail</td>
</tr>
<tr>
<td>Default email for resumes.: <a href="mailto:pobermueller@wyo-wcca.org">pobermueller@wyo-wcca.org</a></td>
</tr>
<tr>
<td>Additional Documents: Cover Letter, Writing Sample, Other Documents</td>
</tr>
<tr>
<td>Requested Document Notes: Please include a cover letter and references with the application. Preferred writing samples are those from a professional context.</td>
</tr>
<tr>
<td>ID: 15679</td>
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</tbody>
</table>
One-Year Post Graduate Fellowship with The Office of Legal Counsel for Governor John W. Hickenlooper
Governor's Office of Legal Counsel (Denver, CO)

Position Type: Permanent/Full-Time

Geographic Preference: N/A

Description: Throughout its history, the University of Denver Sturm College of Law has demonstrated a strong commitment to experiential learning and to the public interest. To celebrate these foundational aspects of our mission in our 125th anniversary, Denver Law has been intentionally launching initiatives to support students interested in promoting the public good as law students and lawyers. We hope to make it easier for students to pursue opportunities in the public interest and, accordingly, to benefit from the distinctive professional satisfaction that such opportunities provide.

In this vein, we are excited to share information about a new post-graduate public interest fellowship open only to Denver Law students. The Office of Legal Counsel for Governor John W. Hickenlooper is seeking a 2017 Denver Law school graduate to join their team for a one year paid post graduate fellowship starting in the fall of 2017. Eligibility is limited to Denver Law JD graduates from the class of 2017 who earned their JD's between 9/1/16 and 8/31/17.

This fellowship presents a fantastic opportunity to gain instant and substantive exposure to the intersection of law and policy, and to have a significant impact on Coloradans with disabilities. The fellow will gain experience in negotiating, cultivating stakeholder processes, policy making, drafting contracts, and managing projects, all through the lens of historic U.S. Supreme Court precedent.

Background and Job Description

The Office of Legal Counsel serves as in-house counsel for Governor Hickenlooper, his staff, and his cabinet members. The Office, based in the Capitol, advises on a range of policy matters, litigation strategy, and judicial appointments.

The fellow's work will focus on Community Living initiatives. In 1999, the United States Supreme Court handed down Olmstead v. L.C., 527 U.S. 581 (1999), a landmark civil rights decision. The Court held that, pursuant to the Americans with Disabilities Act, people with disabilities have the right to live in the community rather than in institutions if "the State's treatment professionals have determined that community placement is appropriate, the transfer from institutional care to a less restrictive setting is not opposed by the affected individual, and the placement can be reasonably accommodated, taking into account the resources available to the State and the needs of others with mental disabilities." Olmstead, 527 U.S. at 587.

In response to the Olmstead decision, Colorado's Department of Health Care Policy and Financing, Department of Human Services, and Department of Local Affairs, along with numerous stakeholders and advocates created the Colorado Community Living Plan.

The Office is interested in exploring ways to improve Community Living in Colorado. This process requires extensive coordination and communication across the state agencies, as well as with local agencies who implement the plan at the local level.

The fellow will facilitate this process. This will require extensive outreach to government workers and stakeholders, coordination across various bodies, and creative ways to solve large-scale challenges with limited resources.

Desired Qualifications for Applicants

Applicants should have strong communication skills, interpersonal skills, legal research skills, and writing skills.

Applicants must have taken a bar examination in the state of their choice before beginning the position.

A demonstrated interest in public service, particularly in the area of civil rights, is preferred.

Application Procedures:
All applications must include:

- Cover letter
- Resume
- Law school transcript
- Writing sample
- Three references

Submit application materials through Symplicity. Applications are due by October 11, 2017.

Select applicants will be invited to interview with the Office of Legal Counsel and must participate in the interview to be further considered for the Fellowship.

<table>
<thead>
<tr>
<th>Desired Class Level:</th>
<th>JD Alumni 0-2 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Posting Date:</td>
<td>September 22, 2017</td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>October 11, 2017</td>
</tr>
<tr>
<td>Salary Range:</td>
<td>40,000 - 49,999</td>
</tr>
<tr>
<td>Contact:</td>
<td>Katie McLoughlin</td>
</tr>
<tr>
<td></td>
<td>136 State Capitol Denver, Colorado 80203 United States</td>
</tr>
<tr>
<td>Resume Receipt:</td>
<td>Accumulate Online</td>
</tr>
<tr>
<td>Additional Documents:</td>
<td>Cover Letter, Unofficial Transcript, Writing Sample, Other Documents</td>
</tr>
</tbody>
</table>

Eligibility is limited to Denver Law JD graduates from the class of 2017 who earned their JD’s between 9/1/16 and 8/31/17.

ID: 15684
Personal Injury Attorney - Austin, Dallas, or El Paso
Zinda Law Group, PLLC

Position Type: Permanent/Full-Time
Practice Area(s): Personal Injury/Plaintiffs
Geographic Preference: N/A

Description: Personal Injury Attorney - Austin, Dallas, or El Paso

Position: Rapidly growing national personal injury law firm is seeking an ambitious litigator to work in our Austin, Dallas, or El Paso office.

We handle many complex cases and our clients expect top notch representation. We work on important cases and maintain a small docket size. We can generate as much business as we need to if we have dedicated, passionate lawyers to work on these cases for our clients. We only want an attorney who aspires to become an elite trial attorney. There will be the opportunity for substantial litigation and trial experience.

Firm Philosophy: We treat everyone with dignity and respect. It is our firm belief that every member of our team is valuable and should have the opportunity for a financially and personally fulfilling career. Everyone who works here goes home at the end of the day knowing they have done a great job for our clients and have made a positive contribution to the lives of others. Our law firm is a great place to work.

Our core principles are:
1. Excellence Always;
2. Only the Best;
3. Failure is Not an Option;
4. We All Take Out the Trash;
5. Run the Firm Like a Business.

We are looking for someone with the following qualifications and experience:
At least two (2) years' experience practicing personal injury or civil litigation;
Must be licensed and in good standing with the Texas State Bar;
Licensed and in good standing with CO, AZ, and/or NM State Bars is a plus, but not required;
Bi-lingual in Spanish a plus, but not required;
Experience drafting and responding to motions;
Experience in presenting oral arguments at contested hearings and trials (bench and/or jury);
Experience taking and defending depositions;
Substantial knowledge of TRCP and Rules of Evidence;
Excellent work ethic with the drive to "get the job done";
Great attitude and ability, MUST work well with support staff, and be very organized.

The hired person will be:
Organized
Able to "Think Outside the Box"
Energetic
Self-motivated
Driven
Ambitious
High level of initiative

Compensation & Benefits:
Competitive Starting Salary
Paid Leave
IRA Plan with Company Contribution Match
Medical Insurance
Discretionary Holiday Bonuses
Excellent Working Environment
Top-Notch Software and Systems that Work Efficiently and Consistently
Opportunities for On-Going Training and Mentoring by Our Outstanding Team
Opportunities to Advance and Grow within the Law Firm

To apply, you must submit your resume and cover letter through the following link:

Zinda Law Group, PLLC
https://www.zdfirm.com

CDO ID #15666
<table>
<thead>
<tr>
<th>Desired Class Level: JD Alumni 0-2 years, JD Alumni 3-5 years, JD Alumni 6+ years</th>
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<tr>
<td>Posting Date: September 19, 2017</td>
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<tr>
<td>Expiration Date: November 17, 2017</td>
</tr>
<tr>
<td>Contact: Kate Howard</td>
</tr>
<tr>
<td>Recruiter</td>
</tr>
<tr>
<td>8834 N Capital of Texas Hwy Suite 304, Austin Texas 78759</td>
</tr>
<tr>
<td><a href="http://www.zdfirm.com">http://www.zdfirm.com</a></td>
</tr>
<tr>
<td>Resume Receipt: Other (see below)</td>
</tr>
<tr>
<td>How To Apply: <a href="https://zdfirm.bamboohr.com/jobs/view.php?id=112">https://zdfirm.bamboohr.com/jobs/view.php?id=112</a></td>
</tr>
<tr>
<td>Additional Documents: Cover Letter</td>
</tr>
<tr>
<td>ID: 15666</td>
</tr>
</tbody>
</table>
Assistant Attorney General - Criminal Appeals Section
Office of the Attorney General (Denver, CO)

Position Type: Permanent/Full-Time

Geographic Preference: Colorado-Denver/Boulder/Greeley

Description: The Office of the Attorney General/Colorado Department of Law is the largest law firm in the State. The Attorney General is elected by popular vote of the statewide electorate and is the State's chief lawyer and law enforcement official.

Attorney General Cynthia H. Coffman oversees the Department and manages a wide range of responsibilities, including:

- Prosecuting and defending all civil and criminal actions in which the State has an interest, including on appeal
- Defending the laws and the Constitution of the State of Colorado
- Protecting consumers from scams and fraudulent activity
- Serving as legal advisor to officers of the State of Colorado and defending them from legal challenge
- Protecting and preserving Colorado's natural resources
- Advocating for policies that help law enforcement improve community safety
- Investigating and prosecuting Medicaid fraud throughout the State

In addition to the challenging and impactful work being done at the Office of the Attorney General/Colorado Department of Law, there are many other benefits to joining the Attorney General's team:

- Distinctive career advancement opportunities throughout the State system
- Strong, secure, yet flexible retirement benefits including PERA's Defined Benefit Plan or PERA's Defined Contribution Plan, including 401K and 457 plans
- Medical and dental health plans
- Paid life insurance
- Short and long-term disability coverage
- Paid vacation and sick leave earned each month
- 10 paid holidays per year
- Free access to a fitness center located in the Ralph L. Carr Colorado Judicial Center
- Excellent work-life programs, such as flexible work schedules, professional development opportunities, and an employee discount program

The Office of the Attorney General/Department of Law is an equal opportunity employer and understands that a diverse work force adds quality and perspective to the services we provide to the public. We encourage candidates with diverse qualities, backgrounds, and abilities to apply.

Information about the Job: Attorneys in the Criminal Appeals Section are Colorado's prosecutors at the criminal appellate level, and defend felony convictions before the Colorado Court of Appeals and the Supreme Court. They also defend Colorado convictions in habeas corpus actions before the federal district court and the Tenth Circuit Court of Appeals. Every attorney handles motions, briefs, and oral arguments.

Job Qualifications: Applicants must be licensed to practice law in Colorado or clearly eligible to waive into the Colorado Bar with one year of relevant experience in state or federal courts. The successful applicant must demonstrate a commitment to criminal appellate work; an aptitude for legal analysis and critical thinking; and the ability to write clear, concise, persuasive briefs. The caseload is very heavy, and the ability to prioritize and process a large volume of work is a must.

All final candidates for employment must successfully pass a thorough criminal background investigation.

Please submit your cover letter, resume (clearly indicating your Colorado bar admission date), and a writing sample by email to:

Cortney Jones
Administrative Assistant
Ralph L. Carr Colorado Judicial Center
1300 Broadway, 9th Floor
Denver, CO 80203
<table>
<thead>
<tr>
<th><strong>CDO ID</strong></th>
<th>#15675</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Desired Class Level:</strong></td>
<td>JD Alumni 0-2 years</td>
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<tr>
<td><strong>Posting Date:</strong></td>
<td>September 21, 2017</td>
</tr>
<tr>
<td><strong>Expiration Date:</strong></td>
<td>October 6, 2017</td>
</tr>
</tbody>
</table>
| **Contact:** | Cortney Jones  
1300 Broadway  
Denver, Colorado 80203 United States |
| **Resume Receipt:** | E-mail |
| **Default email for resumes:** | Cortney.Jones@coag.gov |
| **Additional Documents:** | Cover Letter, Writing Sample |
| **ID:** | 15675 |
### Associate Attorney

**The Law Center P.C. (Highlands Ranch, CO)**

<table>
<thead>
<tr>
<th><strong>Position Type:</strong> Permanent/Full-Time</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Geographic Preference:</strong> Colorado-Denver/Boulder/Greeley</td>
</tr>
<tr>
<td><strong>Description:</strong> Immediate opening for an associate attorney to assist with basic estate planning, probate administration, and business transactions. This is a superb opportunity for a recent admittee (0 to 3 years' experience) with a strong desire to build their practice within an established south metro Denver law firm. The ideal candidate would be bright, with strong analytical and communication skills. Must be a local resident or willing to relocate. Please forward resume, together with a writing sample, and professional references in PDF format to Robert Wareham at <a href="mailto:Careers@TheLawcenterPC.com">Careers@TheLawcenterPC.com</a></td>
</tr>
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</table>

CDO ID #15669

**Desired Class Level:** JD Alumni 0-2 years

**Posting Date:** September 20, 2017

**Expiration Date:** October 15, 2017

**Contact:** Robert Wareham

**Resume Receipt:** E-mail

**Default email for resumes:** careers@thelawcenterpc.com

**Additional Documents:** Writing Sample, Other Documents

**Requested Document Notes:** Professional references

**ID:** 15669
Associate
The Rodman Law Group LLC (Denver)

Position Type: Permanent/Full-Time, Permanent/Part-Time, Contract

Practice Area(s): Corporate Finance, Intellectual Property, Marijuana, Securities, Sports / Entertainment, Transactional

Geographic Preference: Colorado-Denver/Boulder/Greeley

Description: The Rodman Law Group (RLG) is expanding its practice and is in need of a seasoned cannabis attorney. RLG specializes in business, cannabis, cryptocurrency, securities, and intellectual property law, and has clients in Canada, Colorado, California, Thailand, Singapore, Slovenia, and the Czech Republic. RLG needs an attorney with significant experience working with the MED (that can work unsupervised in this area), alternatively, a seasoned securities lawyer interested in cannabis and crypto would be a good fit as well.

CDO ID #15673

Desired Class Level: JD Alumni 3-5 years

Posting Date: September 21, 2017

Expiration Date: October 20, 2017

Contact: Ms. Katherine Barry
Paralegal
1724 Vine St Denver CO, Denver Colorado 80206
http://www.therodmanlawgroup.com/

Resume Receipt: E-mail

Default email for resumes.: info@therodmanlawgroup.com

Additional Documents: Cover Letter, Writing Sample

Requested Document Notes: Please provide two contracts that typify your writing skills

ID: 15673
**Law Clerk - Criminal & Juvenile Divisions**
Office of the Clark County District Attorney - NEVADA (Las Vegas, NV)

<table>
<thead>
<tr>
<th>Position Type:</th>
<th>Permanent/Full-Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Practice Area(s):</td>
<td>Criminal Prosecution</td>
</tr>
<tr>
<td>Geographic Preference:</td>
<td>Nevada-Las Vegas</td>
</tr>
</tbody>
</table>

**Description:** Most prosecutors in the Clark County District Attorney’s Office begin their careers as Law Clerks. The Clark County District Attorney’s Office employs Law Clerks in the Criminal, Juvenile, and Civil Divisions.

- Law Clerks in the Criminal & Juvenile Divisions are full-time employees assigned to the Criminal Appeals Unit or Child Welfare Unit for a one-year term position.
- Law Clerks in Criminal Appeals responsibilities include:
  - drafting responses to appellate briefs
  - drafting oppositions to post-conviction writs of habeas corpus
  - drafting oppositions to various other post-conviction motions
- A Law Clerk in the Child Welfare Unit performs research for use in child abuse and neglect cases litigated in Family Court, and in advising the Department of Family Services on policy and procedure, adoptions and foster care licensing issues, and compliance with federal laws and regulations.
- Upon passing the Nevada Bar, Law Clerks are deputized, and may begin to handle some courtroom responsibilities.
- Law Clerks begin to receive training in responsibilities of Deputy District Attorneys after several months of handling Law Clerk duties.
- Law Clerks apply for Deputy District Attorney positions during the year term.
- Bar membership is not required. JD at time of employment is required. Students in the last year of law school are encouraged to apply.
- Class of 2018 graduates are eligible for this position. Bar membership is not required.
- Resume is required at time of online application. Transcripts and writing samples are required prior to interview.

CDO ID #15654

<table>
<thead>
<tr>
<th>Desired Class Level:</th>
<th>3L, 4LE, JD Alumni 0-2 years</th>
</tr>
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<tbody>
<tr>
<td>Posting Date:</td>
<td>September 22, 2017</td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>November 3, 2017</td>
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<tr>
<td>Salary Range:</td>
<td>50,000 - 59,999</td>
</tr>
<tr>
<td>Contact:</td>
<td>Nell Christensen</td>
</tr>
<tr>
<td></td>
<td>200 E Lewis Ave Las Vegas, Nevada 89101</td>
</tr>
<tr>
<td></td>
<td><a href="http://clarkcountynv.gov">http://clarkcountynv.gov</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Resume Receipt:</th>
<th>Other (see below)</th>
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</thead>
<tbody>
<tr>
<td>How To Apply:</td>
<td>All applications must be submitted online through Clark County’s website. Please follow the directions for applying detailed on the website.</td>
</tr>
</tbody>
</table>

Additional Documents: Unofficial Transcript, Writing Sample, Other Documents

ID: 15654
Assistant County Attorney
City of Montrose Attorney's Office (Montrose, CO)

Position Type: Permanent/Full-Time
Geographic Preference: N/A

Description: Montrose County is seeking an Assistant County Attorney to serve as a legal advisor to the Board of Montrose County Commissioners. The Assistant County Attorney manages designated legal affairs in support of the Health and Human Services department well as other general legal needs of the County as assigned by the County Attorney. To view the complete job description and to apply, please go here: https://montrosecounty.applicantpro.com/jobs/644515.html

Application Deadline: 10/22/2017

CDO NOTE: This position was posted by the Colorado Bar Association on the CBA website. If this position is of interest to you, the CDO recommends applying as soon as possible as some of these positions may be hiring immediately and may not reach the closing date.

CDO ID #15697

Desired Class Level: JD Alumni 3-5 years
Posting Date: September 26, 2017
Expiration Date: November 21, 2017
Contact: Tina Woodrum
Primary Contact
433 South First Street P.O. Box 790 Montrose, Colorado 81402 United States
Resume Receipt: Other (see below)
How To Apply: Apply online.
  https://montrosecounty.applicantpro.com/jobs/644515.html
ID: 15697
Assistant County Attorney - Entry Level (Human Services Focus)
Adams County Attorney's Office (Brighton, CO)

Position Type: Permanent/Full-Time
Geographic Preference: N/A

Description: Primary Responsibility

Our ideal candidate will perform professional legal work for the County Attorney's Office and represent the Adams County Human Services Department in the areas of child support enforcement, child protection, adult protection, delinquency, truancy, administrative hearings, fraud recovery, alcohol, and mental health commitments. Specifically, this position is intended to focus on child support enforcement and general representation of the Human Services Department.

Examples of Important and Essential Duties

Important and essential duties vary based on particular assignment.

- Represents the People of the State of Colorado in child support enforcement cases, dependency and neglect cases, and civil mental health trials in the District Courts and Appellate Courts.
- Advises and represents the Human Services Department in administrative hearings, civil trials, and as otherwise needed.
- Provides legal advice to County personnel regarding their areas of practice.
- Provides training to County personnel regarding courtroom performance, negotiations, legal compliance, etc.
- Trains and educates schools, the medical community, and the public in child abuse and elder abuse reporting laws.
- Performs other related duties and responsibilities as required.

Knowledge, Skills and Abilities:

- Ability to establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.
- Ability to communicate effectively and calmly in situations of conflict, whether with opposing counsel, employees, elected officials, or co-workers; ability to communicate clearly and concisely, both orally and in writing.
- Ability to perform statutory interpretation and legal research analysis and writing.
- Desire and ability to try cases and competently and professionally present arguments/evidence in court.
- Working knowledge of judicial procedures and rules of evidence.
- Ability to interpret and apply legal principles.
- Ability to use initiative and independent judgment and work effectively without close supervision.
- Proficiency in current computer software programs used for daily job functions, including knowledge of Lexis-Nexis and/or Westlaw legal software.
- Ability to interpret and apply legal principles to complex legal problems.
- Ability to maintain confidentiality and handle sensitive information appropriately.

Requirements

- Experience: 0-5 years of experience as a licensed attorney in a field related to assignment.
- Education and Training: Must possess a law degree from an accredited law school.
- License or Certificate:
  > Must be licensed to practice law with the State of Colorado.
  > Must possess, or have the ability to obtain, a valid Colorado Driver's License.
- Background Check: Must pass a criminal background check.

CDO ID #15660

Desired Class Level: JD Alumni 0-2 years
Posting Date: September 19, 2017
Expiration Date: October 2, 2017

Contact: Human Resources
Employment Contact
450 South 4th Avenue Brighton, Colorado 80601 United States

Resume Receipt: Other (see below)
How To Apply: Apply online.
https://www.governmentjobs.com/careers/adams/jobs/1852972/assistant-county-attorney-entry-level-human-services-focus

ID: 15660