

# Jessica M. Richards

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\*Licensed to practice law in Colorado\*

## **PROFESSIONAL EXPERIENCE**

**University of Denver Sturm College of Law, Denver, CO, January 2013-Present**

*Adjunct Professor*

- Teach a hands-on, skills-based contract negotiation and drafting course titled “Oil & Gas Agreements” during the Spring Semester. Course topics include property law, contracts law, negotiations, and drafting
  - Teach a course titled “Contemporary Issues in Oil & Gas” during the Fall Semester. Course topics include a technical overview of drilling and hydraulic fracturing, federal regulation of oil and gas, state regulation of oil and gas, environmental, social, and economic concerns of oil and gas development, and local control of oil and gas operations
- Course syllabi available upon request

**Jonah Energy LLC, Denver, CO, July 2014-Present**

*Land Administration Supervisor*

- Manage lease records, contracts, division orders, and land records for start-up oil & gas exploration and production company with assets located in Wyoming
- Oversee implementation of procedures and software to successfully manage land records
- Hire and train staff

**Noble Energy Inc., Denver, CO, August 2010-July 2014**

*Lease & Contracts Supervisor February 2014-July 2014*

- Direct Supervisor for Denver Lease and Contracts Department consisting of thirteen full-time and six contract employees including attorneys, landmen, and lease analysts
- Oversaw analysis and implementation of oil and gas leases, contracts, and title documents into Quorum Land System
- Worked closely with Land and Business Development departments before and after acquisitions and divestitures to provide important acreage, land ownership reports, due diligence, and exhibits
- Provided guidance, mentoring, and training as necessary

*Lease & Contracts Senior Analyst & Advisor (August 2010-February 2014)*

- Analyzed oil and gas leases and contracts for assets located in Colorado, Kansas, Montana, Nebraska, Nevada, New Mexico, Oklahoma, Pennsylvania, Texas, and Wyoming
- Researched lease, contract, and title issues using company files and county records
- Approved contract analysis and data input of attorneys and analysts
- Created procedures for Land Administration team including federal lease and contract setup procedures
- Assisted in supervision of full-time and contract employees

**EnCana Oil & Gas (USA) Inc, Denver, CO, July 2006-July 2010**

*Land Analyst*

- Completed two-year comprehensive training program in land title, leases, division orders, and contracts in July 2008
- Responsibilities included lease, contract, and division order analysis, chaining title, rental obligation analysis, division of interest calculations, data entry, and unclaimed property/escheat project manager
- Worked properties in Michigan, North Dakota, Pennsylvania, Washington, and Wyoming

## **EDUCATION**

**University of Denver Sturm College of Law, Denver, CO**

*Juris Doctor, May 2012*

*Certificate in International Law*

- Scholastic Excellence Award for achieving the highest academic performance in International Law and Oil & Gas Law
- Earl and Anna Hirsch Endowed Scholarship for academic excellence

**University of Denver Sturm College of Law, Denver, CO**

*Masters of Natural Resources and Environmental Law, May 2006*

**Illinois State University, Bloomington, IL**

*Bachelor of Arts, Politics and Government, December 2004*

*Bachelor of Arts, History, December 2004*

- Summa cum laude with Honors in History
- Sessions Scholarship for academic excellence in History

## **RESEARCH**

- Awarded grant from Rocky Mountain Mineral Law Foundation in 2014 to prepare a report and teaching materials comparing the regulation, development, and deployment of hydraulic fracturing in selected nations including but not limited to Argentina, Canada, China, the European Union, Russia, South Africa, and the United States. Project is in initial research phase with final product expected in mid 2015
- Paper on “Social License to Operate: Local Communities and Oil & Gas Development” selected for presentation at Rocky Mountain Mineral Law Foundation’s April 2015 Conference on International Mining and Oil & Gas Law, Development, and Investment in Cartagena Columbia. Project is currently in research phase

## **CONTINUING EDUCATION**

- Petroleum Education Workshops: Advanced Land Administration Workshop, Denver, Colorado, February 2007
- 25th Annual Natural Resources Law Conference: The Future of Natural Resources Law and Policy, University of Colorado, June 2007
- National Association of Lease and Title Analysts Annual Conference, Westminster, Colorado, September 2007
- Oil and Gas Law Short Course, Rocky Mountain Mineral Law Foundation, Westminster, Colorado, October, 2007
- Oil and Gas Joint Operating Agreements, Rocky Mountain Mineral Law Foundation, Denver, Colorado, March 2008
- Basic Petroleum Technology, Baker-Hughes, Denver, Colorado, April 2008
- Rocky Mountain Mineral Law Foundation Annual Institute, Aspen, Colorado, July 2008
- Oil and Gas Federal Leasing Short Course, Rocky Mountain Mineral Law Foundation, Westminster, Colorado, October 2009
- Association of International Petroleum Negotiators Annual Conference, Washington, D.C., April 2012 (on scholarship from University of Denver)
- American Association of Professional Landmen Annual Conference, Washington, D.C., June 2013
- Rocky Mountain Mineral Law Foundation Annual Institute, Vail, Colorado, July 2014
- University of Wyoming Law Energy Policy Seminar, Laramie, Wyoming, October 2014

## **PROFESSIONAL ORGANIZATIONS**

- Denver & Colorado Bar Associations
- American & Denver Associations of Professional Landmen
- Rocky Mountain Mineral Law Foundation
- National & Denver Associations of Lease & Title Analysts (2006-2010)
- National & Denver Associations of Division Order Analysts (2006-2010)