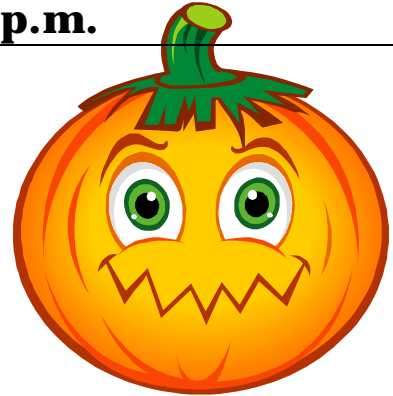


**SBA FINANCE COMMITTEE AGENDA**  
**October 31, 2007; 12:10-1:10p.m.**

- I. New Business – none
- II. Old Business –
  - a. By- Laws
    - i. Discuss surveys
      - 1. Compile results
    - ii. Write a proposal to Senate



Happy Halloween

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*Minutes taken by Jon Keyser:  
Senators absent: Sheena Moran*

Paula: You don't have to type everything I say. He is dictating everything I say. Stop it. Okay. I can't talk now.

Matt: Or maybe you don't want to talk now.

Paula: Jon is...

Brenda: On number one, we have ...

[laughter]

Paula: from each question we must develop a by-law. On some we can combine.

#2: Possible Cap? Discussion on whether or not to include an actual number in a by-law, which would cap the number of people who could go.

Paula: Tell me what you think before he [JON] writes this...

#6: Answer is overwhelmingly "yes"--required max

#7: Answer is overwhelmingly "no"

#8: Answer is overwhelmingly "yes"-- (possibly limited number commented)

#9: Answer predominantly B--

#10: No one said not documentation should be required. Most said receipts should be provided

#11: Largest vote getters (A,C, F, I)--Least vote getters (food for meetings and tickets)

#12: Answer overwhelmingly "Moderate"

#13: Most people voted 2 or 3--middle ground for discretion of by laws

#14: Overwhelmingly C--question expenses that seem larger than typical

#15: Encourage cooperation, but moderate when it comes to having funding reflecting cooperation

#16: 2, 6, 5 were winning answers. 7, 8, 9 were probably lowest vote getters.

Senate would like to see matching fund requirement. Brenda thinks after a certain amount (as per comment in a survey), club/org must match funds 50/50

Question from Matt about applicability of #6: The question seems ambiguous.

Matt thinks that for big events, fundraising should happen. However, for smaller events, forcing fundraising would prohibit # of events.

Money for travel and food for meetings is already covered by Senate bylaws.

The president of the finance committee [Paula] feels that there is a disparity between how total budgets play into allocations of additional funds.

Finance committee seems to have a consensus that the more money allocated originally, the more we force the clubs/orgs to be fiscally responsible.

Discussion as to whether or not there should be an initial allocation prior to forcing clubs/orgs to match funds.

Question 7 not discussed.

For question 8, preference should be toward students belonging to and going on behalf of clubs/orgs. Else, if people are going as individuals, a cost/benefit analysis will be evaluated. (DU awareness, etc)

For question 9: Written report required, there are two options: money doesn't change hands until written report is submitted. SBA should probably come up with a trip report standard form, which will direct how the trip report is written. Receipts should be attached, proof of attendance required in trip report, as per Senate responses to respective questions. Right now, receipts are returned to Kim deLongcamp (sp?). Then the money is direct deposited. Form to allocate funds wouldn't be filled out until trip report is returned.

Question posed about After Action Reports for speaker events, etc. Finance committee feels that a head count or sign in sheet should be given.

Question 11: skip

Paula is going to whip up some by laws and send them to us and wants responsiveness.