

**UNIVERSITY OF DENVER COLLEGE OF LAW  
REGISTRAR'S OFFICE**

**DIVISION CHANGE REQUEST**

Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

I request a transfer from the \_\_\_\_\_ division to the \_\_\_\_\_ division

beginning \_\_\_\_\_ for the following reasons:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I am currently working \_\_\_\_\_ hours per week. (Students who work more than 20 hours per week may not transfer to the day division. This is an ABA requirement.)

I began my studies at the University of Denver College of Law during the \_\_\_\_\_ semester of \_\_\_\_\_ (year).

I understand that I may be ranked with a different group than I have been ranked in the past, in order to more accurately represent my status once I have changed divisions.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Administrative Action:    Approved \_\_\_\_\_    Disapproved \_\_\_\_\_

Date student notified: \_\_\_\_\_    Signed \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

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