



PILG Clerkship Application

Public Interest Law Group

The PILG clerkship is a \$3,500.00 stipend given to selected candidates to fund a summer legal project at a non-profit organization. Funding for the clerkships is raised each year through the PILG auction. Additional funding for PILG clerkships is available through a generous donation from the Donnell Fund.

You may apply to clerk at any non-profit organization, as long as that organization has an “unmet legal need” that you can fill. Clerkships may be completed in the U.S. or abroad. Applicants are encouraged to be innovative in creating their clerkship – we are looking for clerkships that are specially designed by you to address an issue that is important to you.

Please complete all parts of the application below and submit **TWO COPIES**, including copies of your resume, to the Registrar’s office by 4:30 pm on **FEBRUARY 10, 2012**. Applicants who meet the criteria for PILG clerkships (see below) will be contacted via e-mail to schedule an interview with the selection committee.

Important Dates

- **February 10, 2012: Application due** (two copies) in Registrar’s Office by 4:30 pm.
- **February 13-16, 2012: Interviews will be held.** You will be contacted for an interview if the panel believes your qualifications meet our criteria.
- **February 23, 2012: PILG Auction**, attendance required for clerkship recipients.

In order to be considered for the PILG summer clerkship, you must fill out this application in its entirety. The Honor Code applies to all aspects of this application. If you have any questions about this application or need any additional information, please contact Dustin Charapata at dcharapata13@law.du.edu

Thank you and good luck.



PILG Clerkship Application

Public Interest Law Group

Key Criteria for Selecting PILG Clerks

The Selection Committee will consider the following when selecting this year's clerks:

- Does the project provide unmet legal needs?
- Does the project benefit traditionally underserved populations or causes?
- Lack of opportunity to fund the project through other means.
- Lack of opportunity to serve in proposed legal capacity without the clerkship.
- Ability of the host organization to carry out the project without a clerkship.
- Is the project well defined?
- Ability of the host organization to provide mentoring to the clerk and commitment to the project.
- Applicant's participation in the PILG auction or commitment to participate.
- Applicant's willingness to write a brief report on experience and work accomplished to be submitted to PILG Board.
- We **do not** consider grades, class rank, or participation on a law review or journal.



PILG Clerkship Application

Public Interest Law Group

Application

- I. Candidate Application
- II. Organization & Supervisor Application
- III. Clerkship Contract
- IV. Resume



PILG Clerkship Application

Public Interest Law Group

SECTION I. Candidate Application

NAME: _____

ADDRESS: _____

PHONE NUMBER: _____

EMAIL: _____

CLERKSHIP ORGANIZATION: _____

AVAILABLE ON 2.23.12 FOR AUCTION? _____

Please answer each of the following questions in 500 words or less (per question). Include a word count at the end of each question (i.e. “Word Count = ...”, this does not count toward the total word count for the question). Respond on this form by inserting your answer after each question.

- (1) Where will you work? What does that organization do? Who are their clients?
- (2) What will your responsibilities be? Who will your supervisor be? What are your goals for the position? Will you be working on a specific project?
- (3) Why do you want to work at this organization?
- (4) Why do you want to work in public interest law and why should you be a recipient of the PILG Clerkship?

(5) How will your work benefit the community and what will be the lasting effect of your work?



PILG Clerkship Application

Public Interest Law Group

SECTION II. Organization & Supervisor Application

Name of Organization: _____

Address: _____

Phone: _____

Name of Supervisor: _____

Title: _____

Email: _____

Please respond to each of the following questions, on either this page or a separate sheet of paper in 100 words or less per question.

- (1) Please describe your organization.

- (2) Please describe your position within the organization.

- (3) Please describe what the specific responsibilities of this clerk would be.

(4) Please describe how you and the organization will supervise this clerk.

(Organization & Supervisor Application Continued)

Please carefully read the following two provisions. In order to receive this clerk, we require that you sign the first section. If your organization is able to financially contribute to the clerk's summer stipend, we ask that you sign the second section. *Your organization's ability to provide financial assistance to this clerk will not be a factor in the decision to award a stipend to this clerk.*

- 1) As a supervisor, you would be responsible for teaching, monitoring the progress, and mentoring this clerk. PILG requires that you evaluate the progress of the clerk both in the middle of the clerkship and at the end of the clerkship. By filling out this application, I understand that if my organization receives this clerk I will be responsible for supervising and evaluating the clerk. I certify that I have the time to teach, monitor and mentor this clerk. Finally, I certify that the position this clerk has applied for meets an unmet legal need in our organization.

Signature of Supervisor (approving responsibilities for clerk above):

- 2) My organization is willing to contribute \$500 toward the student's stipend. Yes _____ No _____

- 3) If no, another amount? _____

Signature of Supervisor (approving any donation made in 2 or 3 above):

Section III. Clerkship Contract

I, _____, agree that if I receive a PILG summer clerkship stipend I will be available to select the summer clerks for the following year. This requires attending informational meetings to discuss my clerkship and interviewing potential clerkship recipients.

I agree that as a condition of my receiving this clerkship, I will submit a brief report on my experience and a detailed account of the work accomplished to the PILG Board.

Additionally, I agree that if I receive a PILG summer clerkship stipend I will actively participate in the PILG auction the following year. I may participate by volunteering 30 hours of time or soliciting ten items on my own.

I agree that if I fail to meet the conditions listed above, I will return half of my stipend to PILG.

Signature of Candidate: _____