

# SBA MINUTES

## February 9, 2011

- I. Call to Order
- II. Roll Call
  - a. Missing Jason Gardner, Stephen Holmes, Chris Michael, Thomas Keller
- III. Approve Minutes from 2/2/10
  - a. **Unanimous; passes.**
- IV. Senator Reports
  - a. Christina: I think every student organization should have their own email. That way if you are a student and are interested in the organization, you can send an email to the student organization.
    - i. Katie: I think that is already done. We have been using the SBA elections e-mail for years. All other organizations have their own e-mails as well.
  - b. Maureen: The Inclusive in Excellence business, you can win up to \$2,000 individually.
  - c. Dena: I have had requests from students wanting to interact with other grad students. Any way SBA can work with GSAC to put a mixer together for all the grad schools?
    - i. Maureen: There is interest from the other grad schools as well.
  - d. Heather: Melina brought up an idea about posting online when grades are posted. We are taking steps forward to make that happen. This is hopefully be up and running by the coming up finals.
- V. Committee Reports
  - a. Elections Committee
    - i. Christina: Candidacy forms are due March 25. Actual elections will be April 4-7. Announcement Party will be April 8, probably downtown. I have been hearing a lot from students that they are running for SBA but only if it is uncontested so I was thinking of maybe posting those who are running as soon as their forms get in to me or sending an email out a couple days before March 25th with positions not filled.
      - 1. Maureen: I would rather have appointments than have people who are running because the position is not contested.
      - 2. Alan: I agree with Maureen.
    - ii. Christina: Then I will leave it.
    - iii. Heather: It has been approved for us to have money for money at this event (Announcement Party).
  - b. Social Committee
    - i. SBA Bar Review, Thursday, February 10, 2011 at The Border
    - ii. Networking and Basketball Event, Thursday, 17, 2011
    - iii. Tom: Dena has a good flyer for the Barristers Ball. We are getting tickets and will start putting those together. They will go on sale two weeks before Spring Break. They will be in the SBA Bookstore the first week then we will have tables in the forum.
- VI. President's Report
  - a. SBA Chancellors Dinner
    - i. They are still trying to decide which day to pick. It is between March 1 and March 31.
  - b. Student Organizations' Rooms
    - i. I took a tour of all the new rooms we are going to have. We have all the student org stuff moved down from the 5th floor; they are in the rooms. We are in the process getting codes for the rooms. I am going to send an email as to when they can get their stuff. I

think I am still going to let them do it first come, first serve. We are also looking into the printer situation, trying to use a printer not now used, instead of buying a new one.

VII. Treasurer's Report

- a. All Accounts Balance: \$49,468.19
- b. General Account Balance: \$4,032.58
- c. Speaker Events Account Balance: \$10,286.26
- d. Travel Account Balance: \$5,816.68

Casey: If I could have all the Chairs of all the committees come to me so we can talk about your budgets. Let me know what you plan on spending this money on, if any of all. This way I can find out how much money we have to play with.

Funding Requests:

**To:** Elder Law Society  
**Account Balance:** \$523.00  
**For:** Elder Law Society Networking Reception  
**Date:** March 31, 2011  
**Location:** Lobby 201  
**Expected Attendance:** 30  
**Amount Requested:** \$500.00  
**Amount Per Person:** \$16.67

Christina: We have all our food and alcohol done. I have at least 9 attorneys confirmed right now and I have not sent out any invitations yet. The more realistic request at this point is \$250.00 for the entire event.

Alan: My only concern is that we have 6 weeks until the event so maybe we should wait for more details to discuss this.

Christina: I do not want to send out with invitations until we have funding.

Maureen: I am not sure I am okay with this amount if this event is this small.

**Maureen moves to approve \$3 per expected attendees, which would equal \$120.00; Tom seconds.**

Casey: Financial Committee is recommending \$250.00. This event is more than planned out.

**Melina moves to amend motion to a total of \$250; Dena seconds.**

Maureen: I think we have guidelines in place for funding requests and we should stick to them.

Chad: Is this event open to everyone?

Christina: Yes. I think as far as students, I am not sure how many will come. It is a small market and I do not want to go over on my estimate.

Dena: I think people may want to be involved in Elder law with proper marketing. That is my hope with approving a larger amount.

Casey: Guidelines are here to help us make determinations, they are not laws.

Carl: What is the extra money going to? The money beyond \$4 per person.

Christina: It is the alcohol and the food. We also will have parking passes. The majority of the alcohol and the physical set-up of the space.

Cindy: I do not think we should apply the \$4 per person here where alcohol is involved.

**In favor to add the amendment to the main motion: 10; opposed: 7; abstentions: 1; passes.**

**In favor of approving \$250: 10; opposed: 7; abstentions: 1; passes.**

## **Mid-Year Budget Requests:**

Casey: The difference with midyear is that they are for new organization or where existing organizations put something on that they were not planning. Events already planned should be the full year budget request.

Maureen: Is there any way we can do these in mass?

Casey: If you would like to look at it and vote in mass, I am fine with that.

**Maureen moves to consider all these finance committee recommendations together; Alan seconds.**

**Vote on considering these together: unanimous; passes.**

**To:** Student Veterans Association

**Number of Members:** 20+

**Account Balance:** \$0

**Total SBA Funding Requested This Year:** \$246.00

**Requests:**

1. SVA Club Meeting; January 25, 2011; \$156.00
2. New Club Start-up Funding; \$90.00

**Total Requested: \$246.00**

**Finance Committee Recommendation: \$200**

**Note:** This is a new organization, they did not have the opportunity to ask for general meeting money until now.

**To:** Sports and Entertainment Law Society

**Number of Members:** 40

**Account Balance:** \$289.31

**Began year with:** \$560.00

**Requests:**

1. General Lunch; February 1, 2011; \$120.00
2. Winter Forum; February 9, 2011; \$650
3. Lunch Meeting; March 2011; \$120.00

**Total Requested: \$890.00**

**Financial Committee Recommendation: \$300**

**Notes:** General meetings and elections were already covered in the initial budget and are not covered in a midyear request. No documentation was provided for the winter forum. It is unclear how big this event will be, but \$650 is very high for a single event. I would therefore recommend \$300 for this event instead.

**To:** Legal Association of Women

**Number of Members:** 60

**Account Balance:** \$441.77

**Began year with:** \$965.00

**Requests:**

1. Guest Speaker/General Meeting; February 2011; \$200.00
2. Lunch Panel for Theme Week; March 2011; \$200.00
3. Women's Day; March 2011; \$200.00
4. Women in Public Service Luncheon; March 2011; \$200.00
5. CWBA Coffee Talk; April 2011; \$400.00
6. CWBA Convention; June 2011; \$600.00

**Total Requested: \$1,800.00**

**Finance Committee Recommendation: \$400**

**Notes:** General meetings were already covered in the initial budget. They only held one event last semester so this is an aggressive event schedule. They also have significant balance in their account to help with these events.

**To:** Construction and Real Estate Law Society

**Number of Members:** 22

**Account Balance:** \$19.00

**Began year with: \$19.00**

**Requests:**

1. NAIOP; February 2, 2011; \$600.00
2. Joan Norblum; February 22, 2011; \$125.00
3. Speaker #2 TBD; March 2011; \$125.00
4. Speaker #3 TBD; April 2011; \$125.00

**Total Requested: \$975.00**

**Finance Committee Recommendation: \$450**

**Note:** This organization did not submit an initial budget request this year. They have secured one guest lecturer, but the other two remain TDB. \$600 for a networking event is very high for an event.

**To:** Asian Pacific American Law Students Association

**Number of Members:** 35

**Account Balance:** \$1,557

**Began year with: \$1,085**

**Requests:**

1. General Meeting; March 2011; \$250
2. Election Meeting; April 2011; \$150

**Total Requested: \$400.00**

**Finance Committee Recommendation: \$0**

**Note:** General meetings are covered in the initial budget. Also, this organization still has significant funds for these events.

**To:** Student Trial Lawyers Association

**Number of Members:** 300

**Account Balance:** \$259.00

**Began year with: \$5,125.00**

**Requests:**

1. Spring Trial Week (4 events); \$800
2. CTLA Attorney Networking Event: \$400

**Total Requested: \$1,200**

**Finance Committee Recommendation: \$750**

**Note:** This organization received significant funding this year, however, they are also by far the largest organization and their events reflect that.

**To:** Natural Resources & Environment Law

**Number of Members:** 40

**Account Balance:** \$1,100.00

**Began year with: \$1,585.00**

**Requests:**

1. Happy Hour; \$450.00
2. Earth Week; \$2,000
3. Sustainable Food Conference; \$1,000

**Total Requested: \$2,550**

**Finance Committee Recommendation: \$0**

**Notes:** This organization received significant funding this year, both in their initial budget and in SBA transfers. They were reimbursed for their wolf event last semester \$900.00. They now have funding to cover these events.

**COMPLETE TOTAL: \$2,100 (Based on Finance Committee Recommendations)**

Alan: Do you have a hard number for the Construction organization's first request?

Casey: No.

Christina: Can orgs come back and make individual requests?

Casey: Yes.

**Casey moves to approve the package total of \$2,100.**

**Vote in favor of approving \$2,100: 17; opposed: 1; passes.**

VIII. Announcements

- a. Alan: SBA Bookstore itself is not busy at all at this point. We are going to start going to appointment hours rather than have someone sit in the bookstore for no reason.
- b. Maureen: PILG baked goods next week.
- c. Heather: Do not forget to email us about where you want to do the Announcement Party.

IX. Adjourn