



**University of Denver
Student Bar Association
Weekly Meeting Minutes**

I. Call to Order

a. Welcome

b. Attendance

i. Absent

1. James Harmoush
2. Cat Wood
3. Jenny Stoot
4. Alex Gunning (Voting in Absentia)
5. Suren Bhuvan
6. Knicky Van Slyke

c. Introduction of Guests

i. Jessica Hogan and Mo Bellifa (Help Desk)

1. **Summary:** The Help Desk is moving to the Anderson Academic Commons. The transition will be a little rough, so they're coming to the SBA to mitigate some of the issues that might arise. We should let students know.
2. **Discussion:**

Mattson – Where is Anderson Academic Commons?

Jennifer – It's just past the circulation desk in the Library over on the main campus. Also, the wireless Law network and Law email is going to be taken over by DU in a year or two.

Liz – For computer checkout, will that still be available for through the Registrar for finals?

Jennifer – Yes. We're trying to move students away from relying on old computers and then taking computer from us for exams.

Josh – Will the email reroute, or will it no longer work?

Mo – That battle hasn't been fought yet. The chancellor doesn't like that we are distinguished from the main campus.

- Jennifer – In terms of notice we'll do the best we can. The Help Desk being down will go on the Student Event list tomorrow. We are also doing it through two blogs: Library and Career Services. As we get additional information we'll put it up. AV, WestLaw/Twen/Canvas, and the Website help will all still be here at the Law campus. The only thing that's moving is the Help Desk.
- Jason – How is wireless going away going to affect our bandwidth?
- Mo – It won't really. Ideally it'll just change the name and authentication. It'll require a one-time change over.
- Jennifer – It's probably not going to be immediate though. One advantage, ultimately, is that if we are one DU, it's easier for us to go across campus and retain wireless.
- Mo – You also won't have another account to remember.
- Ashley – So, checking out a computer will go to Help Center, if your computer crashes and dies that's Help Center too, and if a computer has issues that's still here. What is actually staying here, versus what goes?
- Mo – Registrar has always had computers. We haven't nailed everything down yet. We might still be lending out computers during exam, but not the rest of the year, or we will lend them to the Registrar.
- Josh – Can we still get "dongles" the rest of the semester?
- Jennifer – Yeah, it'll just be a little different. If we are there we will help you regardless.
- Ashley – Generally when I have computer issues I visit Mo, will that kind of stuff be handled at the Help Center?
- Mo – They do similar stuff over there, but we haven't actually sent students there yet, so we're not sure.
- Jason – I've dealt with them, and they are great.
- Jennifer – It's not as convenient, but once we make the email and wireless transition, it'll be fine. Can you think of other ways to get the word out?
- Steven – Facebook.
- Jennifer – Can someone link to this for me?
- Ashley – We could send a mass email out to the 2L's and 1L's too. You could also do it on the white boards, but I wouldn't want to do that until the timeframe is more settled.

- Jennifer – The timeframe is pretty much now.
- Ashley – What do you want us to tell people?
- Jennifer – The bottom line is that we're here to help you. We just don't have a Help Desk. People can also make appointments, especially for Evening Division.
- Mo – The Help Center in AAC actually has better hours and more people.
- Taylor – We can put it on the Facebook pages and then let them know to go to you guys for help.

ii. Dean Jessica Boynton

1. Tampon Update
 - a. **Summary:** We used to have tampons in the women's bathrooms, but the locking mechanisms wasn't very good, so people were stealing them. Custodial staff would fill them up now, but after she spoke with the administration, they said they want there to be a better locking mechanism first.
2. Curriculum Faculty Meeting on Administrative Law
 - a. **Summary:** The faculty had a lot of questions about Administrative Law, so they had the Curriculum Committee gather more information. The sense she got from the one person she spoke with is that the faculty are generally opposed to changing the requirement. They are still talking about and are going to consider it again next year.
3. Locker Cleanout
 - a. **Summary:** The SBA gets the locker rental money, but Student Affairs bears all the cost for cleaning them out. Last year it was \$2,000 for the cleaning crew. She is thinking of getting someone in to do Work Study and clean out the lockers. She is also thinking of finding a way to split the fee with SBA.
 - b. **Discussion:**

- Steven – I like the idea of us paying for it all, but how much do we make off them?
- Boynton – It's about \$6,000.
- Steven – I like the idea of splitting it.
- Mattson – I didn't know about that, but don't know why you shouldn't get it all.

4. Fall Festival

- a. **Summary:** She is still wanting to do a Fall Festival. She is wondering if we like the idea of Homecoming or doing it in October. She is also wondering when we think we might like to do one.
- b. **Discussion:**

- Mattson – I don't see a problem for that.
- Liz – Most midterms are in October, how about September so we can do it outside.
- Boynton – I like that, outdoor stuff.
- Mattson – How about September 5th for the Labor Day weekend?
- Ashley – I like the idea of utilizing what the school is doing. I don't want to make it feel overcrowded with the main campus, since it's just for us.

iii. Chris Newman

1. Graduation Student Speaker

- a. **Summary:** They are in the middle of taking nominations for graduation student speakers. If you are a graduating student you need three nominations before it'll go up for a vote on Wednesday at 4:30pm.
- b. **Discussion:**

- Josh – Can December gradulators be speakers?
- Chris – No.

2. Student Awards

- a. **Summary:** They will be May 20th, the day before graduation. He wants to know what we are doing for the SBA Awards.
- b. **Discussion:**

- Jason – Alex is absent.
- Chris – You have about 2 ½ weeks of classes left, we weren't sure where those were.
- Josh – I talked with Alex and thought it was after everything was already over.
- Chris – Yours are nominated by students and are students only. The ones we are doing include Faculty and Staff too.

3. Peer Mentoring and Orientation

- a. **Summary:** He sent out an email about this. There is a question in the packet for Peer Mentoring about whether you might also want to do Orientation. If you want to do Orientation only though, he is willing to accept volunteers.

d. Approval of Minutes from Previous Meeting

- i. Mattson Abstains, Passes

e. Notes from the President

II. Committee Updates

a. ABA

b. Finance

i. Travel Funding

1. **Summary:** There is a student traveling in mid-May to a competition where she is the only student from a North American law school chosen to go. It involves Conrad and Partners in Austria. They are asking for \$1,050, finance is recommending \$500 since that is our cap for individuals.

2. **Motion to Approve:**

- a. Liz Abstains, Passes

ii. Three Student Organization Accounts are Overdraft

1. **Summary:** Some of the accounts are substantially in the red. Liz is going to request they come to the SBA and plead their case on whether we should bail them out or make them pay the money back.

2. **Discussion:**

Mattson – Who are they?

Liz – DU Democrats – \$150. J. Reuben Clark – Overdraft by over \$600. The ABA is also overdraft, but that is fairly typical and we can work that out internally.

Ashley – Did we give them money?

Liz – For last year, no for J. Reuben Clark, yes for DU Democrats, so this was probably a clerical error for the DU Democrats.

c. Social

i. Barrister's Ball

1. **Summary:** Ticket sales are going well. She will be sending out a Doodle Poll for tabling signups to hand out physical Barrister's Ball tickets throughout next week. Tickets have been placed in alphabetized envelopes. She will also be sending out an e-mail with Barrister's Ball tabling check in

assignments. Traditionally, we have assigned check in duties according to seniority, with 1Ls manning the table accepting tickets and checking IDs for the first couple of shifts, then 2Ls, then 3Ls. We'll keep it that way for this year. If anyone from SBA is not going to Barrister's Ball, please let her know so she can schedule things accordingly.

d. Community Outreach

e. Elections

III. Student Concerns

a. Student Org. Websites (Steven)

i. **Summary:** Steven worked with Chris in Student Affairs and with Jessica Hogan and Mo Bellifa from the Help Desk to figure out how to handle the disrepair of the student organization webpages on the Sturm College of Law website. They mutually worked out the idea of only allowing Mission Statements, links to external sites, emblems and a link to what will become a Master Student Organization List. This will allow Mo to more easily edit the information and prevent publically viewable information from making our law school look bad. Student Affairs will work with Jessica to set up TWEN pages for the student organizations that want them.

ii. **Motion to Approve Moving Forward:**

1. Passes Unanimously

b. New Student Group By-Laws (Steven)

i. **Summary:** Steven proposed a change to the Bylaws which would require new student organizations to submit their Mission Statement, leadership and leadership contact information to Student Affairs within one week of the Senate recognizing them as official. This would be in line with existing procedure and with the new student organization webpage policy above.

c. Election Week (Steven)

i. **Summary:** Steven proposed the idea of having an Election Week for student organizations as a fun way to recruit for new leadership. This would also make it easier for Student Affairs to update the information on the Master List above.

d. Quorum Rules (Steven)

i. **Summary:** Steven also recommends we change the language of the Bylaws to say a quorum is created with 50% attendance plus one instead of a 2/3 attendance.

e. New Dean (Jason)

i. **Summary:** Jason is concerned that the new dean is coming into a mixed atmosphere and reception concerning faculty and student perception of his hiring. He proposes we do a town hall meeting or

something similar to formally introduce the new dean to the student body.

IV. Previous Business

V. New Business

VI. Adjourn