



**University of Denver
Student Bar Association
Weekly Meeting Agenda**

I. Call to Order

a. Welcome

b. Attendance

i. Absent

1. Laura Lopez
2. Jenny Stoot
3. James Harmoush
4. Josh Nowak
5. Alex Gunning

c. Introduction of Guests

i. Emily Cederberg

1. New Exam 4 Portal

- a. The Deans are going to help out the 1L's with figuring out Exam 4.

2. Registration

- a. Registration went well. There was no negative feedback.
- b. **Discussion:**

- Ken – We have talked about evening students having a 9:00am registration time instead of 5:00pm. Is that for all evening students?
- Emily – The first registration cycle for evening students was at 9:00am. Other evening students had time tickets at 5:00pm. What are people's opinions on the 9:00am time?
- Steven – It is better at 9:00am.
- Suren – I agree, it is more uniform at 9:00am.
- Emily – It's great because then we have people at the Registrar's office who are able handle any problems.
- Olivia – I liked registration this time around. Everything I wanted was available. I had a 1:20pm time slot. Are the time slots staggered?
- Emily – They are staggered. Those time slots are exclusive for Masters students.

ii. Jessica Boynton

1. Dean's Search Committee

- a. **Summary:** She went to the meeting for the Dean's Search Committee. They received the feedback they desired, and they apologize for only giving us 20 hours' notice, which wasn't enough time. An email was just sent out about additional sessions since only about 20 students showed up for this meeting and they want more feedback.

2. Administrative Law Petition

- a. **Summary:** She mentioned to Dean Moffat that we were circulating a petition to cease the Administrative Law graduation requirement. Dean Moffat mentioned that other schools call the class a variation of Regulations and Legislations or something similar.

3. Graduation

- a. **Summary:** She wants to encourage everyone to come to the December 17th graduation ceremony. It is from 4-6pm and there will be food and drinks. If we're interested we should RSVP.
- b. **Discussion:**

Steven – Is it on campus?
Jessica – It is in the forum, so yes.

4. Nuggets Tickets and T-Shirts

- a. **Summary:** The sales for both the Nuggets tickets and T-shirts have been great. Faculty and staff were also invited to purchase tickets at \$12/ticket. The money that SBA contributed to the event is only going to subsidized student tickets, and not faculty tickets, however, the money from Student Affairs is going to help subsidize faculty and staff tickets.
- b. **Discussion:**

Liz – Is there interest from the faculty?
Jessica – Yes, there has been.

d. Approval of Minutes from Previous Meeting

- i. Motion to Approve Minutes Passes
 - 1. Mattson Abstains

e. Notes from the President

II. Committee Updates

a. ABA

- i. Administrative Law Petition

1. **Summary:** Because this is an ABA issue, Ashley has taken it upon herself to create the Petition.
2. **Discussion:**

Taylor – Do we want to discuss changes to the petition?
Ashley – I want to get the discussion going now because we need student feedback now. If possible I would like feedback today.

b. Finance

i. Student Leaders Email

1. **Summary:** Liz sent out an email to all student leaders letting them know they should submit all finance requests by Sunday at 5:00pm, since the SBA doesn't meet over winter break. There will be midyear budget request email going out next week.
2. **Discussion:**

Taylor – Just so everyone knows, our last meeting for the semester is next Wednesday, December 18th. Additionally, I would stress that it is important for them to request their funds now.

Liz – There have been no requests so far.

c. Social

i. Brinner Event

1. **Summary:** Knicky has spoken with Sodexo about catering, and has discovered this event will be more expensive than it was last year. Also, since student organizations can no longer use their funds to purchase alcohol, and Student Affairs won't cover the cost since they're constrained graduation event costs, the Brinner will no longer have mimosas because they contain champagne. This may affect turnout. The event last year was \$2,000, with \$1,400 going towards food and \$400 going towards alcohol.
2. **Discussion:**

Taylor – I would like us to brainstorm about how to provide alcohol for the event.

Liz – Where does it say you can't, as a student organization, spend money on alcohol?

Taylor – It came down last month in an email from the Chancellor.

Liz – There have been clubs that have had alcohol on their reimbursement requests just this last month. I wasn't aware this rule ever became finalized.

Ken – I talked to Dean Boynton about this, and she was unaware of the finalization of this rule as well.

Liz – The information from Katie Frederick at the student leaders meetings said you could. I am concerned this information may not have circulated yet.

- M.J. – This is the first time I have heard about it as well.
Taylor – Well it is officially the rule now.
Ashley – Dean Boynton said that our tickets come with a non-alcoholic drink, so both her and Taylor have mentioned this to us before.
Taylor – Yes, and that’s why we can’t spend our own money for it and have to partner with Student Affairs.
Knicky – This rule makes it pretty difficult for student organizations.

ii. Therapy Goats

1. **Summary:** Social is wanting to do an end of the semester event involving therapy goats again, but wasn’t sure if it was through Student Affairs or the SBA last year.
2. **Discussion:**

- Taylor – The SBA was in charge of that event last year. I’ll put you in touch with Lily from last year’s SBA and she should be able to help you set everything up.
Liz – If need be, I have a goat connection we could use to supply the therapy goats.

d. Community Outreach

i. Brent’s Place

1. **Summary:** Jason is going to send an email out to everyone about volunteering for Brent’s Place. Brent’s Place is an organization with really close ties to Children’s Hospital that works to provide a clean environment for kids with immunodeficiency. They need volunteers for various projects during the holiday season, and Jason would like us to contribute. He will be sending out the email to see if the SBA has the ability and desire to volunteer for things such as creating stockings, gift drives, donations, open houses etc.
2. **Discussion:**

- Taylor – I think it would be a good idea to get with the administration and faculty.
Jason – I will send out an email to them regarding this event.

ii. Suggestion Box

1. **Summary:** Steven spoke with Mike Latimer in the Dean’s Office regarding how to create a more permanent solution for the suggestion box. Mike informed Steven the black box next to the elevator is the SBA’s and was installed four years ago. We don’t have the key, but once we do we are going to start using that as a suggestion box instead of the one Steven created.

- e. **Elections**
 - i. N/A

III. **Student Concerns**

IV. **Previous Business**

V. **New Business**

a. **Robert's Rules**

- i. **Summary:** We have not been following Robert's Rules very closely recently. We need to get back to using these rules to prevent passions from becoming enflamed and ensure everyone can actualize their voice in a civil manner. SBA needs to be a respectful place for the free-exchange of ideas. For example, if someone has brought up a concern or issue, they should put it to Taylor as acting President until she opens up for the floor for discussion. We should also be raising our hands if we want to join the dialogue. Taylor hopes we can start the new semester off right with respecting Robert's Rules.

b. **Last Meeting**

- i. **Summary:** SBA usually has food for the last meeting, we need to decide if we are going to do the same this semester.
- ii. **Discussion:**

- Liz – Do we want food for our last meeting?
Taylor – Should we do a holiday party?
M.J. – When are we talking about?
Taylor – We could probably do something on a weekend over break. I think Casa Bonita is a good idea.
Liz – Can we just do it next week after our regular meeting?
Ashley – Some of us have class, so that is probably not a good idea.
Taylor – What about next weekend, the weekend of the 21st? We could also do December 5th or 12th.
Liz – I would like to do it the weekend following Thanksgiving, either the 4th or the 5th of December.
Suren – I think having it in the evening would be better for everyone.
Liz – If we do Casa Bonita is that substituting for having food at our last meeting next week?
Mattson – I vote we do BBQ for food next week at the meeting.
Knicky – I don't think that's a good idea.
Liz – We can do both Casa Bonita and food next week, but she needs to know if she should pick up food. She also doesn't think, from a budgetary standpoint, that doing both would be a good idea.
Knicky – We could do a little non-mandatory potluck, (everyone agrees).

- iii. **Motion:** Holiday party on December 4th at 6:30pm.
 - 1. Motion Passes
 - a. Knicky Abstains
- iv. **Motion:** White Elephant with a \$15 spending cap.
 - 1. Motion Passes
 - a. Suren and Knicky Abstain

VI. Adjourn

- a. Motion to Adjourn Passes