



**University of Denver  
Student Bar Association  
Weekly Meeting Agenda**

**I. Call to Order**

**a. Welcome**

**b. Attendance**

- i. Absent – Jenny Stoot, M.J. Christensen, Alex Gunning, Joshua Nowak

**c. Approval of Minutes from Previous Meeting**

- i. 3 Abstentions
- ii. Minutes Pass

**d. Notes from the President**

**II. Committee Updates**

**a. ABA**

- i. Public Loan Forgiveness
  - 1. Kasia Palm is putting on a talk next week about this
- ii. Grant Money
  - 1. We are still working on finding an event to fund with the \$1,000 from the ABA

**b. Finance**

- i. IPLS Funding Request
  - 1. IPLS – They’ve been doing a lot, they inherited a defunct organization. They understand the limited funds. They’ve done a lot to grow membership. They are at 42 members now. 17 people showed up to their first event. Yesterday they had 4 patent attorneys in. They’ve exhausted their money. There were 26 at meeting yesterday. Tomorrow they have solo practice speaker on Beer Law and another coming for Marijuana Trademarks. They expect a bigger crowd for tomorrow. They are going to exhaust funds down past zero after next event.
  - 2. Liz – First part of event is today and second part is tomorrow. They can’t cover tomorrow because of backdating.
  - 3. IPLS – Tomorrow’s event is going to cost \$215.

4. Liz – They are having great turnout.
5. Jason – How are you going to sustain growths for funding?
6. IPLS – They are going to be better than last year’s board and last year’s leadership and keep asking for special event funding. They are meeting with Admissions and other organizations on campus to get more cohesion between the programs here on campus.
7. Suren – He is interested in IP. He is seeing a lot more activity this year. Leadership is really stepping up.
8. Mattson – 2 questions. What exactly is the funding going for tomorrow?
9. IPLS – Solely for food, plates, and utensils.
10. Mattson – Second question is what prevented them from following proper guidelines for a two week advance request?
11. IPLS – That is their fault, they take full responsibility. That being said, Katie, (current president) and he are both new, with limited budget they didn’t know how fast it was going to go.
12. Liz – Point of Information. Since we threw away their stuff in the AAP backroom cleanout, she is okay with replacing it.
13. Knicky – How much is left in budget?
14. IPLS – Putting in reimbursement of \$180. Their event is CDO cosponsored. They’ve been in the red. He believes they have \$220.
15. Liz – So you’re at less than \$100?
16. IPLS – We should be at \$412-\$180.
17. Laura – Can’t we make exception for amount for yesterday?
18. Liz – No, but it is not coming out of their personal account, but coming out of their club account. So we can’t take it out of Special Events, that’s the only thing.
19. Motion to Approve
  - Approved Unanimously

ii. Budget

1. First meeting of every month we look at the budget.
2. Looking at the budget.
3. Liz – We still have quite a bit of money. Some of these accounts say the same thing as they did last month. That means some of these Committees haven’t submitted reimbursements. We need to get them in within 30 day window.

#### 4. Special Events and Travel

- Travel only comes out when someone submits their receipts.
- Laura – For bar review, she gave the receipt to Katie. Should she be submitting it somewhere else too?
- Katie – When she uses P card it comes right of out SBA account.
- Travel – Still have \$9,200.
  - If anyone wants to still go to events they should.
- Laura – Competition and Conference can't they only have it for \$1,500. It's still capped to that right?
- Liz – Yes. But if you travel as an individual you can get at most \$500.
- Laura – Isn't that a loop hole.
- Liz – You can still go as an individual.
- Laura – Wouldn't that work for you if you were attaching?
- Liz – They are not sending people as individuals, they send as groups, and you don't have to go with your group.

5. Liz – Please tell orgs to submit timely budget requests.

#### c. Social

- i. Presentation by Knicky on Photo Booths and Shuttle
- ii. Laura – Bar Review
  1. On the 22<sup>nd</sup>.
    - With Third Thursday.
    - It's at Urban Roadhouse
    - Taylor – Can we make physical flyers?
    - Laura – Sure.
    - Taylor – Awesome turnout last time, but she wants flyers to show we're doing something.
- iii. How long should we have it
  1. Alisha – Should we still have this if we have cell phones?
  2. Ashley – She got into conversation with someone and they didn't want it to end. She thinks it should be towards the middle.
  3. Steven – I would like to see it near the end since people won't be exactly on time anyway. I would like to see 8/9 to 12 and Instabooth is nice.
  4. Suren – He likes Instabooth and likes the 9-12 idea.

5. Taylor – Would they come in the middle to set it up if we schedule it later? Will that mess people up?
6. Knicky –
7. Taylor – Is it manned?
8. Knicky – Yes. They come an hour before start-time to set it up, and take an hour to take it down.
9. Liz – She likes the idea of having it at the beginning as something to do.
10. Jason – Do you like Instabooth?
11. Knicky – Yes.
12. Jason – And finance likes this?
13. Liz – Yes, as long as it's in the budget.
14. Knicky – Last year it was \$1,325 for Booth/DJ. She doesn't know what the breakdown is, but Instabooth is well within our budget.
15. Suren – So Instabooth doesn't do USB?
16. Knicky – They will do it for extra cost. We get the rights to everything too, which is nice.
17. Suren – Ok. I like that.
18. Taylor – We can always vote on the booth now and the details later.
  - Motion to Approve Instabooth
    - Passes unanimously except for Alisha who Abstains

iv. Shuttle

1. Knicky – Do we need a shuttle?
2. They will do 6-8 hours. Capacity is about the same. Will run constantly between school and venue.
3. Suren – Time?
4. Knicky – 6-1. This is for a single 52 passenger bus.
5. Taylor – I don't think we need this. We should have transportation on other people.
6. Cat – She thinks most people will not need a ride.
7. James – Parking is only \$5.
8. Liz – Alternative, can we partner with Uber or lift?
  - Knicky – She has been in contact with Uber and Lift. Neither has gotten back to her.
9. Steven – Are we worried about drunk driving and the cost?
10. Mattson – He agrees with Liz. Bus isn't that practical. Nobody wants to sit around here before Barrister's. If we're worried about drunk driving isn't there a law firm, (Sawaya) that will pay if you take taxi on 4<sup>th</sup> of July so that

you don't drive drunk? They might be willing to work with us on this since it is law related.

11. Liz – We are not going to be able to get ahold of anyone from Sawaya Law Firm.

12. Laura – Motion to Table

- 5 Votes
- Abstain – Laura and Mattson
- Passes

13. Katie – Bus is nice gesture, but it probably won't be used.

**d. Community Outreach**

i. Suggestions

1. There have been suggestions that we do a suggestions box or board. We should have meeting before next meeting.

ii. Events

1. We need to work on other events

**e. Elections**

i. Nothing

**III. Student Concerns**

a. Nothing

**IV. Previous Business**

a. Nothing

**V. New Business**

a. Nothing

**VI. Adjourn**

a. Motion Passes Unanimously