Add | Drop Form

Please use this form to notify the Office of the Registrar on what courses you wish to add/drop for the current semester.

Once the add/drop deadline has passed, permission is required from both the course instructor and the Associate Dean of Student Affairs. It is the student’s responsibility to ensure the correct changes to their schedule were made. The University of Denver’s Bursar’s Office will handle any fees and/or refunds associated with the changes made.

Student Name: ___________________________________________________________________________

Student ID: ____________________________________________________________

Year: __________  Semester: _______________

Courses to Be Added:

CRN #: ______  Course #: ______  Course Name: ________________________________  Credits: ____
CRN #: ______  Course #: ______  Course Name: ________________________________  Credits: ____
CRN #: ______  Course #: ______  Course Name: ________________________________  Credits: ____
CRN #: ______  Course #: ______  Course Name: ________________________________  Credits: ____

Course to Be Dropped:

CRN #: ______  Course #: ______  Course Name: ________________________________  Credits: ____
CRN #: ______  Course #: ______  Course Name: ________________________________  Credits: ____
CRN #: ______  Course #: ______  Course Name: ________________________________  Credits: ____
CRN #: ______  Course #: ______  Course Name: ________________________________  Credits: ____

Instructor Approval:

CRN #: ______  Instructor Signature: ____________________________________________
CRN #: ______  Instructor Signature: ____________________________________________
CRN #: ______  Instructor Signature: ____________________________________________
CRN #: ______  Instructor Signature: ____________________________________________

Associate Dean of Student Affairs Approval:

Approved: _____  Denied: _____  Signature: ______________________________________

*Note: approval is only required after the add/drop deadline has passed

Student Signature: ____________________________________________________________  Date: ________________

Submit Form To: Registrar’s Office | Sturm College of Law 235 | registrar@law.du.edu | Fax: 303.871.6915 | 303.871.6132