

Course Plan – MSLA
Law Firm Administration Concentration
FY 2010 - 2011

Name: _____ **Student ID:** _____

Email: _____ **Phone:** _____

MSLA Degree Requirements – Course Title	Course Number	Prerequisites	Projected Semester of Completion	Credit Hours
A. MSLA Introductory Level - Required		Subtotal: 6 hours		
Accounting for the Legal Administrator	M 4410			2
Statistics for the Legal Administrator	M 4415			2
Research and Writing for the Legal Administrator	M 4380			2
B. MSLA Core Courses - Required		Subtotal: 12 hours		
Human Resources	M 4121			2
Introduction to the U.S. Judicial System	M 4300			3
Applied Leadership and Management Theory	M 4151			3
Capstone: Externship/Project	M 5010			4
C. MSLA Specialized Courses		Subtotal: 9 hours		
Legal Practice Seminar	L 4420			2
Financial Management for the Legal Administrator	M 4901			3
Strategic Marketing and Business Development	M 4953			2
Law Firm Administration	M 4201			2
D. Elective Courses (for all concentrations)				
Law Firm Space and Facilities				2
Law Firm Information Technology	M 4080			2
Law Firm Client Service and Satisfaction				2
The Fundamentals of Comparative Law	M 4320			3
World Judicial Systems	M 4310			3
Project Management	M 4954			2
Communications for the Legal Administrator	M 4385			2
Lawyer Recruitment, Development and Advancement				2
Total Credit Hours Required for Degree:		36 hours		