UNIVERSITY OF DENVER
Sturm College of Law
Master of Science in Legal Administration

Course Plan-**Certificate Law Firm Administration Concentration FY 2011 - 2012**

MSLA Office
303.871.6308
www.law.du.edu/msla
msla@law.du.edu

Name:_____ **Student ID:** _____

Email:_____ **Phone:** _____

Certificate Degree Requirements – Course Title	Course Number	Prerequisites	Credit Hours	Projected Semester Completion	Completed?
A. Certificate Specialized Courses – Required		**Subtotal: 10 hours**			
Legal Practice Seminar	L 4420		**2**		☐
Financial Management for the Legal Administrator	M 4901	M 4410 – Accounting for the Legal Administrator	**3**		☐
Strategic Marketing and Business Development	M 4953		**2**		☐
Law Firm Administration	M 4201		**3**		
B. Other Courses*					
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Total Credit Hours Required for Degree:	**18 hours**				

MSLA Director _____ Date _____

*** All certificate students are responsible for completing the necessary courses for the certificate. All students are required to meet with the Director each term to ensure certificate requirements are met.