MASTER OF SCIENCE IN LEGAL ADMINISTRATION

CAPSTONE RESEARCH PROJECT SPECIFICATIONS

- 20 - 25 pages double spaced
- 12pt Times New Roman font
- 8 ½ x 11 pages
- Page numbers (middle bottom of page)
- Bluebook, A Uniform System of Citation, for notes and citations
- MLA or University of Chicago Style Manual

To be included in project:
- Proposal form – signed by Student and Program Director
- Title page
- Table of Contents
- 1-2 page Executive Summary
- Footnotes
- Bibliography
- Appendix (not required)
  An appendix should be used for materials that supplement the text but are not appropriate for inclusion in it. Original data, summary tabulations, tables containing data of lesser importance, and lengthy quotations belong in the appendix. Include single page tables, graphs and charts of importance in the body of the text.

Submission

Electronic Submission: via Canvas or via e-mail to the Capstone course Faculty Supervisor

Questions or concerns: Director CJ Larkin
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