SUMMER 2018 LEGAL EXTERNSHIP REGISTRATION INFORMATION

First-Time Externs – Required Seminar:
- If you are a first-time extern, you are required to participate in a 1-credit graded seminar alongside your externship in the field. This seminar requires attending and actively participating in 4 in-person group sessions and engaging in out-of-class reflective exercises. Please see below for your options (note that you must choose a seminar that aligns with your placement type):

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<tr>
<th>Sector Specific In-Person Session Options</th>
<th>Faculty</th>
<th>Day of Week</th>
<th>Session Dates</th>
<th>Time</th>
<th>Room</th>
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<tbody>
<tr>
<td><strong>Lawyering in the Public Sector</strong></td>
<td>Alexi Freeman</td>
<td>Tuesday</td>
<td>6/5, 6/12, 6/26, 7/10</td>
<td>4:00 pm – 5:15 pm</td>
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<td><em>For students externing with nonprofits, government agencies, PD/DA, and judicial chambers.</em> The world of public sector lawyering is large, diverse, and ever-changing. Together we will think critically and reflectively about what it means to pursue the public good, and focus on some of the key skills for success. We will also examine how the type of lawyer we want to be relates to our personal lives, our identities, our values, and our practice.</td>
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<td><strong>Lawyering in the Criminal Justice System</strong></td>
<td>Alexi Freeman</td>
<td>Tuesday</td>
<td>6/5, 6/12, 6/26, 7/10</td>
<td>5:30 pm – 6:45 pm</td>
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<td><em>For students externing with PD/DA, US Attorney, and municipal or city prosecution or defense.</em> Working within the criminal justice system brings its own unique benefits, challenges, and dynamics. Prosecutors and public defenders both have immense responsibility, and immense privilege, even though the work looks and feels very different when you’re in it. Together, we will take look at these roles, work through tough questions, and help you figure out your identity within them.</td>
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<td><strong>Gender Dynamics in the Public Sector Workplace</strong></td>
<td>Alexi Freeman</td>
<td>Tuesday</td>
<td>6/5, 6/12, 6/26, 7/10</td>
<td>7:00 pm to 8:15 pm</td>
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<td><em>For students externing with nonprofits, government agencies, PD/DA, and judicial chambers.</em> While the legal profession has made great strides in diversifying its lawyers, many questions, challenges, and differences still exist. Together, we will explore gender dynamics in particular, help you determine your own preferences and priorities, and try to develop ways to navigate various circumstances you may face, regardless of your gender identity.</td>
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<td>Private or Judicial Sector Placements</td>
<td>TBD</td>
<td>Wednesday</td>
<td>6/6, 6/13, 6/27, 7/11</td>
<td>4:00 pm to 5:15 pm</td>
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| **Private or Judicial Sector Placements**  
**Topic TBD**  
*For students externing at a private firm, general counsel’s office or judicial chambers.* | TBD | Wednesday | 6/6, 6/13, 6/27, 7/11 | 5:30 pm – 6:45 pm |
| **Private or Judicial Sector Placements**  
**Building the Whole Lawyer**  
*For students externing at a private firm, general counsel’s office or judicial chambers.* | Colleen Scarola | Thursday | 6/7, 6/14, 6/28, 7/12 | 4:00 pm – 5:15 pm |
| **Private Sector or Judicial Sector Placements**  
**Litigation Skills**  
*For students externing at a private firm, general counsel’s office or judicial chambers.*  
This seminar will provide an introduction to fundamental litigation skills. We will explore topics such as litigation planning, pleadings, litigating complaints and answers, client interaction, discovery, jury selection and trial. | Colleen Scarola | Thursday | 6/7, 6/14, 6/28, 7/12 | 5:30 pm – 6:45 pm |

- The online sign up for the in-person sessions will “go live” and be emailed at 8am on April 25 to all students who have uploaded their **signed acceptance form** to their CORE accounts on or before **April 23** (the priority registration deadline). You will not receive the link if you have not yet uploaded your form. Sign up is first come, first serve. If you submit the acceptance form between the priority registration deadline and the rolling deadline of May 11, you will receive the sign up after your submission.

**First-Time Externs – Required Orientation:**

- All first-time externs are required to attend orientation on **either May 14 from 9:30 to noon in Lindsey Auditorium in Sturm Hall or May 17 from 9:30am to noon in Law 165** as part of the required 1 credit seminar. RSVP is required.

**Externs Working More than 60 Miles from Denver Law AND Externs Working Post Denver Law Study Abroad:**

- If you fall into either of these categories, you will not sign up for the in-person sessions listed above. Instead, you attend one in-person session on **May 17 from 1pm to 5pm after orientation.**

- If you are working out of state or internationally, email externships@law.du.edu to secure preapproval.

**Repeat Externs:**

- Repeat externs include students who have successfully completed one externship and one corresponding seminar (this would include students who are currently enrolled as spring externs, for example). Thus, you are exempt from any future seminars after one externship, but will engage in ongoing reflection as required by the ABA; you will receive a syllabus with detailed info at the onset of the semester.

**Externs Seeking 5 or 6 Field Credits**

- If you fall into either of these categories, email externships@law.du.edu to secure preapproval.
**Repeating at the Same Externship Placement:**

- If a student wants to repeat an externship at the same placement, the Supervisor must submit a brief memo (via email to externships@law.du.edu is fine) how the externship will be substantially different and provide additional educational value with a second semester.

- Students are generally limited to two paid or unpaid externships for credit with the same placement. However, allowances for additional paid or unpaid externships with a placement may be permitted in limited circumstances. Email externships@law.du.edu to schedule a meeting to secure preapproval.

**Registering for Credits Via Banner:**

- To enroll for the fieldwork component of the externship, waitlist for Externship (L5025). To enroll for the seminar (if required), waitlist for Externship Seminar (L5031). CRN #s are available on the summer schedule on the Registrar’s website. Once your paperwork is in and you sign up for a seminar, if required, we will remove you from the waitlists and register you.

**Supervisor not in CORE Database:**

- Your supervisor must submit an application ONLY IF they are not currently in our database. The application is here, https://rxpreceptor.com/signup/p/?UDenver, and is accessible with the code SUPERVISINGATTORNEY. This must be submitted by the priority and/or rolling deadlines as well. Note: all supervisors must be licensed to practice law for at least 5 years. Non-lawyers must have worked for at least five years in the relevant field.

**Paid Externships**

- Denver Law permits students to receive pay and credit simultaneously. Please visit the Paid Externships portion of our website for the processes you must follow for approval and email externships@law.du.edu to set up a pre-approval meeting.

**Student Practice Rule**

- If you have 60 credits by the start of the summer semester and are working at a qualified nonprofit or governmental agency, you can be certified under the Student Practice Rule. Complete this Student Practice Rule form and submit it to our office, signed, via email or in person. It can take up to 2 weeks to process. Please plan in advance!