

SPRING 2018 LEGAL EXTERNSHIP REGISTRATION INFORMATION

First-Time Externs – Required Seminar:

- If you are a first-time extern, you are required to participate in a 1-credit graded seminar alongside your externship in the field. This seminar requires attending and actively participating in 4 in-person group sessions and engaging in out-of-class reflective exercises. Please see below for your options (note that you must choose a seminar that aligns with your placement type):

Sector Specific In-Person Session Options	Faculty	Day of Week	Session Dates	Time	Room
<p style="text-align: center;">Corporate Externship Placements</p> <p>The Corporate Externship Seminar gives students a chance to explore the practice of law from the perspective of an in-house counsel as well as the business and lawyering skills essential to representing the internal corporate client. Topics will include the modern role of in-house counsel, managing outside counsel, learning business, communicating effectively in a business setting, collaborating with a legal team, and solving problems to advance the client’s strategic objectives. If you are doing an externship for the first time and it is a Business/Corporate placement you MUST take this seminar.</p>	Colleen Scarola	Monday	1/22, 2/12, 3/19, 4/9	4:15 pm - 5:30 pm	
<p style="text-align: center;">Private or Judicial Sector Placements Litigation Skills</p> <p>This seminar will provide an introduction to fundamental litigation skills. Topics will include effective communication, complaints and answers, written discovery, and jury selection.</p>	Colleen Scarola	Monday	1/22, 2/12, 3/19, 4/9	6:00 pm – 7:15 pm	
<p style="text-align: center;">Social Justice and Public Sector Placements</p> <p>This externship seminar is geared towards students working in social justice placements. This encompasses public or private placements including mission-motivated private public interest firms, federal or state government agencies and nonprofits that focus on anti-discrimination law. We will discuss what it means to be a social justice lawyer, what social justice lawyering looks like across different types of placements, questions and challenges that arise, and how to do this work in challenging political times. If you are unsure whether your placement is a good fit, email afreeman@law.du.edu. If you are interested in social justice but your placement wouldn’t necessarily fall under this category, please contact afreeman@law.du.edu.</p>	Alexi Freeman	Tuesday	1/23, 2/13, 3/20, 4/10	4:15 pm – 5:30 pm	

<p>Private Firm or Judicial Sector Placements Social Media and Law Practice</p> <p>Social media has changed the way we communicate and connect on a personal level, and it's now increasingly relevant in the communications between lawyers, their clients and the courts. This seminar will examine social media platforms, how lawyers are using social media, the ethical issues surrounding its use, and counseling clients on social media.</p>	Colleen Scarola	Wednesday	1/24, 2/14, 3/21, 4/11	11:45 am – 1:00 pm	
<p>Public Sector Placements</p> <p>The world of public sector lawyering is large, diverse, and ever-changing. Together we will think critically and reflectively about what it means to pursue the public good, and examine how the type of lawyer we want to be relates to our personal lives, our identities, our values, and our practice. Specific topics for each of the sessions will be determined based on student ideas and specific placements of attendees.</p>	Alexi Freeman	Wednesday	1/24, 2/14, 3/21, 4/11	11:45 am – 1:00 pm	

- The online sign up for the in-person sessions will “go live” and be emailed at **8am on November 27** to all students who have uploaded their [signed acceptance form](#) to their CORE accounts on or before **November 20** (the registration deadline). You will not receive the link if you have not yet uploaded your form. Sign up is first come, first serve.

First-Time Externs – Required Orientation:

- All first-time externs are required to attend orientation on **January 4 at 9:30am** as part of the required 1 credit seminar.

Repeat Externs:

- Repeat externs include students who have successfully completed one externship and one corresponding seminar (this would include students who are currently enrolled as fall externs, for example). Thus, you are exempt from any future seminars after one externship, but will engage in ongoing reflection as required by the ABA; detailed info will be shared at the onset of the semester.

Externs Seeking 5 or 6 Field Credits

- If you fall into either of these categories, email externships@law.du.edu to secure preapproval.

Repeating at the Same Externship Placement:

- If a student wants to repeat an externship at the same placement, the Supervisor must submit a brief memo (via email to externships@law.du.edu is fine) how the externship will be substantially different and provide additional educational value with a second semester.
- Students are generally limited to two paid or unpaid externships for credit with the same placement. However, allowances for additional paid or unpaid externships with a placement may be permitted in limited circumstances. Email externships@law.du.edu to schedule a meeting to secure preapproval.

Registering for Credits Via Banner:

- To enroll for the fieldwork component of the externship, waitlist for Externship (L5025). To enroll for the seminar (if required), waitlist for Externship Seminar (L5031). CRN #s are available on the spring schedule on the Registrar’s website. Once your paperwork is in, we will remove you from the waitlists and register you.

Supervisor not in CORE Database:

- Your supervisor must submit an application **ONLY** IF they are not currently in our database. The application is here, <https://rxpreceptor.com/signup/p/?UDenver>, and is accessible with the code SUPERVISINGATTORNEY.

This must be submitted by **November 20**. Note: all supervisors must be licensed to practice law for at least 5 years. Non-lawyers must have worked for at least five years in the relevant field.

Paid Externships

- Denver Law permits students to receive pay and credit simultaneously. Please visit the [Paid Externships](#) portion of our website for the processes you must follow for approval.

Student Practice Rule

- If you have 60 credits by the start of the fall semester and are working at a qualified nonprofit or governmental agency, you can be certified under the Student Practice Rule. Complete this [Student Practice Rule form](#) and submit it to our office, signed, via email or in person. It can take up to 2 weeks to process. Please plan in advance!