

FALL 2017 LEGAL EXTERNSHIP REGISTRATION INFORMATION

First-Time Externs – Required Seminar:

- If you are a first-time extern, you are required to participate in a 1-credit graded seminar alongside your externship in the field. This seminar requires attending and actively participating in 4 in-person group sessions and engaging in out-of-class reflective exercises. Please see below for your options (note that you must choose a seminar that aligns with your placement type):

Sector Specific In-Person Session Options	Faculty	Day of Week	Dates of Sessions	Time	Room
<p>Private or Judicial Sector Placements Social Media and Law Practice</p> <p>Social media has changed the way we communicate and connect on a personal level, and it's now increasingly relevant in the communications between lawyers, their clients and the courts. This seminar will examine social media platforms, how lawyers are using social media, the ethical issues surrounding its use, and counseling clients on social media.</p>	Colleen Scarola	Monday	8/21, 9/18, 10/16 & 11/6	6:00 pm – 7:15 pm	259
<p>Private or Judicial Sector Placements Litigation Skills</p> <p>This seminar will provide an introduction to fundamental litigation skills. Topics will include effective communication, complaints and answers, written discovery, and jury selection.</p>	Colleen Scarola	Tuesday	8/22, 9/19, 10/17 & 11/7	11:45 am – 1:00 pm	145
<p>Public Sector Placements</p> <p>The world of public sector lawyering is large, diverse, and ever-changing. Together we will think critically and reflectively about what it means to pursue the public good, and examine how the type of lawyer we want to be relates to our personal lives, our identities, our values, and our practice. Specific topics for each of the sessions will be determined based on student ideas and specific placements of attendees.</p>	Alexi Freeman	Tuesday	8/22, 9/19, 10/17 & 11/7	4:15 pm – 5:30 pm	499

<p>Private or Judicial Sector Placements Discovering & Embodying Professional Identity</p> <p>One significant challenge for many law students is to begin navigating a path into the practice of law in a way that is intentional, principled, and authentic. This seminar explores professional identify and some initial steps students can take to advance into the world of legal practice in a way that honors their own values while exploring the ethical and professional dimensions of lawyering. Through written and oral exercises, readings, and class discussion, students will begin taking concrete steps toward taking ownership of an authentic, evolving professional identity and expressing that identity through work, networking, and career development.</p>	Michael Kovaka	Wednesday	8/23, 9/20, 10/18 & 11/8	6:00 pm – 7:15 pm	313
<p>Public Sector Placements</p> <p>The world of public sector lawyering is large, diverse, and ever-changing. Together we will think critically and reflectively about what it means to pursue the public good, and examine how the type of lawyer we want to be relates to our personal lives, our identities, our values, and our practice. Specific topics for each of the sessions will be determined based on student ideas and specific placements of attendees.</p>	Alexi Freeman	Wednesday	8/23, 9/20, 10/18 & 11/8	11:45 am – 1:00 pm	499
<p>Private or Judicial Sector Placements Critical Legal Skills in the Workplace</p> <p>A significant and growing body of research suggests that many of the most critical skills for young attorneys are neither strictly analytical nor strictly legal. Instead, they are those that enable young attorneys to work effectively, efficiently, and reliably with supervisors, clients, and opposing counsel. This seminar examines those critical skills and the ways they arise in some of the tasks young lawyers, externs, and law clerks are expected to carry out in the workplace. Through readings, role playing, and class discussions, students will identify these critical skills and begin practicing their application to basic tasks such as receiving assignments, giving oral reports of research findings, interacting with clients, and producing clear, concise, written communications.</p>	Michael Kovaka	Thursday	8/24, 9/21, 10/19 & 11/9	4:15 pm – 5:30 pm	499

- The online sign up for the in-person sessions will “go live” and be emailed at **8am on August 7** to all students who have uploaded their [signed acceptance form](#) to their CORE accounts on or before **August 3** (the registration deadline). You will not receive the link if you have not yet uploaded your form. Sign up is first come, first serve.

First-Time Externs – Required Orientation:

- All first-time externs are required to attend orientation on **August 10 at 9:30am** as part of the required 1 credit seminar.

Repeat Externs:

- Repeat externs include students who have successfully completed one externship and one corresponding seminar (this would include students who are currently enrolled as summer externs, for example). Thus, you are exempt from any future seminars after one externship, but will engage in ongoing reflection as required by the ABA; detailed info will be shared at the onset of the semester.

Externs Seeking 5 or 6 Field Credits

- If you fall into either of these categories, email externships@law.du.edu to secure preapproval.

Repeating at the Same Externship Placement:

- If a student wants to repeat an externship at the same placement, the Supervisor must submit a brief memo (via email to externships@law.du.edu is fine) how the externship will be substantially different and provide additional educational value with a second semester.
- Students are generally limited to two paid or unpaid externships for credit with the same placement. However, allowances for additional paid or unpaid externships with a placement may be permitted in limited circumstances. Email externships@law.du.edu to schedule a meeting to secure preapproval.

Registering for Credits Via Banner:

- To enroll for the fieldwork component of the externship, waitlist for Externship (L5025). To enroll for the seminar (if required), waitlist for Externship Seminar (L5031). CRN #s are available on the fall schedule on the Registrar’s website. Once your paperwork is in, we will remove you from the waitlists and register you.

Supervisor not in CORE Database:

- Your supervisor must submit an application **ONLY IF** they are not currently in our database. The application is here, <https://rxpreceptor.com/signup/p/?UDenver>, and is accessible with the code SUPERVISINGATTORNEY. This must be submitted by **August 3**. Note: all supervisors must be licensed to practice law for at least 5 years. Non-lawyers must have worked for at least five years in the relevant field.

Paid Externships

- Denver Law permits students to receive pay and credit simultaneously. Please visit the [Paid Externships](#) portion of our website for the processes you must follow for approval.

Student Practice Rule

- If you have 60 credits by the start of the fall semester and are working at a qualified nonprofit or governmental agency, you can be certified under the Student Practice Rule. Complete this [Student Practice Rule form](#) and submit it to our office, signed, via email or in person. It can take up to 2 weeks to process. Please plan in advance!